

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH REGULAR SESSION

Held September 26, 2023

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The Village of Plymouth convened in Regular session on September 26, 2023 at 7:01PM in person and streamed live on Facebook. Mayor Fryman called the meeting to order with the following members and visitors present:

Mrs. Susan Moore Present
Mrs. Amanda Clark Present
Mr. Jeff Brown Present

Mr. Matthew Patrick Present
Mrs. Hannah Carter Present
Ms. Susan Broderick Present

EMPLOYEES: James Burton, Administrator; DiAnn Jamerson, Fiscal Officer; Rebekah Fearing, Income Tax/Mayor's Court Clerk; Thomas Hintz, Police Chief and Richard Metzger, Fire Chief.

VISITORS: Shane McClary, 1007 Sandusky St., Resident

The Pledge of Allegiance was said.

Motion to Approve Minutes

It was moved by Mrs. Moore and seconded by Mrs. Broderick to approve the minutes of September 12, 2023. Motion carries 6-0

Motion 1

Motion to Approve Payment of Bills

It was moved by Ms. Broderick and seconded by Mrs. Moore to approve the payment of bills through October 31, 2023, and acceptance of August financial statement.

Motion carries 6-0

Motion 2

Petitions, Proclamation and Remonstrances – None

Public Input -

Mayor Fryman read the following from Katie Veletean because she was unable to attend tonight's meeting:

Autumn in the Village - Featuring local artisans and organizations while celebrating the flavors and festive atmosphere of Fall! Hosted by Village Roots Market Date: Sunday, October 15 Time: 11AM-4PM plus Autumn in the Village is a community inspired gathering which features local artisans and community organizations! Our vision for this event is that local food artisans will be using this opportunity to showcase their Fall inspired product lines, and Organizations will be using this opportunity to raise funds for their groups by serving Fall inspired sweet treats and apple cider drinks, and some will be hosting small carnival style games for kids to enjoy! We are planning to host a food truck as well. Artisans/Organizations will be charged a \$20 fee for their space. Monies collected will go toward supporting the "Project Happy" program Village Roots will be leading for the 2023 Christmas season. We will be leading an arm of this program through the non-profit organization "Oh-Go" which is out of Sandusky. Project Happy supports families in need during the Holiday season, and our efforts will be focused on the Plymouth and Willard communities directly! Our request is that the Triangle be closed off for this specific event - from 7PM on Saturday, October 14 through 7PM Sunday, October 15 (to give time for cleanup). We chose Sunday as our day of the week for this event because other downtown businesses in the triangle are CLOSED, and it would not directly interfere with their daily business operation.

Mayor Fryman asked for questions or comments on this event.

Ms. Broderick stated it sounds fine.

Mayor Fryman asked for a motion to close the triangle on Saturday October 14th at 7pm through Sunday October 15th at 7pm.

Motion to close the square on October 14th.

It was moved by Ms. Broderick and seconded by Mrs. Carter to close the square on Saturday, October 14th from 7pm to Sunday, October 15th at 7pm.

Mr. Partick asked if anyone had talked to Tom Shank or anyone else on the square. Mayor Fryman stated she could not speak to that, Fryman just received this today. But the businesses are closed on Sunday.

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Patrick responded he did not know it was a Sunday. And that was fine.

Mrs. Moore asked to elaborate on the Project Happy part of this. Mayor Fryman stated please.

Moore stated this is a really unique project. The Oh-GO is a foundation that's headquartered in Sandusky and they sponsor this program, but they have to build teams in each community in order to make project happy work. The whole idea is to provide Christmas boxes for children, from less fortunate homes in each community. They've been doing it in Norwalk for several years. They do it in Greenwich, New London and Wakeman. Last year her leadership group looked into doing it, but there was no team in place in Willard or Plymouth at the time. Katie reached out to the chairman of the foundation in Sandusky and she wants to put a team together in Plymouth to do this. And the contents of the boxes are determined by the age and gender of children. There is a category of boxes for toddlers ages 2-5 and a category boxes for ages six to 10 and 11 to 14 and then 14 to 18 she thought. And the goal is to do at least 100 boxes in Plymouth this year and they're trying to put it into a team together in Willard. It'll be for the Plymouth-Shiloh area, not just Plymouth. They work with the schools to find out who the less fortunate families are and it's a great project. They will also be seeking donations from people in the community. That's what the funds are being raised for.

Patrick stated I think they have something like this., don't they? The school has something of that nature.

Mayor Fryman asked for any other discussion on that. Hearing none It was moved by Ms. Broderick and seconded by Mrs. Carter.
The Clerk called the roll.

Motion carries 5 yea, 1 abstention, 0 nay

Motion 3

Mayor Fryman asked for a motion to move to Executive session per 121.22(G)2

Motion to move to EXECUTIVE SESSION per ORC 121.22(G)2 -Purchase or sale of Property.

It was moved by Mr. Brown and seconded by Ms. Broderick to move to Executive Session per 121.22G(2) purchase or sale of property at 7:10pm.

Motion carries 6 yea, 0 nay

Motion 4

Returned from executive session at 7:42pm

Petitions, Proclamations or Remonstrances – None

Committee Reports

Finance – Mrs. Moore reported the following:

- Finance met on September 25th.
 - Asked Fiscal Officer for a hard copy of the Fund Summary at month end.
 - Discussed what to do with the remaining ARPA funds.
 - It was decided to put it toward Pool operations for 2024 and rescind prior Ordinance.
 - Asked Department heads for the following to be discussed at next finance meeting:
 - 2024 wish list including costs.
 - Recommendations for raises.
 - Next two finance meetings will be October 31 and November 20th.
 - The audit is complete, and the Village received three stars for outstanding achievement in Open and Transparent Government from the Auditor of State.

Service – Mrs. Carter stated service met last week to discuss the West Broadway project. The items discussed were as follows:

- Reviewed some pictures taken in the area in question.
 - Last time it flooded was in 2021.
 - A lot of times the water does not make it up to street level, if it does the water is only on the pavement for a short period of time.

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- Received opinions that as long as the water is not laying there for a long period of time, we should be ok to proceed and not deter us from paving the street.
- Also discussed the status of the Bridge and the OPWC grant. Mayor Fryman was asked if she would like to give an update.

Mayor Fryman stated a hearing was held last Wednesday for the application for the municipal bridge grant fund with ODOT. The Village was the last applicant to present due to the Village being the most complicated due to ownership. Their hesitation with awarding the grant to us is because of the ownership. They did very much appreciate the resolution that we passed last council meeting regarding the ownership transfer happening with the awarding of the grant instead of the completion of the bridge. ODOT did make mention of the fact that sounds much better to them in regards to awarding the grant. If we do get awarded the grant, it will essentially cover 90% of the bridge replacement cost. We will know either at the end of October or beginning of November if it has been approved. At that point, we would begin transfer of ownership once it's awarded and the Mayor would work with the Solicitor to figure out what that's going to look like since there is no title in existence or ownership. It's all contingent on if the grant is awarded. Also talked about a few potential solutions in the meantime to get the road back open. A jump bridge was discussed, which is something unfamiliar. But it's like a big temporary bridge that is placed over top of an existing bridge until the repairs are made or until they tear it down to rebuild it. It would be a temporary solution to reopen. The Mayor will get information from ODOT if they have it. The temporary bridge is all very preliminary, but there may be some solutions to get it open faster than the initial replacement.

Moore asked is there a limit to the traffic traveling over the bridge.

Fryman respond the way the ODOT explained the jump bridge is that it is used while they're building a bridge, they put it over top until they're ready to build the top part of the bridge. Or if there is a transport carrying weight heavier than the bridge allows and there's no other way to cross, they put a jump bridge over the existing bridge for them to ramp over it, so they're not putting weight on it. Fryman restated it is a temporary solution to get the road open earlier.

Carter then stated the last thing discussed was different options for different companies to do the pavement of the basketball court that we have the grant for. Also discussed possibly using that money for something such as improvements to the football field for the flag football program. Carter contacted the person who runs the Flag Football program and will try to set up a time to discuss it further and to see what the needs are. If it would even be a possibility and then we'll revisit.

Brown asked if the scope could be changed.

Carter stated there are stipulations for what the grant funds can be used for, but the Village could fill out a packet to change the scope.

Broderick stated she did not want to change the grant scope. It was approved by the council. The project was moving forward. Broderick was not opposed to doing something on the football field. And thinks some of the things the Committee talked about are good ideas and can be pursued. Broderick stated right now we're ready to move forward with the basketball court and get it done. She stated she was not approached on possible changes. The committee had been working on that for a while, knowing that it was going to happen the community was informed it was going to happen. We have a reasonable contract amount for that, the other amounts that were gathered are about twelve to thirteen thousand to do. The Village has the money from the grant to do the basketball court. We were planning to get it done like now. And Broderick personally does not want to change the scope of it.

Mr. Brown had a question about extending the paving of West Broadway that was going to cost \$150,000. He wanted to know, is that something we're allowed to get more than one estimate? Is it up to the people that are working on the project currently.

Mayor Fryman stated it is a change order to the project.

Carter stated the company that won the bid to do the first part of the project would also do the second part, the change order. Otherwise, we would not be able to do it as part of the same project with the same money. The Fiscal Officer might be able to answer that. Carter then stated they must do the change order for the paving at the same cost as they're doing the other paving in the project currently.

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Mr. Patrick asked if we are paying for the extended paving of \$149,000, Why would they have to do it?

The Fiscal Officer stated because it was in the grant that we were given the option to extend the paving out.

Patrick stated, "So if we decline that, we could always have somebody else come in, another individual and put that out for bid for that 149,000, right?"

The Fiscal Officer stated it would not be included in this project.

Patrick stated it doesn't have to be in this project. It could be a little separate project. You can put it out for bid.

The Fiscal Officer again stated in essence, it was put out to bid in the whole packet that it was that was given, that there was a potential that we could extend the paving further out, depending on the cost. So, everybody knew the potential when they bid on this project that they could be doing more paving.

Patrick stated he didn't know that.

The Fiscal Officer stated it was discussed, we discussed it in the council meeting. That is what the council approved. If we had enough money, we were going to extend it out.

Moore asked if the price was the same for the additional paving as they were already scheduled to do.

The Fiscal Officer said yes.

Mr. Brown responded he thinks what Mr. Patrick is trying to say is, "could we finish the project that we started with them and then wait six months and then decide to finish it up from there?"

Mayor Fryman stated at this point, you as Council already passed the resolution to do the change order. It's already been voted on and passed.

Moore asked if there's an opportunity for another ODNR grant from the capital fund that they only do like every couple of years.

Moore continued there should be another round coming up that we could conceivably apply for to do some improvements to the football field. Improving the football field would benefit more people. But she also thinks that we should not change projects in the middle of the project. Moore agrees with Broderick on this issue, the community has been informed this is what's going to happen. She feels we should stick to the original plans, but we should definitely go after the next round of grant funding.

Patrick stated \$13,000 could buy a lot of picnic tables.

Moore responded she thought that was for the basketball court.

Patrick stated what we're doing now is 23,000 comparable to the estimates that the Administrator got, to where they want to charge \$33,000 – \$35,000 to do the basketball court.

Mayor Fryman stated it sounds like the project needs to be hammered out in another service committee meeting. Another meeting is needed to get all those details and figure out what we're doing with it. To decide what we are doing.

Carter replied that she agreed. And she appreciates everyone's input and will call another service meeting.

Mayor Fryman stated and last is Safety.

Mr. Patrick interjected that he would like to ask the Administrator a question first. He would like to know why he doesn't have the water running in the fountain in the Veteran's Park. It was asked to be fixed three months ago.

Mayor Fryman stated Patrick could ask him after the meeting.

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Patrick rebutted with he can't ask a question during service?

Mayor Fryman responded she feels it is appropriate after the council meeting.

Patrick stated it wasn't for the last three and a half years.

Fryman responded she never had to do it like this.

Administrator's Report:

Water / Sewer

- Working on tile on West Broadway.
- Took lead and copper samples.

Electric

- Reading large powers.
- Working with Amp guys setting a pole and moving the transformer over.
- Transfer power from one pole to the other.
- Hook up electric service due to the third storm.
- Electric service drop came down on SR 61 and had to hook the streetlight back up.
- Changed out two streetlights.
- Had rereads to do.
- Had Galion back in to run primary wire for the Plymouth Village Apartments.

Street

- Put down 3 ton of hot patch.
- Sprayed weed killer around the bridges.
- Picking up more brush.
- Hauled the tree trunk off from the storm on Park Avenue.
- Work on both catch basins on Lincoln court and SR 61.
- Cut out bad spots that we dug out from water leaks.

Pool / Cemetery / Park

- Straighten some headstones in the cemetery.
- Seed and straw 15 gravesites.
- Pulled bushes out in front of the mausoleum.
- Cut trees back at the cemetery.
- Pulled weeds around the chapel.

Misc

- Mowed the solar field.
- Changed oil in the new dump trucks.
- Winterizing the pool.
- Wash the jet truck and the dump truck.
- Chip the brush up from the tree behind the office and hauled the wood off.
- Mowing out at the garage.

Contracts, Bonds or Bids - None

Unfinished Business – None

New Business –

Mr. Brown stated he was going to start up the newsletter again and if anybody has anything that you want to put in it, he will need it by this Thursday.
Discussion took place on items to put in the newsletter.

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Announcements: Next Council meeting will be October 10, 2023.

Finance Committee to meet October 31, 2023 and November 20, 2023 at 5:30 pm. Other committees to meet as needed.

The following Halloween activities:

Nightmare in the Park October 13-14, 2023, 8pm to Midnight

Trick or Treat will be Saturday October 28, 2023, from 4pm-6pm

Boo on Broadway 5-7pm

Glow parade 7pm

American Legion costume contest 7:15pm

Town Hall meeting regarding November levies on October 4th at 7:00pm


Motion to Adjourn

It was moved by Mrs. Moore and seconded by Mr. Brown to adjourn at 8:03PM.

Motion carries 6-0

Motion 5


DiAnn Jamerson, MMC, Fiscal Officer


Cassandra Fryman, Mayor

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.