

RECORD OF PROCEEDINGS
VILLAGE OF PLYMOUTH
Service Committee Meeting

Held February 22, 2021

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The Village of Plymouth convened in Service committee meeting on February 22, 2021 at 48 West Broadway Plymouth, Ohio 44865, at 11:30am. Members and visitors present:

Mr. Matthew Patrick	Present
Ms. Susan Broderick	Present
Mrs. Elaine Root	Present

EMPLOYEES: Cassaundra Fryman, Mayor (WebEx); DiAnn Jamerson, Fiscal Officer; Rebekah Fearing, Administrative Assistant; and Tom Rusnyk, Administrator; Susan Moore, Councilwoman.

VISITORS: None

Before the meeting started Mr. Patrick asked those in attendance to go outside to the parking lot and look at the condition of the current dump/salt/plow truck.

Administrator Rusnyk received a quote from Nick Mayer Ford Lincoln out of Mayfield Heights. He also presented invoices for repairs done to the truck for just the current year and those invoices did not include the cost of parts or the Utility workers time for additional repairs they have been doing. The cost for 2021 as of February 22, is \$1,800.50.

Mrs. Root stated at the meeting tomorrow night we should let residents know they are welcome to come look at the truck to show them we are purchasing a new truck for safety reasons and that it is a necessity.

It was asked how we were going to pay for it. The Administrator stated he sat down with the Fiscal Officer and they would be paying cash. The money would be coming from multiple funds. We can possibly keep the plow and the salt spreader.

The Administrator received the legislation from the Solicitor just before he walked down. If Council approves the legislation tomorrow, it will take fourteen weeks to build it. Keeping in mind we will need to wait until after the bids come in, and are opened to order it.

Mr. Patrick stated the Administrator ordered safety lights for the utility trucks.

Yesterday Mr. Patrick talked to the owners of Village Roots and a few PIC members regarding upcoming events.

Village Roots is seeking approval for a food truck in conjunction with them being open on the following Saturdays:

March 6th 11am – 4pm

March 13th 11am – 6pm

April 17th 11am – 6pm

May 15th 11am – 6pm

They are also working with PIC and the Historical Society to host a classic Saturday morning farmers market, every Saturday in the summer from June – September. The idea is to host the market in the open parking area behind the Historical Society and to use the alley between the Historical Society and Nancy's Salon to navigate to and from. They have not contacted the businesses as of yet but are in the beginning stages of planning and wanted to ask for approval first.

It was stated the museum was on board for the farmers market. Discussion took place regarding parking on the square and behind the Historical Society in the alley, and the Ohio Eye parking lot or along Spring St.

Plymouth Improvement Committee is asking for approval for food truck Fridays. They have come up with several options. They are as follows:

It would be for the following time period: June 4th – September 3rd

Option A

Weekly, every Friday 3-8pm

Downtown area near Veterans Park

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Option B

Twice a month, 1st and 3rd Friday of the month, 3-8pm
Downtown near the Veterans Park

Twice a month, 2nd and 4th Friday of the month, 3-8pm
In Mary Fate Park

Option C

Weekly, every Saturday 11- 6pm

Discussion took place. If need be something could be done to make the Park a more permanent location. Mr. Patrick and Me. Broderick feel Saturday would be a better option. It would not affect the business parking.

Mrs. Root stated for consistency she felt it should be weekly.

Discussion took place on the permit costs. It was discussed to have different rates. Rebekah, Administrative Assistant, stated as the person taking those payments it would be difficult. Especially if they sign up for self contained, then turn around a month later and need electric and water.

Furthermore, She stated that council should speak to the Fire Chief before making any decision. Due to the ORC and guidance from the State Fire Marshall's Office food trucks need to be inspected each time they set up to sell.

It was felt that Saturday's were the best option for the parking and overall agreeableness. But they recognize they will need to speak to the Fire Chief.

Discussion took place as to the time they can start setting up on Friday evenings or Saturday mornings. It was asked if someone had to be called in either the Utility or Fire Department, how would the cost be covered. Would PIC have to cover the cost for the inspector or Utility personnel?

It was decided to contact the Fire Chief to see how the inspections could be worked out for Saturday's. They also wondered if they set up after 5pm on Friday if they would be able to be inspected then. Or does it have to be the day of the event.

Mr. Patrick would like to tak a copy of the proposal to the Hardware and to the other businesses downtown to hear any concerns.


It was asked what is happening to the computer store. It was stated that it is in probate. Once cleared it was heard that the building will be sold.

It was metioned that the businesses should be keeping their sidewalks clear of snow and ice. And wondered if letters could be sent to the business that are not clearing the snow.

Discussion took place on leaves, high weeds, snow and ice.

If we start making/enforcing it for the businesses we would need to enforce it for all residents in town. We have an Ordinance on the books that state the property owner is responsible for keeping the sidewalks clear. It was also felt that residents would complain about the streets not yet being repaved and that those need to be done.

Committee adjourned at 1:00pm


DiAnn Jamerson, Fiscal Officer, MMC

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.