

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held April 13, 2021

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The Village of Plymouth convened in regular session on April 13, 2021 at 7:00 pm via hybrid Teleconference(WEBEX) and in person and streamed live on facebook. Mayor Fryman called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Matthew Patrick	Present
Mrs. Joan Felver	Present	Ms. Susan Broderick	Present
Mr. Dwayne Cassidy	Present	Mrs. Elaine Root	Present

**EMPLOYEES:** DiAnn Jamerson, Fiscal Officer; and Rebekah Fearing, Administrative Clerk; Richard Metzger, Fire Chief; Montel Gordon, Police Captain and Solicitor Burton.

**Visitors** – Janet Lybarger, Resident

Pledge Of Allegiance was said.

### **Motion to approve minutes.**

*It was moved by Mr. Cassidy and seconded by Mrs. Moore to approve the minutes of March 23, 2021.*

**Motion carries 6-0**

**Motion 1**

### **Motion to approve payment of bills**

*It was moved by Mrs. Felver and seconded by Mr. Cassidy to approve the payment of bills through May 15, 2021 and Acceptance of March financial statement.*

**Motion carries 6-0**

**Motion 2**

**Public Input - None**

**Petitions, Proclamation and Remonstrances – None**

### **Committee Report**

#### **Finance**

Mrs. Felver stated nothing at this time.

#### **Service**

Mr. Patrick stated everyone received the Administrator's report. It is as follows:

#### **Street/Other**

Work on the pool and cemetery has dominated the last three weeks. In addition to the five graves that were opened and closed, we also had our annual spring cemetery clean-up. All of the graves from late fall 2020 to now were topped off and seeded. At the pool, all plumbing at the pit area were reassembled. The bathroom floors were painted, all plumbing fixtures were repaired/replaced. The baby pool area was filled in anticipation of pouring concrete.

Work has begun on the income survey for the West Broadway project. Several spots were framed up for concrete at the pool and various sidewalks. Grass seed was sown on our excavations from the winter. The deck on our 72" mower was repaired. The cab on the backhoe was about to fall off. It is currently being repaired. Mowing season has begun. Our new mowers are scheduled to arrive in the coming weeks. Tires on the chipper were replaced. The park saw an infestation of bees that were sprayed by a local business owner.

#### **Water**

Quarterly DBP samples were collected and submitted to the lab for analysis. The monthly water report was completed. Several meters were replaced.

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### Wastewater

The tile on Plymouth East was jetted, and is now taking water. The broken portion of the line is being replaced as I write. The slug of contamination suffered recently by the WWTP is still having an effect on operations. The post-air basin was pumped, scrubbed, and refilled twice to improve the quality of our effluent on the receiving stream.

### Electric

Four streetlights were replaced. With the help of the circuit riders, a pole near the catholic church was replaced and all of the corresponding appurtenances were transferred. A guy wire on Hoffman St was found to be broken and was replaced.

**Safety** – Mr. Cassidy read the following Police and Fire reports for March.

The March Fire/Ems report is as follows:

	MTD	YTD
Squad	16	51
MVA	2	3
Fire	9	13

Total year to date calls are 67 for Fire/Ems.

The Police department had 340 calls for the month of March.

Mrs. Felver asked what an MVA was. Mr. Cassidy stated it is Motor Vehicles accident.

**Rules and Village Administration** – Mrs. Root stated there are three Ordinances, two Resolutions and two motions to consider tonight.

**Planning Commission** – Nothing to report

### Ordinances and Resolutions

#### **Motion re: Mosquito spraying**

Mayor Fryman stated this motion allows the Village to enter into a program to aid in the control of mosquito treatment for 2021. The cost is \$55.15 per mile and we are contracting for 31 miles, the same amount we have done in previous years.

*It was moved by Mrs. Moore and seconded by Mr. Cassidy to enter into an agreement with Richland Public Health for its 2021 preventive mosquito control program.*

**Motion carries 6-0**

**Motion 3**

#### **Motion re: approve fire/ems job description**

Mayor Fryman stated this motion is to update the Fire/Ems job description to include part-time Fire/Ems.

*It was moved by Mr. Cassidy and seconded by Mrs. Felver to approve and accept the fire/ems job descriptions.*

**Motion carries 6-0**

**Motion 4**

#### **Resolution re: Huron County EMA**

**MAYOR FRYMAN READ A RESOLUTION TO ENTER INTO THE EMERGENCY MANAGEMENT SERVICE AGREEMENT WITH THE HURON COUNTY EMERGENCY MANAGEMENT AGENCY AND DECLARING AN EMERGENCY.**

**It was moved by Ms. Broderick and seconded by Mrs. Root to suspend the rules.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

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Mayor Fryman explained this legislation authorizes and directs the Mayor to enter into an agreement with Huron County Emergency Management Agency from July 1, 2021 to June 30, 2022. This contract is estimated to save the Village money annually in what we would have to pay out for our own coordinator to comply with state mandates. It also sets up a partnership for response, information and the sharing of equipment when it is needed.

This is a housekeeping matter we enter into annually. This resolution is deemed an emergency measure. If the rules are suspended it will become effective immediately.

**It was moved by Mrs. Moore and seconded by Mr. Cassidy to accept on the third and final reading.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

**Resolution**

**8- 2021**

**Resolution re: Multi-Jurisdictional Hazard Mitigation Plan**

**MAYOR FRYMAN READ A RESOLUTION TO ADOPT A MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN.**

**It was moved by Mrs. Root and seconded by Ms. Broderick to suspend the rules.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

Mayor Fryman explained this resolution was provided by Richland County EMA. We are required to adopt this plan. Richland County partnered with Ohio State University. This is an updated plan that was passed in 2017. This new plan will remain current for a period of 5 years. Once it is passed we will need to forward a copy to Richland County Office of Homeland Security Emergency Management Agency.

This is a housekeeping matter we enter into as required. It is not deemed an emergency measure but the rule for three separate readings can be suspended and passed at one meeting with three readings. It would then go into effect 30 days after passage.

Mrs. Root asked for the website is anyone is interested in seeing the plan in the entirety.

<http://ema.richlandcountyoh.gov>

**It was moved by Mr. Cassidy and seconded by Ms. Broderick to accept on the third and final reading.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

**Resolution**

**9 - 2021**

**Ordinance re: Amend 32.022 of Codified Ordinance**

**MAYOR FRYMAN READ AN ORDINANCE TO AMEND SECTION 32.022 OF THE PLYMOUTH CODIFIED ORDINANCES REGARDING THE COMPOSITION AND COMPENSATION OF VILLAGE FIRE DEPARTMENT OFFICERS AND TO CREATE PAID PART-TIME POSITIONS OF FIREFIGHTERS/EMERGENCY MEDICAL TECHNICIANS, AND DECLARING AN EMERGENCY.**

Mayor Fryman explained The Ordinance is being amended to update the fire department's composition and ranking officers. It is also creating a paid part-time position of Firefighters/Emergency Medical Technicians. This Ordinance is being done as an emergency measure to employ part-time Fire/Emt personnel to help alleviate the hours that we have difficulty in having available volunteer personnel. If the rules are suspended for the three readings it would go into effect immediately.

**It was moved by Mrs. Moore and seconded by Ms. Broderick to suspend the rules.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

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**It was moved by Mrs. Root and seconded by Mr. Cassidy to accept on the third and final reading.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

**Ordinance**

**7- 2021**

**Ordinance re: Appointing Richland County Growth Corp.**

**MAYOR FRYMAN READ AN ORDINANCE APPOINTING THE RICHLAND COUNTY GROWTH CORPORATION TO SIGN A REAL ESTATE PURCHASE AGREEMENT AS THE VILLAGE'S AGENT WITH PLYMOUTH LOCOMOTIVE SERVICE, LLC FOR PROPERTY OWNED BY THE VILLAGE THAT IS NO LONGER NEEDED FOR VILLAGE PURPOSES, AND DECLARING AN EMERGENCY.**

Mayor Fryman explained this Ordinance is to appoint Richland County Growth Corporation to sign a real estate purchase agreement with Plymouth Locomotive Service, LLC. The Village owns a vacant parcel of land located on Donnenwirth Avenue. The sale will advance, encourage and promote industrial, economic development of the Village of Plymouth. This Ordinance is being done as an emergency measure due to the need to further the plans of Plymouth Locomotive Service, LLC business opportunities.

**It was moved by Ms. Broderick and seconded by Mrs. Moore to suspend the rules.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

**It was moved by Mrs. Felver and seconded by Mr. Patrick to accept on the third and final reading.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

**Ordinance**

**8- 2021**

**Ordinance re: Authorize Administrator to publish for bids**

**MAYOR FRYMAN READ AN ORDINANCE TO AUTHORIZE THE VILLAGE ADMINISTRATOR TO PUBLISH FOR BIDS FOR THE PURCHASE BY THE VILLAGE ADMINISTRATOR OF A NEW 2022 TWO (2) TON DUMP TRUCK AND DECLARING AN EMERGENCY.**

**It was moved by Mrs. Moore and seconded by Mr. Cassidy to suspend the rules.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

Mayor Fryman stated this ordinance is to authorize the Village Administrator to publish for bids for a 2020 two (2) ton dump truck. The bids were received for the 2021 dump truck and by the time the advertising was done and bids were opened they were no longer making the 2021 model. This is being passed as an emergency due to the issues we are having with our current dump truck. Council will need to determine the cost not to exceed for the new dump truck.

**It was moved by Mr. Cassidy and seconded by Ms. Broderick to accept on the third and final reading.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

**Ordinance**

**9 - 2021**

**Motion to waive the 24-hour rule**

It was moved by Mr. Cassidy and seconded by Mrs. Root to waive the 24-hour rule on the Ordinance to authorize the transfer of 1.6253 vacant parcel.

**Motion carries**

**Motion**

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**Ordinance re: Authorize transfer of 1.6253 vacant parcel**

**MAYOR FRYMAN READ AN ORDINANCE AUTHORIZING THE TRANSFER OF THE VILLAGE-OWNED 1.6253 ACRE VACANT PARCEL TO THE RICHLAND COUNTY, OHIO COMMUNITY IMPROVEMENT CORPORATION, AND DECLARING AN EMERGENCY.**

**It was moved by Mrs. Moore and seconded by Ms. Broderick to suspend the rules.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

Mayor Fryman stated this Ordinance is to transfer Village owned 1.6253 acres of vacant parcel to the Richland County Improvement Corporation. This legislation goes with the Legislation appointing the Richland County growth Corp to sign a real estate purchase agreement with Plymouth Locomotive Service, LLC. It is being done as an emergency due to timing. The 24-hour rule will be done because it was not presented to council 24 hours prior to the meeting.

**It was moved by Mrs. Root and seconded by Mr. Patrick to accept on the third and final reading.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

**Ordinance**

**10 – 2021**

**Contracts, Bonds or Bids - None**

**Old Business** – Mrs. Felver would like an update on the park and the pool grants. Hope an update will help with getting guards.

Ms. Broderick and Administrator Rusnyk met and went over the pool splash grant for \$125,000.00. The splash grant is in process. The pool will be open this year, the splash pad will likely not be in before we open this year. The first section should have been sent off and that has been sent to ODNR. We are in the process of hiring guards and manager. The pool pass rates and daily admission will stay the same. It cost is on the Village Web site.

Mr. Patrick stated the baby pool would be filled in with concrete because it is currently a hazard. The guys are currently working on the pool. Plymouth Improvement committee still has some funds available for the pool.

P.I. C. has some funds left for the pool. P.I.C is also willing to take donations for the pool.

Ms. Broderick stated it is a long process to get it all accomplished. We also received a \$60,000 park grant and we had to update a few pages for it to.

Mr. Patrick thanked Susan Broderick for all her hard work on the pool grant.

Zoning Inspector will start on April 18<sup>th</sup>. He will be working with the public to help with zoning issues and regulations. Mrs. Moore stated she had a resident ask if there is anything that could be done with some of the store fronts with junk in the windows. It was stated it was a concern and maybe the owners could clean up the store front.

Community clean up day is April 24<sup>th</sup>.

**New Business** – None

**Announcements:**

Next Council meeting will be held April 27, 2021 at 7:00 pm. Committees to meet as necessary. Spring clean up will be April 24, 2021.

***Motion to adjourn to Executive Session per 121.22G(1) complaint of Village Official***

*It was moved by Mrs. Moore and seconded by Ms. Broderick to move to Executive Session per 121.22G(1) complaint of Village Official at 7:38pm.*

**Motion carries 6-0**

**Motion**

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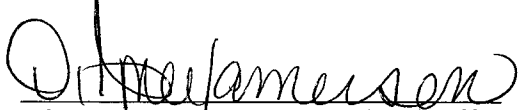
### *EXECUTIVE SESSION*


Executive session ended at 8:23pm

### **Motion to adjourn**

*It was moved by Mr. Cassidy and seconded by Mr. Patrick to adjourn at 8:26PM.*

*Motion carries 6-0*

  
DiAnn Jamerson, MMC, Fiscal Officer

*Motion* <sup>7</sup>  
  
Cassandra Fryman, Mayor

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO ENTER INTO AN AGREEMENT WITH RICHLAND PUBLIC HEALTH FOR ITS 2021 PREVENTIVE MOSQUITO CONTROL PROGRAM.

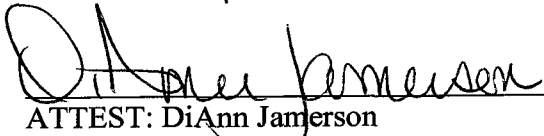
BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH,

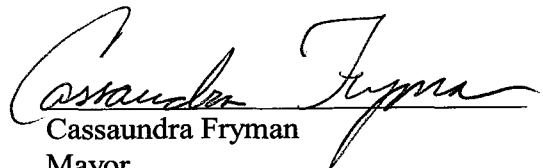
STATE OF OHIO:

THAT That the Mayor and Village Fiscal Officer are authorized and directed to enter into an Agreement with Richland Public Health for its offered 2021 Preventive Mosquito Control Program in accordance with the terms and conditions approved by Council.

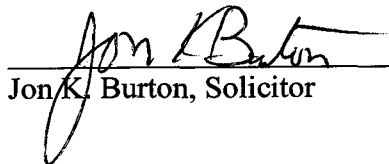
At the regular Council meeting of April 13, 2020 Mrs. Moore moved for adoption of the foregoing Motion, seconded by Mr. Cassidy and upon roll call vote the vote was 6 yea, 0 nay.

PASSED: April 13, 2021

  
ATTEST: DiAnn Jamerson  
Village Fiscal Officer

  
Cassandra Fryman  
Mayor

APPROVED AS TO FORM:

  
Jon K. Burton, Solicitor