

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH Finance Committee

Held August 18, 2025

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The Village of Plymouth convened in Finance Committee on August 18, 2025 at 7:02pm in person. The following members and visitors present:

Mayor Cassandra Fryman	Present
Mrs. Amanda Clark	Present
Mr. Dwayne Cassidy	Present
Ms. Broderick	Present

**EMPLOYEES:** *DiAnn Jamerson, Fiscal Officer; Montel Gordon, Police Chief; Richard Metzger, Fire Chief; and James Burton, Administrator.*

**VISITORS:** *None*

### Action Items

**Prepare Legislation for Property Vehicle Sales** Draft and present legislation to council for bidding out Nicholas Street and 2017 Police interceptor, including setting minimum bids.

**Finalize Firehouse Project Funding** Obtain final cost numbers and seek Finance Committee consensus on manuscript bond approach.

**Coordinate with Growth Corporation** Follow up with Huron County Growth Corporation regarding property sale process and interested buyers.

**Move Forward with LIDAR Purchase** Proceed with acquisition and implementation of new LIDAR device for speed enforcement.

**Arrange Firehouse Property Split** Initiate lot split for firehouse property prior to sale.

**Conduct Employee Evaluations** Organize and complete mid-year and annual evaluations for wage adjustment decisions.

### Overview

- Discussed property sales, including Nicholas Street, firehouse parcels and police vehicle.
- Reviewed firehouse project funding: estimated shortfall of approximately **\$200,000 - \$300,000**.
- Explored vehicle replacement and equipment upgrades (LIDAR, Taser, lawn mower).
- Consensus to use internal funds (manuscript bond) over external bonding for financing.
- Emphasized controlling property sales to benefit community development.
- Addressed employee wage increases and evaluation processes.

### Finance Committee Meeting Opening & Vehicle Replacement Discussion

- Discussed replacing two utility vehicles for next year.
- Identified new LIDAR device for \$2,300; plan to purchase within weeks.
- LIDAR enables flexible speed enforcement, reduces annual certification costs from \$1,000 to \$200–\$250 per gun.
- Plan to sell old cruiser on GovDeals, starting bid \$5,000
- Initiated Taser training and equipment procurement.

### Firehouse Project Funding, Bonding, and Appropriations

- Discussed bond option to cover remaining firehouse and furnishings expenses.
- Bond would not cover furnishings; furnishings funded by donations.
- Estimated \$47,000 still needed for infrastructure (cameras, security, wiring, etc.).
- Total project cost estimated at \$3.495–\$3.51 million; \$2.7 million plus \$600,000 grant secured, leaving approximately \$200,000 to cover.

### Property Sales: Nicholas Street, Firehouse, and Other Parcels

- Discussed Railroad Street expense; to move electric for the bridge project.

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- Reviewed Nicholas Street vacant lot; appraised value \$10,000–\$15,000; plan to set minimum bid at \$10,000.
- Considered selling Nicholas lot via bid or transferring to Growth Corporation if no interest.
- Equipment purchases funded from 2902 fund; digital sign funding source uncertain (may have to be included in the bond)
- Consensus to proceed with manuscript bond legislation and apply property sale proceeds to repayment of bond.

### Controlling Property Use and Community Development

- Discussed sale of two adjacent, buildable parcels with sewer and water access.
- Legislation to be prepared for council approval to put parcels out to bid, with minimum price set.
- Concern expressed over ensuring future use to benefit community; preference for business/economic development over storage or junkyard.
- Option considered to transfer sale process to a growth corporation for more control over buyer and use.
- Firehouse property discussed; structural issues noted; proposal to split property to retain barn until no longer needed.
- Middlemen bypassed village bidding process for property sales.
- Concerns raised about cash buyers leaving downtown properties empty.
- Nuisance animals (e.g., raccoons) previously entered vacant buildings; recent cleanup improved conditions.
- Next steps: inventory interested buyers, assess intended property use, and consult Growth Corporation for recommendations.
- Discovered village owns less than half an acre behind old bar; property now cleaned up and cleared.

### Vehicle, Equipment, Evaluations and Employee Compensation

- Discussion on trading in two F-250 trucks; recent maintenance and potential sale to fund replacements.
- Consideration of utility bed addition or replacement for damaged Dodge truck.
- Mid-year meeting planned; aim to complete tasks before November.
- Hourly employees with different pay increases, any consideration given for hourly employees that received less of a raise.
- Future pay increases and vehicle acquisitions to be reviewed by Finance Committee after evaluations and market comparisons.

### Operational Updates, Surplus, and Meeting Close

- Discussed approval process for accepting donations.
- Springfield Township offered to donate a flatbed trailer to the village at no cost.
- Old equipment and supplies from the station given to local public safety course instead of disposal.
- Offer to sell John Deere 54-inch lawn mower to village for \$1,000 (market value \$2,800).
- New commercial mowers estimated to cost \$14,000–\$18,000; cheaper alternatives available for smaller needs.

Meeting adjourned at 7:45pm



DiAnn Jamerson, MMC, Fiscal Officer

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.