

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH Service Committee Minutes

September 6, 2023

Service Committee on September 6, 2023, at 6:30pm.

This meeting was recorder for internal reference.

The following were present:

Committee Members: Mayor Fryman, Mrs. Carter, Mrs. Clark and Ms. Broderick.

Employees and other Councilmembers: DiAnn Jamerson, Fiscal Officer; James Burton, Administrator; Rebekah Fearing, Tax/Court Clerk.

Visitors: Eli Carter, Resident

Streets/Utilities

Mrs. Carter started the meeting with the following:

West Broadway Street

- Explained we would need a change order to extend the scope of the project out to the corporation limits. Feels most people in town are expecting this.
- Proposing to extend mill/fill all the way to Corp. limits
- Would require legislation at next council meeting to move forward with extra paving
- Solicitor Burton to prepare legislation for September 12th meeting

Administrator Burton spoke on several lead line out on West Broadway. He would like to change those now while the road is torn up, before the roads are repaired. The cost per line on the high end would be approximately \$3,000 per line.

Fiscal Officer Jamerson stated there is approximately \$40,000 in Water LT capital outlay. We would need to increase what we are transferring into long term fund, by adding lead pipe replacement to our list of long-term capital improvement plan. Jamerson then went on to explain the total grant funding to be received is \$384,958.00. Our original cost of the project is \$211,596.00 plus change order 1 of approximately \$150,000.00. The new total for our share would be approximately \$362,000.00.

Mrs. Carter moved into speaking on an opportunity to apply for a grant for paving. It was as follows:

New OPWC Grant Opportunity

- Burton, Fryman & Carter had discussed three options for this grant project prior to this meeting.
- Came up with two top project proposals based on what would score highest and give us the best chance at receiving the most money if any.
 - First choice - North Street – from Sandusky Street to the bridge and maybe the bridge to Plymouth East.
 - Plymouth East.

Ms. Broderick stated Plymouth East is pretty bad.

Carter stated they picked the one they felt would score the best. At this time North St. is a better choice for funding. The higher the cost of a project, the better chance it has to be funded. The maximum grant amount would be \$500,000.

Burton stated he would look at the hill on Plymouth East. Discussion took place on possibly doing the same type of project as West Broadway. To include curbs and drainage to the bridge.

Also discussed was possible doing Plymouth East and seeing if the Township would want to go in on the project. The Township is responsible for the north side of the road. Jamerson stated we did a joint project the last time it was paved. Maybe ten plus years ago.

Carter stated we should apply for what has the better option to get funded.

Mayor Fryman to check on legislation for this project.

Mayor Fryman gave an update on the Bridge. The power point presentation will be turned in tomorrow. There will be a presentation on September 20th, from 2:15 to 2:30pm. Ten minutes will be allotted for our

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presentation, with five minutes after for any additional follow up questions the committee or district may have. There are still some issues to be resolved such as obtaining ownership of the bridge.

Fearing asked if council had walked Walnut Street to speak with the residents.

Clark responded that have not yet, but are hoping to this coming weekend.

Carter suggest the following future projects:

Future Proposals

- Start tap cards
 - Burton stated this currently being done.
- Start water valve excel
 - Burton stated the parts are in and they are going to start on 61 and come in from the booster station to the older valves.
 - Carter suggested putting them in excel with valve number/address/coordinates to track when they are done.
 - Burton stated he can bring up the hydrants in the computer.
- Contracts for street maintenance (sealing, crack sealing, etc)
 - Burton stated he obtained a quote from Asphalt Kingdom for a Sealer sprayer, asphalt melter and materials that are needed to crack seal. We would own the items and could use this as we have the chance instead of doing it all in a short amount of time. Cost for equipment and supplies was roughly \$7,100.00 which includes a skid and 4 drums of
 - Burton also received a quote from Seal Master to rent equipment and materials just for immediate work and it was \$4,000.00.
 - Agreed the equipment would be a good addition to Plymouth. Mayor will sign off on the purchase order and proceed with ordering.

Pool/Park

Pool & Splash Pad

- Leak behind pool, next to pool building
 - Burton stated there is a leak in the Pool. After the waster level drops about two feet the leak stops. They are unable to locate the leak. Burton suggested run the tile into the manhole.
 - It was stated Professionals have tried to find the leak and it was even re-caulked.
 - Additional discussion took place on the leak. At one point, Ms. Broderick stated the only other thing we could do is to remove the liner and start over. Burton also stated that a line was installed in the pit and that no longer leaks. Burton to make sure caulk is still good before next season.
- What needs to be done to pool for end of season
 - Carter asked if it was closed up and ready for winter.
 - Burton stated very little food left, will start to winterize the pool.
 - Carter asked if Raindrop will be here to help winterize and remove features. Broderick stated Raindrop will not be involved with the winterizing this year. Theo was shown how to drain filters and pits, and how to unhook the lines last year.
 - Cater asked if they will get to it next week. Burton stated they will be working on patching the streets next week where they had to cut out and dig. Will winterize after roads are complete.
- Carter inquired about the street lights.
 - Burton stated Theo is working on it. Part of the issue is we do not have anyone certified to get in the bucket. Burton has been having AMP replace the lights when they come in.
 - Discussion took place on sending someone to AMP for training. Burton would send Theo. Burton to speak with him. Once class is complete he could work on secondary. To work on primary, it would take 5000 hours working under a journeyman.
 - Burton also stated Korry is interested in water/sewer.

Basketball Court & Grant

- Broderick stated she is waiting on an updated contract from Thompson. Broderick then went on

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to explain the basketball court did not get done because they wanted to wait until the splashpad was completed and there were other issues.

- Carter asked Burton if he had other quotes for the basketball court.
 - Burton stated he received a quote from A-1 Asphalt for the court. The cost was approximately \$ 35,000.00. The Village would have to prep the site.

Scout Hut

- Burton stated he had a few things for the scout hut. He would like to see new counter top, sink, move door to the bathroom, paint, handicap ramp and rails attached to it. Burton passed out an estimate of the type of ramp he would like to see put in at the scout hut.

Ms. Broderick left the meeting at his point at 7:43pm

- Carter asked if we were planning on siding it. Burton stated he wanted to fix a few things outside before siding it.
- It was stated we have \$20,000.00 set aside for the scout hut renovations, but we might need to use some of that or funds from the park to pay for the basketball court since it looks like we are going to exceed the grant amount.
- Carter asked how long we have to complete the project for the grant. Jamerson stated we have until June 30, 2024.
- Burton will talk with Craig from Quality Concrete Plus about the scout hut.

Basketball court

- Discussion went back to the basketball courts. The question arose if the basketball poles and backboards could be moved from the tennis courts to the new courts which would save money.
 - Burton to look into this.
- A question arose if we might be planning anything with the concession stand.
 - We have several communities that now come here to play flag football. Plymouth, Willard, South Central and one other community. Question also were asked about stadium lights and maybe bleachers.
 - Burton stated he had had a similar conversation with Matt Blankenship regarding this.
- This question was asked if the grant could be changed and if this should maybe be a consideration.

Meeting adjourned at 8:05pm.

Respectfully submitted,



DiAnn Jamerson, MMC, Fiscal Officer