

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH REGULAR SESSION

Held June 10, 2025

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The Village of Plymouth convened in Regular session on June 10, 2025 at 7:00PM in person and streamed live on Facebook. The meeting was held at 48 West Broadway, Plymouth, Ohio in the council chambers. Mayor Fryman called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Dwayne Cassidy	Present
Mrs. Amanda Clark	Present	Mr. Richard Hurles	Present
Mr. Jeff Brown	Absent	Ms. Susan Broderick	Present

EMPLOYEES: *DiAnn Jamerson, Fiscal Officer; Montel Gordon, Police Captain; and Theo Latteman, Assistant Administrator.*

VISITORS – Greg Stewart, 94 West Broadway, Plymouth, building inspection and invasive species.

The Pledge of Allegiance was said.

Motion to excuse

It was moved by Mr. Hurles and seconded by Ms. Broderick to excuse Councilman Brown.

Motion carries 5-0 **Motion 1**

Motion to Approve Minutes

It was moved by Mrs. Moore and seconded by Mr. Cassidy to approve the minute of May 27, 2025.

Motion carries 5-0 **Motion 2**

Motion to Approve Payment of Bills

It was moved by Mr. Hurles and seconded by Ms. Broderick to approve the payment of bills through July 15, 2025.

Motion carries 5-0 **Motion 3**

Petitions, Proclamation and Remonstrances – None

Public Input - Greg Stewart, 94 West Broadway, Plymouth

Mr. Stewart came to ask for assistance for a leaning out building next to his garage. He has requested three times to have it inspected before it falls on his property and damages his garage. He asked who he would contact to get this scheduled. Mayor Fryman told him the zoning inspector (administrator) or fire chief. Stewart stated he has asked Burton several times. Mayor Fryman stated the administrator he has been out of town for a family emergency. Stewart asked if he should reach out to the fire chief. Mayor Fryman stated she would reach out to him and give him his contact information. Stewart stated it would be nice to have that determined. He understands it is a process, that it has to be inspected by and then the report brought to council to determine how to handle it.

Secondly, Stewart stated there was a conversation off the record but would like to know if she was willing to go on record regarding the number of dogs being allowed inside the city limits per household. Fryman stated we cannot legislate every situation that becomes a problem. We already have legislation that can deal with it effectively, which is the nuisance ordinance. We cannot deal with something that is a civil matter if the cops are not called for complaints for that property. Without it being brought to their attention we do not have a pathway to deal with the issue. She is not in favor of itemizing ordinances for every single problem. It is a limitless box that is opening. He understands nothing passed now will help him living next to a dog kennel, but it could help a future resident. Stewart doesn't feel it is a good use of time to call the police every time the dogs are outside barking out of control for 10 to 15 minutes and then when the call is made and they do show up the dogs have been let inside. Once they arrive they will not hear them barking. He asked how long he should wait. Fryman stated we have legislation in place. Stewart asked should he wait 5 minutes then call? he does not want to upset the Police department by calling all the time. Fryman stated he will not make them mad. Stewart stated he would call them.

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Committee Reports –

Finance: Mrs. Clark stated Nothing to report at this time.

Service: Mr. Hurles stated the Administrator handed out a detailed report. He has noting to add at this time.

Water / Sewer

- Changed out three water meters.
- Completed biannual Wastewater metal and monthly samples
- Completed monthly Water bacteria samples
- Cleaned sewer filter house
- Greased lift stations

Electric

- Doing rereads.
- Cut tree limb off power line on Mills Ave.
- Started Trimming trees off service lines
- Installed new fuse in transformer cutout at 421 Plymouth St.

Street

- Mid-State completed black topping West High and the hill on Plymouth East.
- Replaced three sections of sidewalks.
- Swept the West Broadway curbs and roadway

Pool / Cemetery /Park

- FFA built three picnic tables and donated one for the park.
- Installed two new park signs.
- Power washed and started painting chapel at Cemetery
- Replaced electric contactor for pool pump
- Opened the Pool

Miscellaneous

- Sprayed and trimmed weeds around town
- Mowed
- Worked on fountain in Veterans Park
- Sharpened lawn mower blades and greased mowers

Safety: Mr. Cassidy stated the building update is they are continuing to work on the interior, painters should be in next week. The garage doors are being installed, the rear first then the glass fronts. They should all be installed by Friday. Completion is on schedule for August 1st.

Fire\EMS report for May is as follows:

Fire/EMS	- May	
	MTD	YTD
Squad	15	82
MVA	2	7
Fire	0	13

Total runs for year 102

Police calls for May 250 calls plus 75 calls for the school for a total of 325 calls for May.

Captain Gordon stated Safety town is happening this week.

Rules and Village Admin: Mrs. Moore stated 1 motion and 2 resolutions to consider tonight.

Planning Commission: Nothing at this time.

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Pool/Park: Ms. Broderick stated the new signs are up and flowers are planted. One of the new picnic tables is behind the scout hut.

Broderick asked Jamerson, Fiscal Officer, if we have received the swings yet. Jamerson stated she was not sure. They are not in her office but she had not checked the Administrators office.

Broderick stated the pool is open unless weather does not permit. We are waiting for an estimate to move electric and from the leak locator.

Hurles asked why the table is behind the scout hut. Broderick stated for events at the scout hut in case people would like to sit outside.

Broderick stated the tennis court is to be cleaned up this year with new nets and pressure washing. Then next year we will resurface and possibly add the pickleball lines.

Economic Development: Mrs. Moore stated the meeting for June 17, 2025 at 7pm has been rescheduled for July 3, 2025.

Legislation –

Motion

MAYOR FRYMAN ASKED FOR A MOTION TO APPROVE THE FISCAL OFFICER'S ACCEPTANCE OF THE OHIO AUDITOR OF STATE ENGAGEMENT LETTER AND ITS TERMS FOR THE AUDIT OF THE CASH-BASIS ACCOUNTING FOR THE YEARS ENDED DECEMBER 31, 2023 AND 2024.

Discussion: None

It was moved by Mrs. Moore and seconded by Mr. Cassidy to approve the fiscal officer's acceptance of the Ohio auditor of state engagement letter and its terms for the audit of the cash basis accounting for the years ended December 31, 2023 and 2024.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Absent; Mrs. Amanda Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 5-0

Motion 4

Resolutions

A RESOLUTION REQUESTING THAT THE RICHLAND COUNTY AUDITOR CERTIFY TO COUNCIL THE CURRENT TAX VALUATION FOR THE SIX (6.0) MILLS CURRENT EXPENSES PER R.C. 5705.19(A) RENEWAL LEVY PURSUANT TO R.C. 5705.03(B).

It was moved by Mrs. Clark and seconded by Ms. Broderick to suspend the rules.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Absent; Mrs. Amanda Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 5-0

Discussion: None

It was moved by Ms. Broderick and seconded by Mr. Cassidy to accept the third and final reading.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Absent; Mrs. Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 5-0

Resolution 16-2025

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MAYOR FRYMAN READ A RESOLUTION DECLARING THE NECESSITY TO LEVY A RENEWAL OF A ONE (1.0) MILL TAX FOR PARKS IN EXCESS OF THE TEN-MILL LIMITATION, AND DECLARING AN EMERGENCY. [R.C. 5705.19(H), 5705.03].

It was moved by Mrs. Clark and seconded by Mrs. Moore to suspend the rules.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Absent; Mrs. Amanda Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 5-0

Discussion – Mayor Fryman stated these are renewal levies.

It was moved by Mr. Hurles and seconded by Mr. Cassidy to accept the third and final reading.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Absent; Mrs. Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 5-0

Resolution 17-2025

Contracts, Bonds or Bids – None

Unfinished Business – None

New Business – Broderick thanked Theo for covering while Jamie was off.

Announcements: Next Council meeting will be June 24 2025. Committees to meet as needed.


Motion to Adjourn

It was moved by Ms. Broderick and seconded by Mrs. Moore to adjourn at 7:23pm.

Motion carries 5-0

Motion

5


DiAnn Jamerson, MMC, Fiscal Officer


Cassandra Fryman, Mayor

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO APPROVE THE FISCAL OFFICER'S ACCEPTANCE OF THE OHIO AUDITOR OF STATE ENGAGEMENT LETTER AND ITS TERMS FOR THE AUDIT OF THE CASH-BASIS ACCOUNTING FOR THE YEARS ENDED DECEMBER 31, 2023 AND 2024.

WHEREAS, the Ohio Auditor of State has informed the Village Fiscal Officer of the necessity to commence the mandatory financial audit for 2023/2024.

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

THAT the Village Fiscal Officer is authorized to accept on behalf of the Village the Ohio Auditor of State Engagement Letter and its terms for the mandatory audit of the Village's cash-basis accounting for the years ended December 31, 2023 and 2024.

At the regular Council meeting of June 10, 2025, Mrs. Moore
moved for adoption of the foregoing Motion, seconded by Mr. Cassidy,
and upon roll call vote the vote was 5 yea, 0 nay.

Cassandra Fryman
Cassandra Fryman, Mayor

ATTEST: DiAnn Jamerson
DiAnn Jamerson, Village Fiscal Officer

June 10, 2025
Date