

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held July 13, 2021

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The Village of Plymouth convened in regular session on July 13, 2021 at 7:00pm in person and streamed live on facebook. Mayor Fryman called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Matthew Patrick	Absent
Mrs. Joan Felver	Present	Ms. Susan Broderick	Present
Mr. Dwayne Cassidy	Present	Mrs. Elaine Root	Present

**EMPLOYEES:** DiAnn Jamerson, Fiscal Officer; and Rebekah Fearing, Administrative Clerk; Richard Metzger, Fire Chief; Tom Hintz, Police Chief; James Burton, Assistant Village Administrator and Jon Burton, Solicitor.

**Visitors** Gretchen Fullard, Eli Carter and Hannah Oeder

### Motion to excuse.

*It was moved by Mrs. Root and seconded by Mrs. Moore to excuse Councilman Patrick.*

**Motion carries 5-0** **Motion** 1

Mayor Fryman opened the Public Hearing on the 2021 Budget at 7:02 pm.

No questions were heard.

Mayor Fryman closed the Public hearing at 7:03pm.

### Petitions, Proclamations or Remonstrance's - None

Pledge Of Allegiance was said.

### Motion to approve minutes.

*It was moved by Mr. Cassidy and seconded by Mrs. Root to approve the minutes of June 22, 2021.*

**Motion carries 5-0** **Motion** 2

### Motion to approve payment of bills

*It was moved by Mrs. Felver and seconded by Mrs. Moore to approve the payment of bills through August 15, 2021.*

**Motion carries 5-0** **Motion** 3

### Public Input –

#### Eli Carter – 31 Brooks Court

Mr. Carter asked what is going on with the streets on West Broadway.

Mayor Fryman stated we have applied for a CDBG grant from Richland county to replace the storm sewer and repair the streets. There is a good chance we will receive it. We will receive notification in October if it was approved.

#### Hannah Oeder – 31 Brooks Court

Stated she was going to ask about West Broadway but that was just discussed. She also stated about the curb needing repainted uptown and the grass growing out of them. She wondered when that was scheduled.

James Burton, Assistant Administrator stated he had contacted Willard to schedule them to clean the streets. Once the streets are swept they will be starting to paint the curbs and the lines.

Ms. Oeder then asked whose responsibility it was to maintain sidewalks.

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Mayor Fryman stated it was the homeowner. She also stated we have a zoning inspector who will begin enforcing after he gets the nuisance of trash and garbage around houses cleaned up. He is also issuing notices and citations for failure to clean up property as well as weed/tall grass notices.

Ms. Oeder also asked what needs to be done to run for Council.

Mayor Fryman explained the process of the steps that need to be taken to run for Village Council. She also stated the deadline is August 4<sup>th</sup>, 2021 to turn in the paperwork.

It was then asked if Council has the authority to spray for weeds on private property. Solicitor Burton stated only on the street right away. The Village can give notice to the property owner and go through the process in the zoning code.

### **Petitions, Proclamation and Remonstrances – None**

### **Committee Report**

#### **Finance**

Mrs. Felver stated there will be a meeting next Tuesday the 20<sup>th</sup> at 5:30pm.

Mayor Fryman explained what a committee meeting was for the benefit of Mr. Eli Carter and Ms. Hannah Oeder. She stated they are open to the public so they can attend if interested.

#### **Service**

James Burton, Assistant Administrator, read the following service report:

#### **Water**

- New water service on High St
- Water leak on Maple St

#### **Sewer**

- Clean out catch basin on 61
- Clean out catch basin on West Broadway
- Jet out manhole on West Broadway
- Auma Actuator valve at sewer plant
  - Dave and Theo are coming in every two hours until we get a new valve. Currently looking at a five to eight weeks.

#### **Electric**

- Power outages on 61
- Fix two streetlights
- New electric service for Gordon Aquatics
- New water pump for bucket truck
- Working on generator for PIC to use for concert in the park

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### Pool / Park / Misc.

- Fix fence at the pool
- Pool is closed on Wednesdays due to lack of lifeguards
- Todd Arnold wants to give us the piece of property where the Mary Fate sign is
- Concrete delivery scheduled for Thursday for sidewalk at North and 61

It was asked if would be possible to put a sign on 61 in front of the Park sign, indicating when the pool was open.

**Safety** – Mr. Cassidy read the Fire/EMS/Police report for June. They were as follows:

	MTD	YTD
Squad	12	103
MVA	1	8
Fire	2	26

Total year to date calls are 137 for Fire/Ems.

The Police department had 232 calls for the month of June.

Chief Hintz stated they are running low on Officers. They are doing the best they can.

Chief Metzger stated there was an accident with the new brush truck. A pole was side swiped. Everyone has been briefed on the procedures and policies and the reinforcement of them.

**Rules and Village Administration** – Mrs. Root stated there are four motions, one Resolution and one Ordinance to consider tonight. Also, it was stated the video meetings expired on June30, 2021. It was only changed during the health crisis.

**Planning Commission** – Ms. Broderick stated nothing to report at this time.

### **Ordinances and Resolutions** –

#### **Motion to accept resignation.**

*It was moved by Mr. Cassidy and seconded by Ms. Broderick to to accept Tom Rusynyk's resignation.*

**Motion carries 5-0** **Motion** 4

#### **Motion to confirm part time custodian**

*It was moved by Mrs. Felver and seconded by Mrs. Moore to confirm the appointment of Gretchen Fullard as part-time custodian at a rate of \$ 12.50 per hour, upon successful completion of background check and pre-employment drug test.*

**Motion carries 5-0** **Motion** 5

#### **Motion to approve 2022 budget**

*It was moved by Mrs. Root and seconded by Mr. Cassidy to approve the 2022 budget*

**Motion carries 5-0** **Motion** 6

#### **Motion to confirm appointment by Mayor of Jamie Burton**

*It was moved by Ms. Broderick and seconded by Mrs. Moore to appoint and confirm Jamie Burton to the position of Assistant Village Administrator,*

**Motion carries 5-0** **Motion** 7

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### Resolution to repeal section 1 of resolution 3-2021

**MAYOR FRYMAN READ A RESOLUTION TO REPEAL SECTION 1 OF RESOLUTION 3-2021 REGARDING CORONAVIRUS RELIEF FUNDING OF THE FOOD PANTRY FOR \$1,000.00 AND DECLARE AN EMERGENCY.**

**It was moved by Mrs. Root and seconded by Mrs. Felver to suspend the rules.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Absent; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 5-0**

Mayor Fryman stated this was for a grant to the Plymouth Shiloh Food pantry that they did not claim. We are repealing that section where we granted it to them to be complaint. It will be added back and used for other expenses during the covid health crisis.

**It was moved by Mrs. Moore and seconded by Mrs. Root to accept on the third and final reading.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Absent; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 5-0**

**Resolution**

**10- 2021**

### Ordinance to amend permanent appropriation ordinance

**MAYOR FRYMAN READ AN ORDINANCE TO AMEND ORDINANCE NO 14-2021 PERTAINING TO THE ANNUAL APPROPRIATIONS FOR 2021; AND DECLARING AN EMERGENCY.**

**It was moved by Mrs. Root and seconded by Mr. Cassidy to suspend the rules.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Absent; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 5-0**

Mayor Fryman stated this is to account for interest earned.

**It was moved by Mr. Cassidy and seconded by Ms. Broderick to accept on the third and final reading.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Absent; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 5-0**

**Ordinance**

**17- 2021**

### Contracts, Bonds or Bids – None

**Old Business** –Ms. Broderick is working on the pool grant. She is hoping for a fall install but it could be next spring. The cost of the splash pad that was picked out did go up in price. The amount was not stated.

She also asked if someone would like to take over the park grant. Mrs. Root volunteered. Ms. Broderick stated it needs to be revisited possibly revised. She would just like to see it keep moving forward.

The cemetery condition was discussed. There have been a number of complaints regarding the lack of mowing and it looking unkept. It was stated that most of the employees were on vacation at the beginning of the month so they were shorthanded. Mayor Fryman stated Optimax will be issuing a credit on the invoice or redoing it.

It was stated if they were short staffed they should have communicated that to us.

**New Business** – Rules will be meeting on Thursday July 15 at 5:30 to review job description and decide where we are going to advertise for the Village Administrator job.

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### Announcements:


Next Council meeting will be held July 27, 2021 at 7:00 pm. Committees to meet as necessary. Rules committee to meet on July 15, 2021 at 5:30pm, Finance to meet July 20, 2021

### **Motion to adjourn**

*It was moved by Mrs. Moore and seconded by Mr. Cassidy to adjourn at 7:46PM.*

*Motion carries 5-0*

  
DiAnn Jamerson, MMC, Fiscal Officer

*Motion* 5  
  
Cassandra Fryman, Mayor

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.


BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

THE MAYOR'S APPOINTMENT OF JAMIE BURTON TO THE POSITION OF ASSISTANT VILLAGE ADMINISTRATOR AND COUNCIL CONFIRMATION THEREOF.


WHEREAS, the Village is currently without a Village Administrator and,

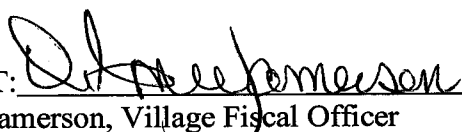
WHEREAS, there is a necessity in the absence of a Village Administrator for an employee to perform such necessary duties as determined by Resolution 26-2020.

NOW THEREFORE I, Cassandra Fryman, Mayor of the Village of Plymouth do appoint Village Utility employee, Jamie Burton to the position of Assistant Village Administrator this 13 day of July, 2021.

  
Cassandra Fryman, Mayor

At the regular Council meeting of July 13, 2021, Council Member Ms. Broderick moved and Mrs. Moore seconded that the Mayor's appointment of Jamie Burton to the position of Assistant Village Administrator pursuant to Resolution 26-2020 was confirmed and upon roll call vote the vote was 5 yea, 0 nay.

  
Cassandra Fryman, Mayor

ATTEST:   
DiAnn Jamerson, Village Fiscal Officer

July 13, 2021  
Date