

RECORD OF PROCEEDINGS
VILLAGE OF PLYMOUTH
Committee Meeting before Council

Held April 26, 2022

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The Village of Plymouth convened in committee meeting on April 26, 2022 at 48 West Broadway Plymouth, Ohio 44865, at 6:32pm. Members and visitors present:

Mrs. Susan Moore	Present	Mr. Matthew Patrick	Present
Mr. Rich Hurles	Present	Mrs. Hannah Carter	Present
Mr. Jeff Brown	Present	Ms. Susan Broderick	Present

EMPLOYEES: *DiAnn Jamerson, MMC, Fiscal Officer; James Burton, Administrator; Tom Hintz, Police Chief; and Rebekah Fearing, Tax/Court Clerk.*

Visitors None

Mrs. Moore started the meeting by going over the legislation.

Resolution – Procurement policy

- Needed for ARPA funding and also item marked to have in place for next audit. This was reviewed by the rules committee and is recommended to be adopted.

Mrs. Moore had a question on DAS. The Fiscal Officer stated the Solicitor stated we still follow DAS.

Resolution – Establish SAT for use of ARP funds

- To establish a simplified acquisition regulation according to CFR200.320(a)(2)(i) and (ii) and in accordance to Coronavirus Local Fiscal Recovery Fund (CLFRF) up to \$250,000 for small purchases that exceed the micro-purchase threshold of \$ 50,000.

This is if we decide to do a project over \$50,000 with the ARPA funds we would need to follow the federal guidelines.

Resolution – Self-Certify Micro purchase threshold for ARPA expenditures

- To self-certify a procurement threshold for micro-purchases up to \$ 50,000 based on low risk auditee. This also follows CFR 200.320(a)(iii) and (iv).

This is stating if we use ARPA funds for a project and it is up to \$50,000 we need to follow the federal regulations mentioned above.

Resolution – Depository Agreement thru May of 2027

- This is a housekeeping matter that we must do every five years per Ohio revised code 135, the uniform depository act.

Resolution – Select KEM for Mary Fate Park intersection project

- Necessary to proceed with the Marry Fate park intersection project approved by the Huron County Board of Commissioner's. Richland County Regional Planning Commission is currently focused on active transportation. ODOT is using Coronavirus response and relief supplemental appropriations act 2021(CRRSAA) to fund these types of projects. The project is being funded from through ODOT transportation grant funds.

It was stated the Commissioners were working with KEM on the project. There was a question on the dates. It was stated the engineering starts in 2022.

Resolution – Approve application and order for 2 Chevrolet Tahoe's

- Safety Committee met on March 31, 2022 and reviewed with Captain Gordon regarding the replace of the 2017 Ford Explorers. It was explained that it could be up to two years before the vehicle will be received due to part supply shortages. The Committee agreed to proceed with recommendation to proceed. This is to allow the dealership to include us for the 2 vehicles but does not guarantee that we will get them.

Motion - 2022 Preventive Mosquito control program

- Annual agreement for mosquito control

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Discussion took place on St. Rt. 61 and the pothole. Administrator Burton stated ODOT came out and looked at it. They believed it is was an issue with either a water or sewer line. Administrator Burton called Shelby and they came over and ran the line with their camera. There were no broken lines.

Lisa at ODOT is going to pass the information along to the Engineers. We are waiting to hear back from them. The Administrator was advised to call every day until he could speak with someone about it. He feels it might be an issue with the base of the road.

The Fiscal Officer stated Solicitor Burton suggested the next step would be to get a licensed professional engineer to look at the issue and give their determination. Then would could pass a resolution asking them to repair.

It was stated that we have been watching the pothole since last fall. It was also stated the manhole was 87 feet to the pothole.

It was also asked if there were any plans on fixing the pothole on Willow Dr.

Committee adjourned at 6:55pm



DiAnn Jamerson, MMC, Fiscal Officer

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.