

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held August 12 2025

Page 1 of 2

The Village of Plymouth convened in Regular session on August 12, 2025 at 7:00PM in person and streamed live on Facebook. The meeting was held at 48 West Broadway, Plymouth, Ohio in the council chambers. Mayor Fryman called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Dwayne Cassidy	Present
Mrs. Amanda Clark	Present	Mr. Richard Hurles	Present
Mr. Jeff Brown	Present	Ms. Susan Broderick	Present

**EMPLOYEES:** *DiAnn Jamerson, Fiscal Officer; James Burton, Administrator; Montel Gordon, Police Chief; and Rebekah Fearing, Tax/Mayor's Court Clerk*

### **VISITORS :**

The Pledge of Allegiance was said.

### **Motion to Approve Minutes**

*It was moved by Mrs. Moore and seconded by Mr. Cassidy to approve the minute of July 22 and 31, 2025.*

**Motion carries 6-0**

**Motion 1**

### **Motion to Approve Payment of Bills and Financial statement**

*It was moved by Mr. Hurles and seconded by Mr. Brown to approve the payment of bills through September 15, 2025 and acceptance of July financial statement.*

**Motion carries 6-0**

**Motion 2**

**Petitions, Proclamation and Remonstrances – None**

**Public Input - None**

**Committee Reports –**

**Finance:** Mrs. Clark reported she would like to schedule a meeting regarding the financing of the firehouse. We will discuss time and date after meeting.

**Service:** Mr. Hurles stated he had nothing to add to the Administrators report. Any questions can be directed at the Administrator. We will be having a service meeting on August 20<sup>th</sup> at 7pm.

### Water / Sewer

- Installing a new blower motor at the sewer plant.
- Ran a new alum line at the sewer plant.
- Had a training day with Neptune on the new radio read.
- Had a water service line leak on Mill's Ave.
- Installed a new lift station on Donnenwirth.

### Electric

- Set a telephone pole at Lifepoint Church.
- Did rereads.
- Changed out 14 electric meters.
- Getting an accurate count of all electric meters.

### Street

- Put hot patch down on Plymouth Springmill Road.
- Weed eating and sprayed behind Bull's-eye Salon.
- Put cold patch down on Railroad, Pine, Walnut, Park and Bell St.
- Cleaning up behind the old bar.

### Pool / Cemetery /Park

- Two full graves.
- Cut up a tree that fell on the old football field.

### Miscellaneous

- Mowing the town.
- Working on the dog park.
- Changed oil on the lawnmowers.

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held August 12 2025

Page 2 of 2

Administrator Burton stated the guys are installing the meters for the new radio read equipment.

**Safety:** Mr. Cassidy read the police and fire reports for July they were as follows:

The Police had 228 police calls in July.

Fire/EMS	- July	
	MTD	YTD
Squad	9	100
MVA	0	8
Fire	2	25

Total runs for year 133

Cassidy mentioned the flyer was sent out with the utility bills for the open house on September 13, 2025. He also stated there will be a safety meeting after council tonight.

Mr. Brown asked about the bike helmets. Chief Gordon stated they were left over from safety town. Brown mentioned he could put they are available in the newsletter.

Chief Gordon stated he has a list for the next newsletter.

**Rules and Village Admin:** Mrs. Moore stated we have 1 motion to consider tonight.

**Planning Commission:** Nothing at this time.

**Pool/Park:** Ms. Broderick would like to schedule a pool/park meeting saying there is a lot to discuss. Looking at changing the hours to be open from 4-7pm once school starts. She also mentioned that a new vacuum for the pool was purchased.

**Economic Development:** Mrs. Moore reported there will be a meeting on Thursday at 5:30pm.

**Legislation –**

**MAYOR FRYMAN ASKED FOR A MOTION TO ACCEPT THE RESIGNATIONS OF TRAVEN ROWE, TERRY TOLLIVER JR., AND NORMAN ROBBINS JR.**

*It was moved by Mr. Cassidy and seconded by Ms. Broderick to approve the resignations of Traven Rowe, Terry Tolliver, Jr. and Norman Robbins Jr.*

*Motion carries 6-0*

*Motion 3*

**Contracts, Bonds or Bids – None**

**Unfinished Business –None**

**New Business – None**

**Announcements:** Next Regular Council meeting will be August 26, 2025 at 7pm. Economic Development will meet on Thursday the 14, 2025 at 5:30pm.

**Motion to Adjourn**

*It was moved by Mr. Hurles and seconded by Mr. Brown to adjourn at 7:08pm.*

*Motion carries 6-0*

*Motion 4*

  
DiAnn Jamerson, MMC, Fiscal Officer

  
Cassandra Fryman, Mayor

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO ACCEPT THE RESIGNATIONS OF TRAVEN ROWE,  
TERRY TOLLIVER JR., AND NORMAN ROBBINS JR.

WHEREAS, Traven Rowe, Part time Patrolman tendered his resignation as of July 5, 2025  
and

WHEREAS, Terry Tolliver, Jr, Fireman/EMT tendered his resignation as of August 1, 2025  
and

WHEREAS, Norman Robbins Jr., Utility Worker tendered his resignation as of August 14,  
2025 and

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF  
PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

1. THAT the resignations of Traven Rowe, Terry Tolliver, Jr. and Norman Robbins, Jr. is accepted.

At the Council meeting of August 12, 2025, Mr. Cassidy moved for adoption of the  
foregoing Motion, seconded by Ms. Broderick and upon roll call vote the vote was  
6 yea, 0 nay.

Cassandra Fryman  
Cassandra Fryman, Mayor

ATTEST: DiAnn Jamerson  
DiAnn Jamerson, Village Fiscal Officer

08/12/2025  
Date