

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held March 23, 2021

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The Village of Plymouth convened in regular session on March 23, 2021 at 7:15 pm via hybrid Teleconference(WEBEX) and in person and streamed live on facebook. Mayor Fryman called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Matthew Patrick	Present
Mrs. Joan Felver	Present	Ms. Susan Broderick	Present
Mr. Dwayne Cassidy	Present	Mrs. Elaine Root	Present

**EMPLOYEES:** DiAnn Jamerson, Fiscal Officer; and Rebekah Fearing, Administrative Clerk; Tom Rusynyk, Village Administrator; Richard Metzger, Fire Chief.

**Visitors** – None

Pledge Of Allegiance was said.

**Motion to approve minutes.**

*It was moved by Mrs. Felver and seconded by Mrs. Moore to approve the minutes of March 9, 2021.*

**Motion carries 6-0**

**Motion 1**

**Motion to approve payment of bills**

*It was moved by Mr. Cassidy and seconded by Mrs. Root to approve the payment of bills through April 30, 2021.*

**Motion carries 6-0**

**Motion 2**

**Public Input - None**

**Petitions, Proclamation and Remonstrances – None**

### Committee Report

#### Finance

Mrs. Felver stated nothing at this time.

#### Service

The Administrator's report was as follows:

##### Water

Several water meters were changed in the last two weeks. Aqualine leak detection was in town yesterday and found several leaks; four fire hydrants were found to be leaking due to not being shut down completely. A house on E. Main St. and one on Birchfield have leaking service lines. The E. Main house was shut off at the street since no one lives there. The water report to the OEPA was submitted without issue. Meters were read.

##### Wastewater

The alum feed system is finally back online and has been working great since installation was completed. A catch basin on Plymouth East and the pipe that drains it were cleaned out. This particular catch basin also serves as an outlet for the overflow of a nearby pond. This is less than ideal for our storm system as fish and turtles from the pond make their way into our collection system and clog lines.

##### Electric

Three security lights (one at the plant, one at the PD, and one near the Upstairs Store entrance) were replaced with new LED's. The streetlamp in front of the post office is back up and running. Two electrical service drops on Park Ave. were replaced. Another service drop on Springmill St. was transferred from the old pole that broke during a recent wind storm to a new pole.

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A tree on North St. came down recently, taking two poles and communication lines down with it. The crew cleared the street of branches and removed the poles.

Other

Work on the pool continues. We will drain the pool this week with the hope of painting it next week. Plumbing supplies needed to operate the pool have been ordered and should be arriving soon. There were three graves opened and closed at the cemetery. Curbs on the west end of the square were swept. The drive shaft for the F-450 was replaced. The crew assisted the fire dept. with getting the skid unit loaded on to the new truck. Cold patching was done in front of Levels Gym. Ten tons of topsoil were purchased to fill in graves that have settled.

Administrator Rusynyk asked if there were any questions?

Mr. Patrick asked if we could make the service report available for the public to read. If people are interested they will be available in the Utility Office.

**Safety** – Mr. Cassidy reported nothing at this time.

**Rules and Village Administration** – Mrs. Root stated there are two Ordinances, one Resolution and one motion to consider tonight.

**Planning Commission** – Ms. Broderick stated Planning Commission meet on March 16<sup>th</sup> to discuss the vacating of alley between 186 and 194 West Broadway. It was referred to council to proceed. Administrator Rusynyk stated the steps we need to take to proceed are as follows:

- 1.** Property needs to be surveyed
- 2.** Hold a public hearing (30-day notice)
- 3.** Pass the legislation depending on the outcome of the hearing
- 4.** Record the vacated alley at the County.

Mr. Patrick asked who pays for the survey. Administrator Rusynyk stated the person who requested the alley be vacated does.

### **Ordinances and Resolutions**

**Resolution re: Real Estate Purchase agreement**

**MAYOR FRYMAN READ A RESOLUTION TO ENTER INTO A REAL ESTATE PURCHASE AGREEMENT WITH THE RICHLAND COUNTY LAND REUTILIZATION CORPORATION FOR THE PURCHASE OF THE VACANT LOT AT 20 E. MAIN STREET AND DECLARING AN EMERGENCY.**

**It was moved by Mrs. Root and seconded by Ms. Broderick to suspend the rules.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

Mayor Fryman explained that 20 E. Main St. is a sliver of a parcel behind the now vacant lot the building collapsed. It is a very small section of land. This legislation would turn possession over to the Village to go with the land we were already given.

**It was moved by Mrs. Moore and seconded by Mr. Cassidy to accept on the third and final reading.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

**Resolution**

**7 – 2021**

**Motion re: Inspection fee**

*It was moved by Mr. Cassidy and seconded by Mrs. Root to establish Village Fire Department inspection fees for mobile food units doing business in the Village of Plymouth, Ohio.*

**Motion carries 6-0**

**Motion**

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### Ordinance re: Petition of detachment

**MAYOR FRYMAN READ AN ORDINANCE ASSENTING TO THE PETITION FOR DETACHMENT OF JOEL A. HOOVER AND ROSENE B. HOOVER, AND DECLARING AN EMERGENCY.**

**It was moved by Mrs. Root and seconded by Ms. Broderick to suspend the rules.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

Mayor Fryman explained this piece of property was originally annexed because the owner at the time wanted to develop it. It was then sold and is only used as farm land. Mr. Hoover asked that it be detached from the Village.

**It was moved by Mrs. Felver and seconded by Mrs. Moore to accept on the third and final reading.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

**Ordinance**

**5- 2021**

### Ordinance re: Amend wage ranges

**MAYOR FRYMAN READ AN ORDINANCE TO PROVIDE PAY RANGES FOR VILLAGE EMPLOYEE POSITIONS COMMENCING IN 2021 TO REPEAL ORDINANCE 16-2020, AND DECLARING AN EMERGENCY.**

**It was moved by Mrs. Root and seconded by Mr. Cassidy to suspend the rules.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

Mayor Fryman stated this is adding the pay rate for the part-time Fire/Emt and Zoning Inspector.

Mr. Patrick stated that means we will have a zoning inspector. Mayor Fryman stated if council passes.

**It was moved by Mrs. Root and seconded by Ms. Broderick to accept on the third and final reading.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

**Ordinance**

**6 - 2021**

### Motion re: Zoning Inspector

*It was moved by Mr. Felver and seconded by Mrs. Moore to accept the appointment of Wayne Liggett as Zoning Inspector of Plymouth, Ohio.*

**Motion carries 6-0**

**Motion**

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It is hoped he can start in the next couple of weeks.

### Contracts, Bonds or Bids - None

**Old Business** – Mrs. Moore would like to hold a town hall meeting regarding the General fund levy. It was decided the Town Hall meeting would take place on April 6, 2021 at 6pm in the gym of the Village Community Building. Social distancing and masks required. Mayor will do a Mayor minute on the Town Hall. It was also stated they would like a notice on the utility bills, flyers/fact sheet, or letter. Rebekah Fearing stated she would make a flyer to put on the door.

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Mrs. Moore stated she could do a flyer if she is given the information. Mayor Fryman stated she has a letter already.

Update on the pool:

We are waiting to hear back from the company regarding the splash pad. We need a flyer to promote the pool and for staff. It was felt an announcement at the school should be made for anyone interested in being a guard this pool season to stop in the office and pick up an application.

Ms. Broderick and Administrator Rusnyk updated the grant information for the \$60,000.00 park grant.

Ms. Broderick thought it would be a good idea to have a flyer made to promote the opening of the pool.

Rebekah Fearing stated she was asked why there were random Plymouth applications at the High School office. Also, there was a question of if an announcement was made.

Administrator Rusnyk stated he spoke to all four schools where applications were left in the office and asked them to announce it.

Rebekah Fearing stated she would talk to the teacher who had asked and see if an announcement could be made.

Ms. Broderick asked if the cones could be placed back in front of the Hop.

**New Business** – Rebekah Fearing stated there was a question regarding the cost and if there was special training for the guard position and who covers the cost. She stated she felt it is beneficial to let people know they need to have their lifeguard certification. Classes might be available through the Shelby Y or maybe the Norwalk Recreation Center. The cost would be paid up front by the lifeguard and reimbursed at the end of the season as long as they worked the whole season.

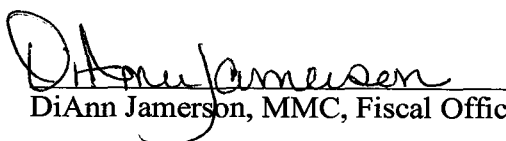
### **Announcements:**

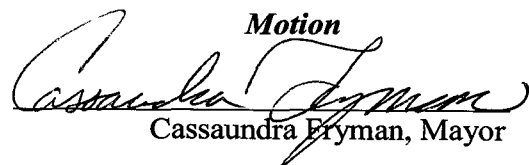
Next Council meeting will be held April 13, 2021 at 7:00 pm. Committees to meet as necessary. Bid opening for the Dump truck will be March 24, 2021 at 4:00pm. Spring clean up is April 24, 2021. The building is open to the public. Residents can attend the Council meetings; the Utility Office and Tax Office are open.

### **Motion to adjourn**

*It was moved by Mrs. Root and seconded by Mrs. Moore to adjourn at 7:40PM.*

***Motion carries 6-0***

  
DiAnn Jamerson, MMC, Fiscal Officer

*Motion* 5  
  
Cassandra Fryman, Mayor

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION ESTABLISHING VILLAGE FIRE DEPARTMENT  
INSPECTION FEES FOR MOBILE FOOD UNITS DOING BUSINESS IN  
THE VILLAGE OF PLYMOUTH, OHIO.

WHEREAS, the Ohio Fire Code established basic safety measures for mobile food units, and

WHEREAS, the Village Fire Department is the department authorized to do Ohio Fire Code inspections and determine compliance.

BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF  
RICHLAND/HURON, STATE OF OHIO:

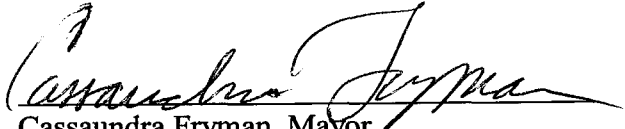
THAT the Village Fire Chief or his authorized and designated representatives are authorized to charge and collect Inspection Fees for required Ohio Fire Code inspections of mobile food units as follows:

a. An annual inspection fee of \$15.00 if the Plymouth Fire Department has to complete the inspection.

or

b. A \$5.00 review fee for the Plymouth Fire Department to verify proof that a valid annual inspection has been completed.

At the regular Council meeting of March 23, 2021, Mr. Cassidy moved for adoption of the foregoing Motion, seconded by Mrs. Root, and upon roll call vote the vote was 6 yea, 0 nay.

  
Cassandra Fryman, Mayor

ATTEST:   
DiAnn Jamerson, Village Fiscal Officer

March 23, 2021  
Date