

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH

Safety Committee

Held September 23, 2025

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The Village of Plymouth convened in Safety Committee on September 23, 2025 at 7:25pm in person. The following members and visitors present:

Mayor Cassaundra Fryman	Present
Mr. Dwayne Cassidy	Present
Mrs. Susan Moore	Present
Mr. Jeffrey Brown	Absent

EMPLOYEES: *Montel Gordon, Police Chief; DiAnn Jamerson, Fiscal Officer; Richard Metzger, Fire Chief; James Burton, Administrator; and Rebekah Fearing, Tax Clerk.*

VISITORS: *None*

Overview

- Fire station internet install facing delays; vendor cited conduit issues; 1,000 ft mainline + 2 amplifiers still needed; splice date TBD.
- Move-in target slipped from this weekend to possibly next weekend; vendor floated Oct 18 at earliest and even 180 days timeline (contested).
- Considering opening back access via Maple St gate with remote control; speed concerns on Sandusky where limit is 45 mph; ODOT recheck requested.
- Traffic enforcement ramp-up: proper signage/markings at the Triangle, speed details on West Broadway; LIDAR unit due in ~2 weeks; full officer training planned.
- Village wide retention schedule and purge to be executed; working on updating retention schedules.
- Police accreditation (State of Ohio) launched; using Lexipol; timeline stretching into 2027; needed for future grants.
- School contract review shows village spending \$3k–\$4k more than reimbursed (likely closer to \$10k by year-end) — renegotiation planned.
- Hiring and readiness: psych evals (\$250–\$300/applicant), CPR/First Aid, rifle and taser training; 2 applications received for open postings; one day logged approximately 20 calls.

Fire Department:

Internet install delays and move-in impact

- Email states activation 180 days from signature which would be February; timeline disputed.
- Media Link scheduled for tomorrow to pull cable to building.
- Conduit includes 4 × 90° bends, complicating cable pull.
- Remaining work: 1,000 ft mainline cabling and 2 mainline amplifiers; splice date set after pull; turn-on date revisited thereafter.
- Move-in shifts from this weekend to maybe next; dependency: internet install; IT vacation may delay further.
- Discussed opening Maple St behind the fire station via a gated access to shorten response routes.
- Planned gate control via existing 3-button door remotes; design intended to block public cut-through traffic.
- SR 61 (Sandusky St) posted at 45 mph; persistent speeding; request to explore speed reduction and crosswalk enforcement near the station.
- ODOT scheduled SR 61 work in June–July next year; consider in-road sleeves/loops and signal preemption so sirens/button switch the adjacent light to red.
- Any SR 61 changes may shift paving/salting maintenance to the village; proceed only if responsibilities are acceptable to ODOT.

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Police Department:

Triangle fixes, LIDAR, and traffic enforcement

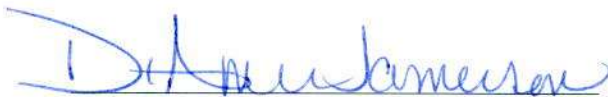
- Traffic enforcement ongoing; estimated 2 months to regain control; focused on West Broadway and school zones; one day had approximately 20 calls limiting enforcement.
- Square enforcement dependent on proper marking; plan to install ground markings (42" and 24") and reinstate signs, including "No right turn" into triangle.
- LIDAR gun arriving in approximately 2 weeks; Richland County Sheriff to train all officers in a 3-day session at minimal or no cost; Katie to attend operator class afterward.
- Training updates: schedule CPR/First Aid for all officers via Fire Dept; rifle training delayed pending instructor recert (likely October range); taser training via another agency, then send one to instructor school.
- School contract review found \$3–4k more than contract currently, likely near \$10k including Friday coverage duty.

Records retention, accreditation path, staffing/training, and event coverage

- State of Ohio accreditation pursued; work ongoing over the last year; enables grants; body cams purchased with seized drug funds; job descriptions and retention policies required.
- Require village-wide records retention schedule and job descriptions before proceeding.
- State grant eligibility requires compliant retention policy; Lexipol SOPs align; target completion by 2027 to receive accreditation.
- Records retention schedules update has started (RC-2/RC-3), convene Records Commission, and hire company to shred records.
- Need to do RC-1 for records in basement damaged by broken pipe/black mold damage; space limits; plan cleanup/destruction or relocation.
- Officer training on evidence collection reduces over-collection.
- Psych evaluations implemented for applicants (\$250–\$300), Ashland evaluator); local test approximately 2 hours, phone interview; home visits added for new hires.
- 2 job applications received; background checks underway; reposting planned; taser training ongoing; refurbished tasers purchased.
- SRO contract up for renewal next year; May need to request funding; "Christmas in the Village" receives more resources; future parades/events may be fee-based due to staffing limits.

The next meeting is scheduled for after the council meeting on November 25, 2025.

Meeting adjourned at 8:00 pm



DiAnn Jamerson, MMC, Fiscal Officer

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.