

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held September 28, 2021

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The Village of Plymouth convened in regular session on September 28, 2021 at 7:00 pm in person and streamed live on facebook. Mayor Fryman called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Matthew Patrick	Present
Mrs. Joan Felver	Present	Ms. Susan Broderick	Present
Mr. Dwayne Cassidy	Present	Mrs. Elaine Root	Present

**EMPLOYEES:** DiAnn Jamerson, Fiscal Officer; Rebekah Fearing, Administrative Clerk; Tom Hintz, Police Chief; James Burton, Assistant Village Administrator; and Jon Burton, Solicitor.

**Visitors:** None

The Pledge Of Allegiance was said.

### **Motion to approve minutes.**

*It was moved by Mrs. Root and seconded by Mr. Cassidy to approve the minutes of September 14, 2021*

**Motion carries 6-0**

**Motion 1**

### **Motion to approve payment of bills**

*It was moved by Mrs. Moore and seconded by Mrs. Felver to approve the payment of bills through October 31, 2021.*

**Motion carries 6-0**

**Motion 2**

**Public Input** – None

**Petitions, Proclamation and Remonstrances** – None

### **Committee Report**

**Finance** – Mrs. Felver stated she had nothing to report.

**Service** – Mr. Patrick stated that everyone has the Assist. Administrator's report but I think he has a few more things to add to it.

His report was as follows:

#### **Water / Sewer**

- Still dealing with every 2 ½ hour call-ins for the sewer plant.
- Completed the triennial Lead and Copper testing for the Village. Everything has been submitted to the EPA and the consumer notices have been sent.
- Replaced valve box on Plymouth St.
- Did some minor repairs at the lift station on West Broadway.

#### **Electric**

- Read meters.
- Had utility shut offs.
- Had to call Shelby in to do two service drops.
- Picked the bucket truck up from Circleville; total amount billed \$10,662.27

#### **Streets**

- Had to replace the hydraulic hose on dump truck.
- Getting quotes on the F450 dump truck for an alternator.

#### **Cemetery**

- Had one grave.
- Did some grave touchups.
- Secured Dave Kissel to mow/trim Greenlawn and Pioneer Rest for the agree upon price of \$1572 each mow.

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### Misc.

- Mowing of the properties around town, sewer plant, and park.
- Bob and Bob Door came to fix the side (main) door; he has to order a new push bar.
- Vetter Security came in to fix the panic buttons and install new cameras.
- Met with AT&T/First Net for cell phones; they can get us cheaper rate. We are waiting on Verizon to release the phone numbers.

James stated he had a few additional items. They are as follows:

- Starting every Friday at noon or after lunch they will be cleaning up and maintaining the garage and working on the vehicles.
- They are having issues with the pump stations on Nicholas, and West Broadway pertaining to only one pump working. Both pump stations should have two working pumps. One that is the main pump and one as a backup. There is also an issue with the pump station south of town by the trailer park. It is thought to be a control panel issue. Buckeye pumps will be called in to look at and provide a quote for repair.
- There will be a schedule for leaf pick up. It will be posted on Facebook; the website and it will be put on the utility bills. Leaf pick up will start around October 18<sup>th</sup> and run through November 30<sup>th</sup>. The dates depend on the leaves and weather. Theo is working on getting the leaf truck ready.
- Starting to look for Christmas trees, so if anyone is interested in donating let the Village office know.
- Utility Department (garage) got a new time clock.
- Looking at transferring the Utility workers phone lines to first net (First responder network). This would allow them to be a tier 2 during a disaster situation. This places priority on them after the Police/Fire/Ems.

**Safety** – Mr. Cassidy stated the Fire report is as follows:

- Engine 41 is running good right now.
  - No issues
  - Working with company on the repair cost
- Engine 43 is at Willard Diesel for repairs
- Bay heater is on back order and looking at October for shipment.

Chief Hintz did not have a report.

**Rules and Village Administration** – Mrs. Root stated there are five motions, three Resolutions and one Ordinance to consider tonight.

**Planning Commission** – Ms. Broderick stated nothing to report at this time.

### **Ordinances and Resolutions** –

#### **Motion: Authorize Mayor to execute tax certificates**

Mayor Fryman stated we are a member of AMP, Ohio and the Village has a power sales contract with Amp, we need to execute the tax certificates stating that we own and operate our own electric system. And have entered into a power sales contract with Amp and other Amp participants, for the purchase our electric. We have participated in the Prairie State and Fremont energy projects and agreed to pay for our share of electric power and energy from the two.

### ***Motion***

It was moved by Mr. Cassidy and second by Mrs. Root to authorize the Mayor to execute the tax certificates for the Prairie State Energy campus project and the AMP Fremont Energy Center (J. Arnon gas supply contract).

***Motion carries 6-0***

***Motion***

**3**

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### **Motion: Authorize Addendum to Rumpke 2022 contract**

Mayor Fryman stated this motion is to extend the original contract from December 2011 to provide for once a week solid waste collection for all residential and commercial hand service customer units. It provides unlimited number of standard sized cans not to exceed 34-gallon capacity. Large bulky items have a set fee schedule. This also provides an annual spring cleanup at no additional charge.

#### ***Motion***

*It was moved by Mrs. Moore and seconded by Mr. Cassidy to authorize the addendum to the contract with Rumpke of Northern Ohio, Inc. to extend the solid waste collection contract for the 2022 calendar year.*

***Motion carries 6-0***

***Motion 4***

### **Motion: Amend annual evaluation**

Mayor Fryman stated this motion amends the original motion from October 23, 2018 by adding (f) the Fire Chief or his designee shall prepare evaluations for all part-time Fire/Ems employees and ranking officers.

#### ***Motion***

*It was moved by Mrs. Root and seconded by Mrs. Felver to amend section 3 of the employee evaluation motion adopted October 23, 2018 by the addition of item (f) requiring evaluations for all part-time Fire/EMS employees and ranking Officers.*

***Motion carries 6-0***

***Motion 5***

### **Motion: Confirm full time Utility Worker**

Mayor Fryman stated this confirms and sets the hourly rate for Jacob Fidler as a full time Utility Worker upon successful drug test and physical.

#### ***Motion***

*It was moved by Ms. Broderick and seconded by Mr. Cassidy to confirm the appointment of Jacob Fidler to the position of Utility Worker and to set his hourly compensation at \$16.50.*

***Motion carries 6-0***

***Motion 6***

### **Motion: Authorize the execution of the Estoppel certificate and memorandum of lease**

Mayor Fryman stated this is needed because Madison Energy needs to record their interest in the property via the MoE, and also the easement area legal description has changed a bit resulting from the final title commitment they have lined up. The estoppel is needed for the benefit of their lender. Some additional details are as follows:

- (i) **Memorandum of Easement for the Village of Plymouth**, records Madison Energy's interest in the property and also amends the legal description of the premises to match the title commitment.
- (ii) **Grantor Estoppel and dating acknowledgement** this needs to be signed by the Village of Plymouth since Madison Energy is amending the Easement in the MOE.

#### ***Motion***

*It was moved by Mrs. Root and seconded by Ms. Broderick to authorize the Mayor and Fiscal Officer to execute the Estoppel certificate and memorandum of lease regarding the privately owned solar photovoltaic energy system located on the Village's Sandusky street acreage.*

***Motion carries 6-0***

***Motion 7***

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### Resolution: Increase monthly cost for trash pickup for 2022

**MAYOR FRYMAN READ A RESOLUTION TO INCREASE THE 2022 MONTHLY TRASH PICK-UP PER CUSTOMER RATE TO \$ 16.75 AND DECLARING AN EMERGENCY.**

**It was moved by Ms. Broderick and seconded by Mrs. Moore to suspend the rules.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

Mayor Fryman explained this resolution is to increase the monthly cost for trash pick-up. Rumpke has increased the cost to the Village which currently exceeds the amount we are charging resident. It will be effective for the bill due in January. It was asked that the rate increase be put on the utility bills and Facebook to notify residents ahead of time.

**It was moved by Mr. Cassidy and seconded by Mrs. Root to accept on the third and final reading.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

**Resolution 17- 2021**

### Resolution: authorizing purchase of safety shirts and boots annually

**MAYOR FRYMAN READ A RESOLUTION TO AUTHORIZE THE ANNUAL PURCHASE OF FIVE (5) SHIRTS AND ONE PAIR OF WORK BOOTS FOR FULL-TIME UTILITY WORKERS.**

**It was moved by Mrs. Moore and seconded by Ms. Broderick to suspend the rules.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

Mayor Fryman explained this resolution is authorizing the purchase of 5 safety shirts and a pair of work boots per utility worker annually. This will start January 1, 2022.

**It was moved by Mrs. Felver and seconded by Mr. Cassidy to accept on the third and final reading.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

**Resolution 18- 2021**

### Resolution: Directing the Fiscal Officer to transfer \$1,250.00 monthly

**MAYOR FRYMAN READ A RESOLUTION DIRECTING THE VILLAGE FISCAL OFFICER TO TRANSFER \$1,250.00 FROM THE GENERAL FUND TO THE PARK FUND FOR THE PURPOSE OF VILLAGE POOL OPERATIONS COMMENCING THE LAST WEEK OF OCTOBER 2021 AND EACH MONTH THEREAFTER.**

**It was moved by Ms. Broderick and seconded by Mr. Patrick to suspend the rules.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

Mayor Fryman explained this directs the FO to transfer \$1,250.00 per month from the general fund to the Park fund for Pool operations, beginning in October of 2021.

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**It was moved by Mrs. Moore and seconded by Mr. Patrick to accept on the third and final reading.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

**Resolution**

**19- 2021**

### **Ordinance: To Amend Permanent appropriations**

**MAYOR FRYMAN READ AN ORDINANCE TO AMEND ORDINANCE NO 17-2021 PERTAINING TO THE ANNUAL APPROPRIATIONS FOR 2021; AND DECLARING AN EMERGENCY.**

**It was moved by Mrs. Root and seconded by Mr. Cassidy to suspend the rules.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

Mayor Fryman explained this ordinance is to amend the permanent appropriations in the General fund, Park fund, and the American Recovery Plan Act fund. This is normal housekeeping business.

**It was moved by Ms. Broderick and seconded by Mr. Cassidy to accept on the third and final reading.**

*Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

**Ordinance**

**20 – 2021**

**Contracts, Bonds or Bids – None**

### **Old Business –**

Ms. Broderick stated we received a new price for the splash pad. It is a good price. The contract is good and it is locked in and can start as soon as allowed. The quoted cost of the splash pad is around \$140,000.00. This allows for three features not two like the prior quote. We will need to come up \$15,000.00. If there is a cost to the Village it will be minimal. Not sure of dimensions. The company will be out possible tomorrow to mark off the site. The splash pad also uses recirculating water.

Ms. Broderick stated will find out how long it will take to install. It was also said that there are quite a few pods.

Multiple Councilmembers thanked Ms. Broderick for her time and effort taking care of the project. It was suggested to have the Jane at the Time-Junctions do a story about the new splash pad. It was also suggested to expand the grassy area to the west of the pool so that people can lay out or sit in that area.

It was asked if Jamie could look into getting street signs for the baseball and softball fields. People have a hard time finding them if they are not from Plymouth.

**New Business – None**

### **Announcements:**

Next Council meeting will be held October 12, 2021, at 7:00 pm. Committees to meet as needed. Committees as needed. Trick or Treat will be Oct 30, 2021 from 5-6:30pm with Legion activities to follow.

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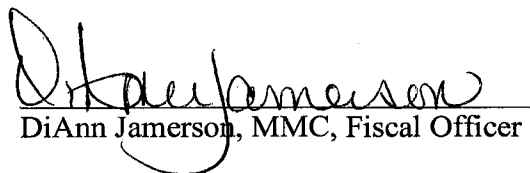
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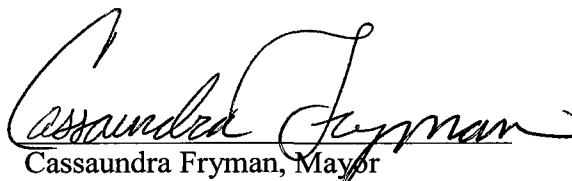
### Motion to adjourn

*It was moved by Mr. Cassidy and seconded by Mrs. Moore to adjourn at 7:43PM.  
Motion carries 6-0*

*Motion*

*8*

  
DiAnn Jamerson, MMC, Fiscal Officer

  
Cassandra Fryman, Mayor

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO CONFIRM THE APPOINTMENT OF JACOB FIDLER TO THE POSITION OF UTILITY WORKER AND TO SET HIS HOURLY COMPENSATION AT \$16.50.

WHEREAS, there is an immediate need to fill the vacancy of utility worker.

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

1. THAT the hiring of Jacob Fidler for the position of Utility Worker is confirmed and his hourly wage is \$16.50.
2. THAT his hiring shall be provisional conditioned on his satisfactory approval of background check, physical and drug/alcohol tests.

At the Council meeting of September 28, 2021, Ms. Broderick moved for adoption of the foregoing Motion, seconded by Mr. Cassidy, and upon roll call vote the vote was 6 yea, 0 nay.

ATTEST: DiAnn Jamerson  
DiAnn Jamerson, Village Fiscal Officer

Cassandra Fryman  
Cassandra Fryman, Mayor

September 28, 2021  
Date

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO AUTHORIZE THE MAYOR TO EXECUTE THE TAX CERTIFICATES FOR THE PRAIRIE STATE ENERGY CAMPUS PROJECT AND THE AMP FREMONT ENERGY CENTER (J. ARNON GAS SUPPLY CONTRACT).

WHEREAS, American Municipal Power, Inc. is the Village's agent for acquisition of the electrical power supply needs of the Village, and

WHEREAS, the Village is required to represent its continued tax-exempt status as a municipal-owned electric utility.

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

THAT the Mayor is authorized and directed to execute the Tax Certificates for the Prairie State Energy Campus Project and the AMP Fremont Energy Center (J. Arnon Gas Supply Contract) provided by the American Municipal Power, Inc. and as reviewed and approved by Council.

At the regular Council meeting of September 28, 2021, Mr. Cassidy  
moved for adoption of the foregoing Motion, seconded by Mrs. Root,  
and upon roll call vote the vote was 6 yea, 0 nay.

ATTEST: DiAnn Jamerson  
DiAnn Jamerson, Village Fiscal Officer

Cassandra Fryman  
Cassandra Fryman, Mayor  
September 28, 2021  
Date



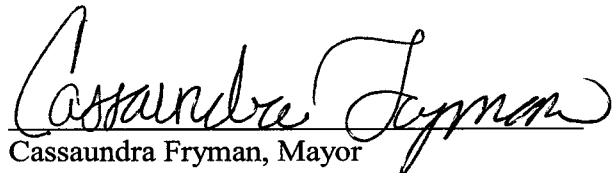
BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

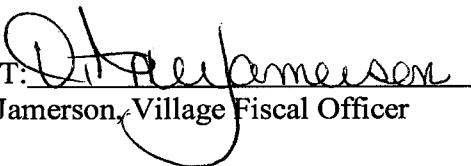
A MOTION TO AUTHORIZE THE ADDENDUM TO THE CONTRACT WITH RUMPKE OF NORTHERN OHIO, INC. TO EXTEND THE SOLID WASTE COLLECTION CONTRACT FOR THE 2022 CALENDAR YEAR.

BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

THAT the Mayor is authorized and directed to sign the Addendum to the contract with Rumpke of Northern Ohio, Inc. to extend the Village's solid waste collection contract for the 2022 calendar year at an increased monthly rate of \$16.25 per unit as reviewed and approved by Council.

At the regular Council meeting of September 28, 2021, Mrs. Moore moved for adoption of the foregoing Motion, seconded by Mr. Cassidy, and upon roll call vote the vote was 6 yea, 0 nay.

  
Cassandra Fryman, Mayor

ATTEST:   
DiAnn Jamerson, Village Fiscal Officer

September 28, 2021  
Date

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO AUTHORIZE THE MAYOR AND FISCAL OFFICER TO EXECUTE THE ESTOPPEL CERTIFICATE AND MEMORANDUM OF LEASE REGARDING THE PRIVATELY OWNED SOLAR PHOTOVOLTAIC ENERGY SYSTEM LOCATED ON THE VILLAGE'S SANDUSKY STREET ACREAGE.

WHEREAS, in 2019 the Village entered into an Agreement to allow a privately owned solar photovoltaic energy system to be located on Village acreage, and

WHEREAS, the ownership of the system has changed and the new owner desires to correct errors in the existing easement description and to confirm for its Lender the Village ongoing approval of its grant of easement rights to the solar facility operator.

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

SECTION 1. THAT the Mayor and Fiscal Officer are authorized and directed to execute the Estoppel Certificate and Memorandum of Lease by Fifth Third Bank, NA and Plymouth Solar, LLC, respectively regarding the ongoing operation of the privately owned solar photovoltaic energy system located on the Village's Sandusky Street acreage, Huron County PPN#53-0980-A2-059-0000 and 53-0980-A2-059-0077.

At the regular Council meeting of September 28, 2021, Mrs. Root  
moved for adoption of the foregoing Motion, seconded by <sup>MS.</sup>Broderick,  
and upon roll call vote the vote was 6 yea, 0 nay.

Cassandra Fryman  
Cassandra Fryman, Mayor

ATTEST: DiAnn Jamerson  
DiAnn Jamerson, Village Fiscal Officer

September 28, 2021  
Date

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO AMEND SECTION 3 OF THE EMPLOYEE EVALUATION MOTION ADOPTED OCTOBER 23, 2018 BY THE ADDITION OF ITEM (f) REQUIRING EVALUATIONS FOR ALL PART-TIME FIRE/EMS EMPLOYEES AND RANKING OFFICERS.

BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

THAT Section 3 of the Employee Evaluation Motion adopted October 23, 2018 is amended by the addition of Item (f) which reads as follows:

- (a) The Mayor shall prepare evaluations for: Village Administrator, Clerk of Courts, Police Chief, Fire Chief.
- (b) The Police Chief shall prepare an evaluation for the Police Captain. The Police Captain shall prepare evaluations of all full time, part time police officers and police department employees.
- (c) The Village Administrator shall prepare evaluations of all utility workers and office employees not under supervision of the Fiscal Officer.
- (d) The Fiscal Officer shall prepare evaluations of office employees under her supervision.
- (e) The Mayor and Council shall prepare evaluation for Fiscal Officer.
- (f) The Fire Chief or his designee shall prepare evaluations for all part-time Fire/EMS employees and ranking officers.

At the regular Council meeting of September 28, 2021, Mrs. Root  
moved for adoption of the foregoing Motion, seconded by Mrs. Felver,  
and upon roll call vote the vote was 6 yea, 0 nay.

ATTEST: DiAnn Jamerson  
DiAnn Jamerson, Village Fiscal Officer

Cassandra Fryman  
Cassandra Fryman, Mayor

September 28, 2021  
Date