

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH REGULAR SESSION

Held July 27, 2021

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The Village of Plymouth convened in regular session on July 13, 2021 at 7:00pm in person and streamed live on facebook. Mayor Fryman called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Matthew Patrick	Present
Mrs. Joan Felver	Present	Ms. Susan Broderick	Present
Mr. Dwayne Cassidy	Present	Mrs. Elaine Root	Present

EMPLOYEES: Rebekah Fearing, Administrative Clerk; Tom Hintz, Police Chief; James Burton, Assistant Village Administrator

Visitors Marilyn Hall, Shiloh Village Council, and Jane Ernsberger, Willard Times Junction

The Pledge Of Allegiance was said.

Motion to approve minutes.

It was moved by Mrs. Felver and seconded by Mrs. Moore to approve the minutes of July 13, 2021

Motion carries 6-0

Motion 1

Motion to approve payment of bills

It was moved by Ms. Broderick and seconded by Mr. Patrick to approve the payment of bills through August 31, 2021, and acceptance of June Financial Statement.

Motion carries 6-0

Motion 2

Public Input –

Marilyn Hall – 76 Euclid St, Shiloh

Ms. Hall said she is here tonight as a member of Shiloh Council Ad Hoc Committee with a proposition she would like to present to Plymouth Village Council. At their most recent meeting, Shiloh Council began discussing a “Stuff the Bus” program to provide school supplies for children in need.. Ideally this would be done as a combined effort between the two Villages since we have a combined school district.

She is aware this program would have to be approved by the Board of Education, and is willing to attend their next meeting if the Plymouth Council decides to participate.

Councilwoman Felver asked if Student Council or any other organization at the high school is currently doing this. Ms. Hall said she will try find out. Mayor Fryman stated once the Board approves, she would love to see Plymouth’s Event Committee get with Shiloh’s Ad Hoc and get rolling on this project. Councilman Patrick, Chairperson of the Event Committee stated he thinks this is a wonderful idea and would love to see the two communities unite and support the school district as a whole as well as the children of both Villages.

It was discussed how the funding of this project would work. Ms. Hall stated it would be on an individual basis, not each Village’s Council as a whole.

Council unanimously pledged their support of this project.

Petitions, Proclamation and Remonstrances – None

Committee Report

Finance – Mrs. Felver stated she had nothing to report at this time.

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Service

Mr. Patrick stated everyone should have a copy of the service report. It is as follows:

Water / Sewer

- Finished cleaning up leak on Maple Street
- Changed Theo to 2nd shift to cut down on overtime due to having to come in every 2 ½ hours to turn valves on and off
- Got new valves ordered for plant
- Replaced air compressors at the lift station on Beelman
- Work being done at filter house on the auto-dialer system
- Ran 18-inch tile for Dave Shepherd at Locomotive building
- Jamie scheduled to take water distribution test on August 30th, Van was originally scheduled to take the wastewater test on July 30th, but it has been postponed till October 29th.

Electric

- Darren Elliott resignation
- Read meters
- Power outage on Plymouth Street
- Met with AEP about removal of powerlines feeding old Mosier building
- Met with perspective new hire who is a certified Journeyman, explained hiring process

Street

- Poured concrete sidewalk on Sandusky Street and pad out at the Sewer Plant
- Willard came in with their street sweeper and swept all the streets with curbs in town
- Painted all the lines, parking spaces, and crosswalks
- Painted all the curbs downtown
- Blew off and power washed all the sidewalks on the square
- Met with Huron County Engineer about alternate short-term paving ideas for West Broadway
- Served two nuisance letters concerning the poison ivy growing on one of the buildings on the square

Pool / Park / Misc.

- Had a tree fall at the cemetery, got it all cleaned up
- Served Optimax with letter addressing our concerns over their performance and reminding them the specifics of our contract with them.
- Met with health department at the pool, no violations
- Changed oil in all lawn mowers
- Fixed the toilet at the Scout Hut

Mr. Patrick wanted to thank Jamie Burton for the good job he has been doing as Assistant Village Administrator. He wanted to extend that “thank you” to all of the Village Utility workers, stating how great it has been to see them all working together to get so much accomplished the last couple weeks.

Mr. Burton wanted to remind Council of the upcoming “spot” paving being done later in the week on West Broadway. He explained the idea of the sand mix and how well it has worked for Huron County, lasting much longer than originally planned. Burton’s hope is this temporary fix will help preserve what is left of the road till the time comes for complete paving.

Councilwoman Root stated another compliment she had received was on the painting of the curbs downtown.

Mr. Burton also wanted to make Council aware of the upcoming power outage a small portion of the Village will experience sometime mid-August. This is being done by AEP to remove the old power lines that run from Plymouth Springmill Rd, across State Route 61, back to the old Mosier building. It is estimated the power outage will last roughly four hours. Once a more definitive schedule is set, residents in the affected area will be notified.

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Councilman Cassidy publicly thanked Brianna, the pool manager, and all the guards for a successful “Christmas in July” event at the pool. He stated they had a great turn-out and wanted to thank everyone who attended.

Safety – Mr. Cassidy deferred to Chief Hintz for an update from the Police Department. Hintz says they have been getting ready for the festival. He would like to begin notifying people on the west half of the downtown about the upcoming road closure; Mayor Fryman said it would be wonderful if he would do so. Hintz stated in the future it would be nice to begin this process at the very least a full week in advance. This would ideally give the businesses and residents ample time to make other arrangements.

Rules and Village Administration – Mrs. Root stated there are four motions, one Resolution and one Ordinance to consider tonight.

Planning Commission – Ms. Broderick stated nothing to report at this time.

Ordinances and Resolutions –

Motion to amend bereavement policy.

Mayor Fryman stated this is an update to our employee handbook to bring it up to date. No questions or comments were heard.

It was moved by Mrs. Root and seconded by Ms. Broderick to amend Section 3.14 Bereavement Leave in the Personnel Policies and Procedures Manual.

Motion carries 6-0

Motion 3

Motion to confirm Water Technician

It was explained this is being done as a temporary measure to keep the Village in compliance with the EPA since at this time we do not employ a licensed Water Technician.

It was moved by Mrs. Moore and seconded by Mr. Patrick to confirm the temporary appointment of William McVey as Water Technician at a rate of \$ 24.00 per hour.

Motion carries 6-0

Motion 4

Motion to approve use of Mary Fate Park by the Plymouth Improvement Committee

It was moved by Ms. Broderick and seconded by Mr. Patrick to approve the use of Mary Fate Park by the Plymouth Improvement Committee for a fundraising event and to allow a liquor permit in the park.

5 Yeas, 1 Abstention- Motion carries 6-0

Motion 5

Ordinance to amend Plymouth Codified Ordinances 34.06, 34.07, 34.08, and 34.12

MAYOR FRYMAN READ AN ORDINANCE TO AMEND PCO 34.06 (A) AND (B) SICK LEAVE; PCO 34.07 HOLIDAYS; PCO 34.08 (A) AND (D) VACATION; AND PCO 34.12 LONGEVITY, AND DECLARING AN EMERGENCY.

It was moved by Mrs. Root and seconded by Mrs. Felver to suspend the rules.

Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye

Motion carries 6-0

Mayor Fryman stated this is being done to update Village personnel policies and keep them competitive with other employers.

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It was moved by Mrs. Felver and seconded by Mrs. Moore to accept on the third and final reading.

Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye

Motion carries 6-0

Ordinance

18- 2021

Resolution to authorize Part-time Police holidays and compensation

A RESOLUTION TO AUTHORIZE THE COMPENSATION OF PART-TIME POLICE OFFICERS AT DOUBLE TIME WHO ACTUALLY WORK DESIGNATED HOLIDAYS, TO REPEAL RESOLUTION 34-2012 AND DECLARING AN EMERGENCY.

It was moved by Mrs. Moore and seconded by Mrs. Root to suspend the rules.

Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye

Motion carries 6-0

Mayor Fryman stated this is being done as a cost saving measure for the Village. Chief Hintz hopes this will encourage more part-time officers to pick up holidays.

It was moved by Mr. Cassidy and seconded by Mrs. Root to accept on the third and final reading.

Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye

Motion carries 6-0

Resolution

11- 2021

Motion to accept Village Administrator job description

It was moved by Mrs. Root and seconded by Mrs. Felver to accept the Village Administrator job description.

Motion carries 6-0

Motion

6

Contracts, Bonds or Bids – None

Old Business –

Councilwoman Root asked if Mayor Fryman would like to address the cemetery mowing contract the Village currently has in place. Fryman stated the Village had received a notice from the existing mowing company saying their rates were going to double. Village Council has decided to end the current contract and look for alternate ways to maintain the cemetery. She acknowledges the poor state the cemetery has been in all season and hopes to have it resolved within the next few weeks.

Councilwoman Felver wanted to thank Wayne Liggett for the excellent job he is doing as the Village's zoning inspector.

It was asked if Richland County was planning to spray for mosquitoes. Discussion took place on the process. Mayor Fryman said she will stay in contact with the Public Health Department and plans to stress the urgency of the situation.

Ms. Broderick wanted to address a few things regarding the pool:

- She passed out a list of proposed pool committee guidelines
- Provided Council with an update on the talks with Raindrop
- We may need to make alternate decision about what equipment we decide to put in; unfortunately supplies and labor costs have all gone up.
- Discussion took place on moving the fence on the West end of the pool back roughly 15' for people to sit in the grass.

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New Business –

Councilman Patrick wanted to give an update on the Plymouth Locomotive:

- Jamie and Theo ran 300' of 18" tile.
- Dave Shepherd is starting the process of installing the train rails.
- The Village has the new transformer in, it has not been installed. Mr. Burton said we will need assistance from Shelby to connect.
- Looking at probably next year for operation to commence.

Mayor Fryman advised Council there will be another ribbon cutting ceremony sometime in August for the new mechanic's shop on Railroad Street. More information will be announced as it becomes available.

Announcements:

Next Council meeting will be held August 10, 2021 at 7:00 pm. Committees to meet as needed.

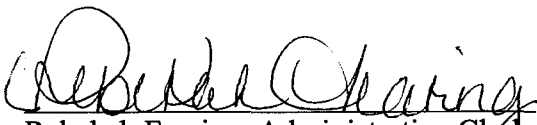
Motion to adjourn

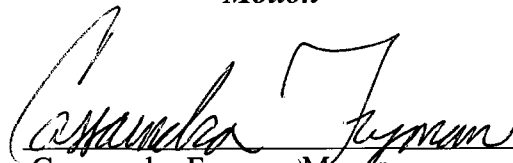
It was moved by Mrs. Moore and seconded by Mr. Patrick to adjourn at 7:50PM.

Motion carries 6-0

Motion

7


Rebekah Fearing, Administrative Clerk


Cassandra Fryman, Mayor

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO AMEND SECTION 3.14 BEREAVEMENT LEAVE (FUNERAL) OF THE VILLAGE'S PERSONNEL POLICIES AND PROCEDURES MANUAL.

BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

THAT Section 3.14: BEREAVEMENT LEAVE (FUNERAL) is hereby amended and shall read as follows:

- A. Full-time employees are entitled to a maximum of five (5) days off with pay in the event of death in the immediate family.
- B. The definition of "immediate family" shall be as provided in Section 3.11(B) of this Personnel Policies and Procedures Manual.
- C. Full-time employees are entitled to a maximum of three (3) days off with pay in the event of death of an uncle, aunt, uncle-in-law or aunt-in-law.
- D. One of the days taken must be the day of the funeral.

THAT the original Section 3.14 is repealed.

At the regular Council meeting of July 27, 2021, Mrs. Root
moved for adoption of the foregoing Motion, seconded by Ms. Broderick,
and upon roll call vote the vote was 4 yea, 0 nay.

Cassandra Fryman
Cassandra Fryman, Mayor

ATTEST: Rebekah Fearing
~~DiAnn Jamerson, Village Fiscal Officer~~
Rebekah Fearing, Admin Clerk

July 27, 2021
Date

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO CONFIRM THE TEMPORARY APPOINTMENT OF
WILLIAM MCVEY TO THE POSITION OF WATER TECHNICIAN.

WHEREAS, the position of Water Technician is vacant, and

WHEREAS, this is a necessary position for the Village's ongoing requirement to comply with Ohio EPA water testing requirements, and

WHEREAS, the Village Administrator is authorized to hire a person for this position, but that position is also vacant, and


WHEREAS, the Village Administrator is under the supervision of the Mayor, who is recommending William McVey as a qualified Water Technician.

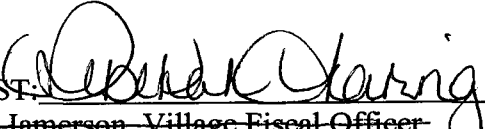
NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

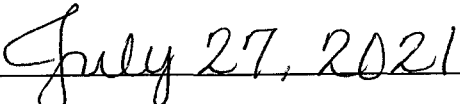
THAT the Mayor's appointment of William McVey to the position of Water Technician is confirmed, and

THAT his hourly compensation shall be \$24.00.

At the regular Council meeting of July 27, 2021, Mrs. Moore moved for adoption of the foregoing Motion, seconded by Mr. Patrick, and upon roll call vote the vote was 6 yea, 0 nay.


Cassandra Fryman, Mayor

ATTEST: 
~~DiAnn Jamerson, Village Fiscal Officer~~
Rebekah Fearing, Admin Clerk


Date

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO APPROVE THE USE OF THE MARY FATE PARK ON AUGUST 5, 2021 BY THE PLYMOUTH IMPROVEMENT COMMITTEE FOR A FUND RAISING EVENT.

WHEREAS, the Plymouth Improvement Committee (PIC) has reserved the use of the Mary Fate Park for August 5, 2021 to conduct a fund raising event, and

WHEREAS, the event will include the operation of a Beer Garden, and

WHEREAS, PIC has obtained the necessary F Permit from the Ohio Division of Liquor Control as well as Special Event Insurance, and

WHEREAS, PIC has complied with the Village requirement for such use of the Park.

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

1. THAT the Plymouth Improvement Committee reservation and use of the Mary Fate Park on August 5, 2021 for its fund raising event including concert and beer garden is approved.

At the regular Council meeting of July 27, 2021, Ms. Broderick moved for adoption of the foregoing Motion, seconded by Mr. Patrick, and upon roll call vote the vote was 5 yea, 0 nay.

1 abstain

Cassandra Fryman
Cassandra Fryman, Mayor

ATTEST Rebekah Fearing
DiAnn Jamerson, Village Fiscal Officer
Rebekah Fearing, Admin Clerk

July 27, 2021
Date