

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held July 11, 2023

Page 1 of 3

The Village of Plymouth convened in Regular session on July 11, 2023 at 7:02PM in person and streamed live on Facebook. President Pro-Tem Boderick called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Matthew Patrick	Present
Vacant	-	Mrs. Hannah Carter	Present
Mr. Jeff Brown	Present	Ms. Susan Broderick	Present

**EMPLOYEES:** James Burton, Administrator; DiAnn Jamerson, Fiscal Officer; Rebekah Fearing, Income Tax/Mayor's Court Clerk; Tom Hintz, Police Chief; and Jon Burton, Solicitor.

**VISITORS:** Morgan Gayhart, Willard Times-Junston.

The Pledge of Allegiance was said.

President Pro-Tem Broderick opened the 2024 budget hearing at 7:02pm

There were no questions or public input.

The 2024 budget hearing was closed at 7:03pm

### **Motion to approve the 2024 Budget**

*It was moved by Mr. Patrick and seconded by Mrs. Moore to approve the 2024 budget as presented.*

**Motion carries 5-0** **Motion 1**

### **Motion to Approve Minutes**

*It was moved by Mrs. Moore and seconded by Mrs. Carter to approve the minutes of June 27, 2023.*

**Motion carries 5-0** **Motion 2**

### **Motion to Approve Payment of Bills**

*It was moved by Mr. Patrick and seconded by Mr. Brown to approve the payment of bills through August 15, 2023.*

**Motion carries 5-0** **Motion 3**

**Petitions, Proclamation and Remonstrances – None**

**\*Public Input - None**

### **Committee Reports**

**Finance** – Mrs. Moore stated nothing to report at this time but she would like to schedule a finance meeting for August 1, 2023.

**Service** – Mr. Patrick stated everyone had a copy of the Administrator's service report and if they have any questions or complaints to direct them toward Jamie. The Administrators report is as follows:

#### Water / Sewer

- Finish up tile on North Street.

#### Electric

- Power outage at the Villa Apartments -had Shelby in to work on it.
- Lost power at booster station- using our generator in order to get water.
- Hook up electric box for the Legion.
- Trim the trees across from the parking lot at the office.
- Utility rereads.
- Hooked up power on Sandusky Street.

#### Street

- Filled the hole in on West Broadway where we are replacing the tile.
- Paint parking lines on the square.
- Clean catch basins.
- Took cylinder off the mini to Ashland to be rebuilt.

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held July 11, 2023

Page 2 of 3

### Pool / Cemetery /Park

- Fix a water leak at the pool.

### Misc

- Change the oil on our lawn mowers and sharpen the blades.
- Got a load of river rock for the office.

Mr. Patrick asked about the issue on Park and Walnut Street. It was mentioned on Facebook and some of the residents were concerned.

Administrator Burton stated the issue is with the valve. He feels the issue is with the packing nut. He has called for a locate, hoping they will be here tomorrow. Parts to fix the valve have been ordered and we are waiting on them to arrive.

The residents will not be charged for the water loss. It has to go through the meter to be charged to a resident.

Mr. Burton also spoke on the purple lights around town. The purple color means they are going bad. An order has been placed for 48 new lights. They should be coming in this month. They will be replaced as they come in.

**Safety** – Mr. Brown stated the Police department had 320 calls for June. The Fire/Ems report for the month of June is as follows:

	MTD	YTD
Squad	13	78
MVA	2	6
Fire	4	26

Mr. Patrick asked Chief Hintz about the cruiser that is on order, stating if it does not come in maybe we should look at a truck.

Chief Hintz stated he could look into that.

Mrs. Moore asked about the signs at the square. Chief stated one in and we are waiting on the others. Chief Hintz will work with the Solicitor to on legislation regarding the triangle.

Administrator Burton has been having the guys clean up the square. Chief Hintz getting different signs.

**Rules and Village Administration** – Ms. Broderick stated tonight there will be one motion, one resolution and one ordinance to consider tonight.

**Planning Commission** – Nothing to report.

**Economic Development** – Nothing to report.

**Pool and Park Committee** – Ms. Broderick stated nothing new to report.

**Ordinances and Resolutions** –

### **Motion: Street resurfacing**

It was moved by Mr. Patrick and seconded by Mr. Brown to authorize the Fiscal Officer to pay Thompson asphalt, LLC for the resurfacing of High Street.

Discussion was as follows before roll call: Mrs. Carter asked Solicitor Burton if the Village is legally obligated to Pay them right now because of some concerns she has with the job that was done.

Solicitor Burton stated we have a contract, but the contract does not have specifications, so we could question something that needs to be fixed bring it before them and negotiate to try and address the issue. Without any specific specifications in the contract it is just a matter of negotiations.



# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held July 11, 2023

Page 3 of 3

Mrs. Carter then asked do we have a time frame in which we have to pay them. Can we discuss the issues first? Solicitor Burton stated there is no time in the contract so it is a reasonable time for pay.

**Motion carries 3 yeas 1 no and 1 abstain**

**Motion 4**

**Resolution: Andrus and Shafer completion of probation**

**PRESIDENT PRO-TEM BRODERICK READ A RESOLUTION TO APPROVE THE FINAL APPOINTMENT OF CHRISTOPHER ANDRUS AND KATIE SHAFER AS REGULAR FULL-TIME POLICE OFFICERS, AND DECLARING AN EMERGENCY.**

**It was moved by Mrs. Carter and seconded by Mr. Patrick to suspend the rules.**

*Votes were Mrs. Hannah Carter, Aye; Mrs. Susan Moore, Aye; Mr. Matthew Patrick, Aye; Mr. Jeff Brown, Aye and Ms. Susan Broderick, Aye*

**It was moved by Mrs. Moore and seconded by Mr. Patrick to accept on the third and final reading.**

*Votes were Mrs. Hannah Carter, Aye; Mrs. Susan Moore, Aye; Mr. Matthew Patrick, Aye; Mr. Jeff Brown, Aye; and Ms. Susan Broderick, Aye*

**Motion carries 5-0**

**Resolution 23 – 2023**

**Ordinance re: ODOT Consent agreement**

**PRESIDENT PRO-TEM BRODERICK READ AN ORDINANCE TO ENTER INTO A CONSENT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE REMOVAL AND CONTROL OF SNOW AND ICE, AND DECLARING AN EMERGENCY.**

**It was moved by Mrs. Moore and seconded by Mr. Brown to suspend the rules.**

*Votes were Mrs. Hannah Carter, Aye; Mrs. Susan Moore, Aye; Mr. Matthew Patrick, Aye; Mr. Jeff Brown, Aye; and Ms. Susan Broderick, Aye*

**Motion carries 5-0**

**It was moved by Mrs. Carter and seconded by Mr. Patrick to accept on the third and final reading.**

*Votes were Mrs. Hannah Carter, Aye; Mrs. Susan Moore, Aye; Mr. Matthew Patrick, Aye; Mr. Jeff Brown, Aye; and Ms. Susan Broderick, Aye*

**Motion carries 5-0**

**Ordinance 5– 2023**

**Contract, Bonds and Bids** – None

**Old Business** – None

**New Business** - None

**Announcements:**

Next Council meeting will be July 25, 2023, at 7:00PM.

**Motion to adjourn**

*It was moved by Mr. Brown and seconded by Mr. Patrick to adjourn at 7:20PM.*

**Motion carries 5-0**

**Motion 5**

  
DiAnn Jamerson, MMC, Fiscal Officer

  
Susan Broderick, President Pro-Tem

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO AUTHORIZE THE FISCAL OFFICER TO PAY THOMPSON ASPHALT, LLC FOR THE RESURFACING OF HIGH STREET.

WHEREAS, the resurfacing of High Street by Thompson Asphalt, LLC has been satisfactorily completed, and

WHEREAS, to date the issuance of a purchase order has not been received by the Fiscal Officer, and


WHEREAS, the expenditure now requires Council approval.

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

THAT the Village Fiscal Officer is authorized and directed to make payment on the Council-approved contract with Thompson Asphalt, LLC for a total amount of \$30,470.00 for the completed resurfacing of High Street without issuance of a prior purchase order.

At the regular Council meeting of July 11, 2023, Patrick moved for adoption of the foregoing Motion, seconded by Brown, and upon roll call vote the vote was 4 yea, 1 nay. 1 Abstain

ATTEST:   
DiAnn Jamerson, Village Fiscal Officer

  
Susan Broderick, President Pro-Tem

July 11, 2023  
Date