

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held May 26, 2020

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The Village of Plymouth convened in regular session on May 26, 2020 at 7:08pm via teleconference and in person and streamed live on facebook. Mayor Fryman called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Matthew Patrick	Present
Mrs. Joan Felver	Present	Ms. Susan Broderick	Present
Mr. Jason Trine	Absent	Mrs. Elaine Root	Absent

**EMPLOYEES:** DiAnn Jamerson, Fiscal Officer; Tom Rusynyk, Administrator; and Rebekah Fearing, Administrative Clerk, Tom Hintz and Richard Metzger, Fire Chief.

**Visitors:** None

### **Motion to excuse.**

*It was moved by Mrs. Moore and seconded by Ms. Broderick to excuse Councilwoman Root.*  
**Motion carries 4-0** **Motion 1**

*It was moved by Mrs. Moore and seconded by Mr. Patrick to excuse Councilman Trine.*  
**Motion carries 4-0** **Motion 2**

### **Motion to approve minutes.**

*It was moved by Ms. Broderick and seconded by Mrs. Moore to approve the minutes of May 12, 2020.*  
**Motion carries 4-0** **Motion 3**

### **Motion to approve payment of bills**

*It was moved by Mrs. Moore and seconded by Mr. Patrick to approve the payment of bills through June 30, 2020.*  
**Motion carries 4-0** **Motion 4**

**Public Input** - None

### **Petitions, Proclamation and Remonstrances**

### **Committee Report**

#### **Finance**

Mrs. Felver stated finance met and a copy of the minutes were included in the packet.

#### **Service**

Administrator Rusynyk asked if there were any questions on his report. None were heard. His report is as follows:

##### **Electric**

Last week a tree fell on a service line at 317 West Broadway, bringing the mast down with it. Service was restored within hours of us being notified. Two new poles were set at the site of a new house on St. Rt. 98, with a 15KVA transformer being hung on the 3 phase pole, and triplex running to the service pole. This was done with the help of the circuit rider. Another pole was set at West Alley for a resident who is running power to his barn. There is a building on the corner of Hoffman and 61 that is set to be torn down. To do this, the existing electric service had to be rerouted as it came from the pole to the building in question, then leap frogged from there to two other services. The solar field is operational as of last week.

##### **Water**

Hydrants were flushed last Thursday night. Plenty of rusty water was flushed out of our distribution system. Since flushing was done sporadically at best in the past, I believe that the program I've implemented will begin to show positive results in the next couple of years. Hydrant flushing is essential to the preservation of any public water system. There are plenty of meters that are in need of replacement, but due to COVID-19, these are on hold until it is reasonably safe to enter the homes of our residents. Routine sampling and testing took place and, as usual, yielded negative results on all parameters.

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### **Wastewater**

Last week was a challenging one for wastewater. A valve that controls the decanting of SBR#1 was not functioning properly and necessitated someone being at the plant every 3.5 hrs around the clock in order to avoid dumping raw sewage into the creek. Through his research, Theo was able to correct the problem late last week and things have ran smooth since. Earlier in the week, the probes in the UV channel were cleaned so that they could accurately sense the depth and disinfect accordingly. While the channel was drained, the guys also scrubbed the walls and bottom.

### **Street/Other**

The remaining footers at the cemetery were finished last week. Several headstones were moved back to their foundations after presumably being hit by a lawn mower. All sinks, showers, and toilets at the pool are now operational. The pool is filling as I write, with the hope of opening June 1<sup>st</sup>. The crew spent several hours last week helping PIC with the Veteran's Park improvement project.

Mayor Fryman stated there would be a Service Meeting tomorrow at 4pm.

**Safety** – Was accidentally missed.

**Rules and Village Administration** – There are four motions and two Resolutions to consider tonight.

**Planning Commission** – Nothing at this time.

### **Ordinances and Resolutions**

#### **Motion to Authorize Kno2 contract.**

*Mrs. Moore asked if the motion needed to be more specific on the fees and the hospitals. It was explained by Chief Metzger that it needed to be broad in case we needed to add more hospitals.*

*It was moved by Ms. Broderick and seconded by Mrs. Moore to authorize a contract with KNO2 for a standard subscription and one time fees for the Village Fire Department communications.*

**Motion carries 4-0**

**Motion 5**

#### **Motion to Authorize Bid to purchase one ton fire brush truck.**

*It was moved by Mrs. Moore and seconded by Mr. Patrick to advertise for bids to purchase a new one ton truck for the Village Fire Department for use in brush fire fighting and other general uses.*

**Motion carries 4-0**

**Motion 6**

#### **Motion to Accept sewer easement.**

*Mrs. Moore stated there were a few corrections to be made Randy Adams last name was spelled incorrectly in a few places. The Fiscal Officer stated she received this just before the meeting and did not have time to review. His name will be corrected.*

*It was moved by Mr. Patrick and seconded by Mrs. Moore to accept a sanitary sewer lateral easement form Randy A. Adams.*

**Motion carries 4-0**

**Motion 7**

#### **Motion to Accept MARCS agreement.**

*Mrs. Moore stated she did not receive a copy. It was stated during the review we had received 2 motions just before the meeting. The Fiscal Officer went to make copies while the Fire Chief reviewed what it was for.*

*It was moved by Mrs. Moore and seconded by Mr. Patrick to approve the Multi-Agency Radio Communication system subscription agreement.*

**Motion carries 4-0**

**Motion 8**

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Mayor Fryman stated there would only be a first reading. The difference between suspension of the rules and emergency clause was reviewed.

**Resolution re:** Fire equipment/Utility vehicle

**MAYOR FRYMAN GAVE THE FIRST READING ON A RESOLUTION TO PURCHASE NEEDED EQUIPMENT AND VEHICLES UNDER THE STATE OF OHIO'S PROCUREMENT AUTHORITY OF O.R.C. 125.04 FROM DONLEY AUTOGROUP AND FINLEY FIRE EQUIPMENT CO., INC., AND DECLARING AN EMERGENCY.**

Next reading will be June 9, 2020

**Resolution re:** purchase Police vehicle purchase

**MAYOR FRYMAN GAVE THE FIRST READING ON A RESOLUTION TO PURCHASE A NEEDED POLICE VEHICLE UNDER THE STATE OF OHIO'S PROCUREMENT AUTHORITY OF O.R.C. 125.04 FROM TIM LALLY CHEVROLET INC., AND DECLARING AN EMERGENCY.**

Discussion took place on possible postponement of the Police cruiser. It was also asked if the equipment is being installed in the car yet. It was also stated that we signed a letter of intent. Discussion also took place on if we had the money this year. The Fiscal Officer stated we did not budget for it this year. It was planned to come out of next year's budget. We usually pay a year in arrears. Additional discussion took place and was getting out of hand. Mayor Fryman called the meeting to order. Stated there was enough discussion on this tonight and could be discussed in further in committee. She stated she is moving on.

Next reading will be June 9, 2020

**Contracts, Bonds or Bids** - None

**Old Business** – Mayor Fryman stated after looking into the question regarding the two houses on Plymouth Street, She now had an answer. They were originally offered to the Village June of 2019. The Village turned them down due to the price to obtain them was approximately \$33,000.00.

**New Business** – Ms. Broderick stated she had called a number of municipalities regarding opening up the offices. Mayor Fryman suggested to discuss in committee.

**Announcements:**

Next Council meeting will be held June 9, 2020 at 7pm. Not sure how it will be held, we need to see where things are at and who would like to meet how. There will be a Service meeting on Wednesday 2020, May 27 at 4pm.

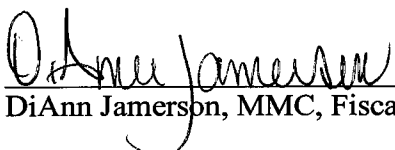
**Motion to adjourn**

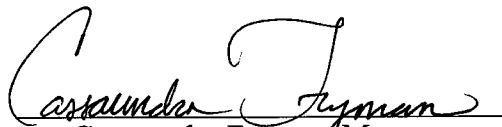
*It was moved by Mrs. Moore and seconded by Mrs. Broderick to adjourn at 7:55PM.*

**Motion carries 4-0**

**Motion**

**9**

  
DiAnn Jamerson, MMC, Fiscal Officer

  
Cassandra Fryman, Mayor

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO ACCEPT A SANITARY SEWER  
LATERAL EASMENT FROM RANDY A. ADAMS

WHEREAS, the Village of Plymouth, Ohio has an existing sanitary sewer lateral on the 6.4157 acreage of Randy A. Adams , and

WHEREAS, there is currently no recorded easement to the Village and new construction is planned for the acreage.

Now, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, STATE OF OHIO:

That a permanent thirty foot (30) easement from Randy A. Adams for the Village sanitary sewer lateral on his 6.4157 acre parcel having permanent parcel number #23024F01006000 is accepted and shall be recorded with the Huron County Recorder.

At the regular Council meeting of May 26, 2020, Mr. Patrick moved for adoption of the foregoing Motion, seconded by Mrs. Moore, and upon roll call vote the vote was 4 yea, 0 nay.

Cassandra Fryman  
Cassandra Fryman, Mayor

ATTEST: DiAnn Jamerson  
DiAnn Jamerson, Village Fiscal Officer

05-26-20  
Date

## SANITARY SEWER EASEMENT

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KNOW ALL MEN BY THESE PRESENTS: That RANDY A. ADAMS, unmarried, of 131 Mary Fate Drive, Plymouth, Ohio 44865, does grant to the Village of Plymouth, Ohio a thirty feet (30) wide permanent sanitary sewer lateral across his below described property for the purposes of Plymouth Village's installation, operation, maintenance, repair and replacement of its sanitary sewer lateral, to-wit:

Situated in the Village of Plymouth, County of Huron, State of Ohio a permanent easement running diagonally through Grantor's 6.4157 acre parcel having Permanent Parcel Number #23024F01006000, having a point of beginning at the intersection of Grantor's North and West boundary lines on North Street then West seventeen feet, more or less (17 ±) along the North Street centerline then running diagonally Southwest a distance of three hundred sixty-eight feet more or less (368' ±) to Grantor's Southerly boundary to a point three hundred twenty-five feet, more or less (325±) from the Southeast corner of Grantor's 6.4157 acre parcel or as otherwise fully described in Exhibit A, attached hereto.

This easement shall be binding on Grantor's heirs, executors, administrators, assigns and successors.

The Village of Plymouth, Ohio agrees to reasonably return the property to its same or similar condition after performing all work or action within the easement.

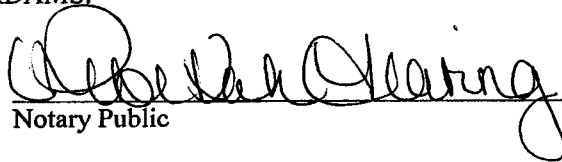
Signed in Plymouth, Ohio 15 day of June, 2020.

  
\_\_\_\_\_  
RANDY A. ADAMS

STATE OF OHIO            )  
                                  ) ss:  
COUNTY OF RICHLAND    )

This is an acknowledgment clause. No oath or affirmation was administered to the signed with regard to the notarial act.

The foregoing instrument was acknowledged before me this 15<sup>th</sup> day of June, 2020 by RANDY A. ADAMS.

  
\_\_\_\_\_  
Notary Public

This Instrument Prepared by:

John K. Burton #0018675  
RENWICK, WELSH & BURTON LLC  
Nine N. Mulberry Street  
Mansfield, Ohio 44902  
Telephone: 419-522-2889



**REBEKAH FEARING**  
Notary Public, State of Ohio  
My Commission Expires June 9, 2024

EXHIBIT A

RANDY A. ADMAS PERMANENT  
SANITARY SEWER LATERAL  
EASEMENT TO VILLAGE OF  
PLYMOUTH, OHIO.

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1/4" = 151.71'

E = GREATER THAN 1:10,000

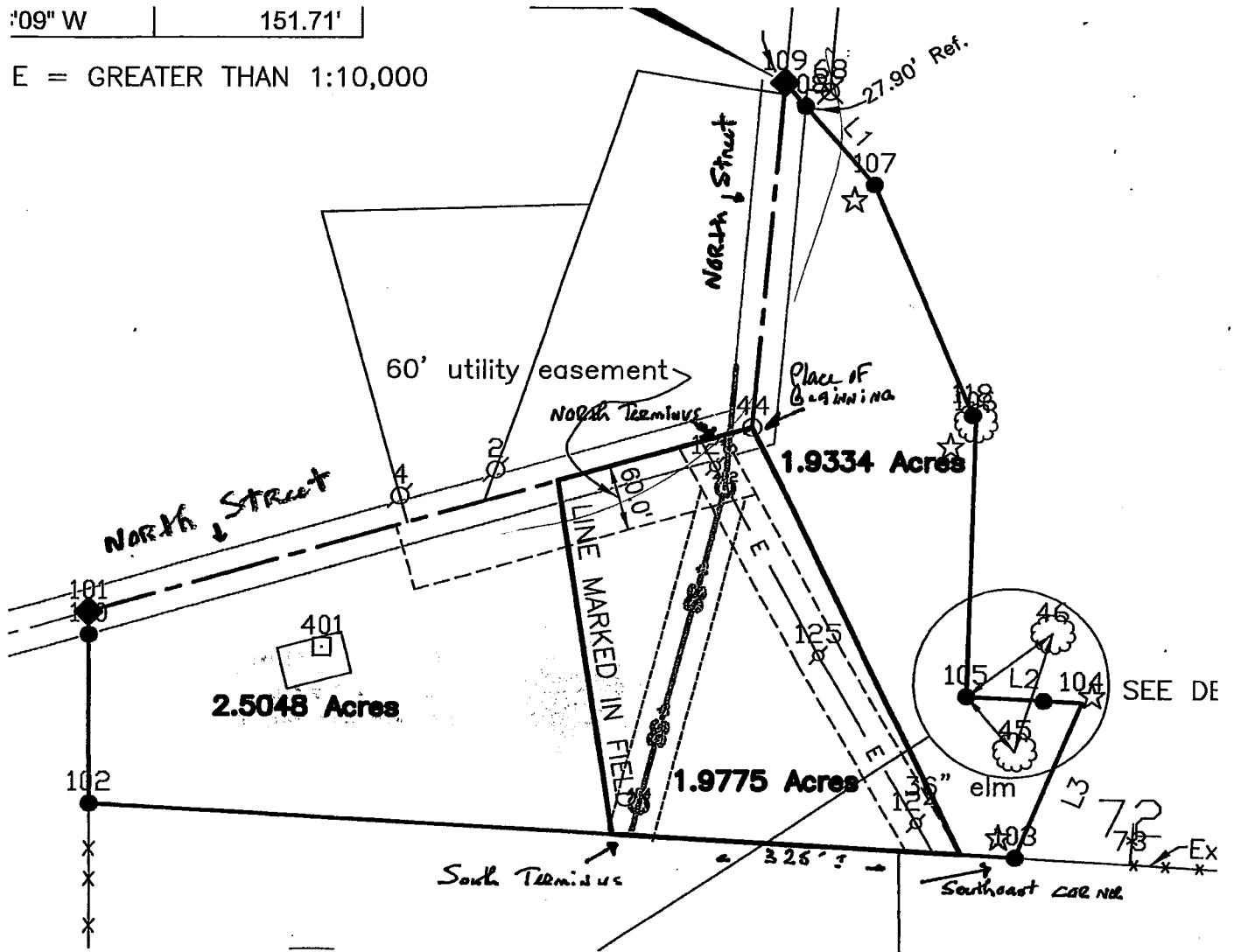
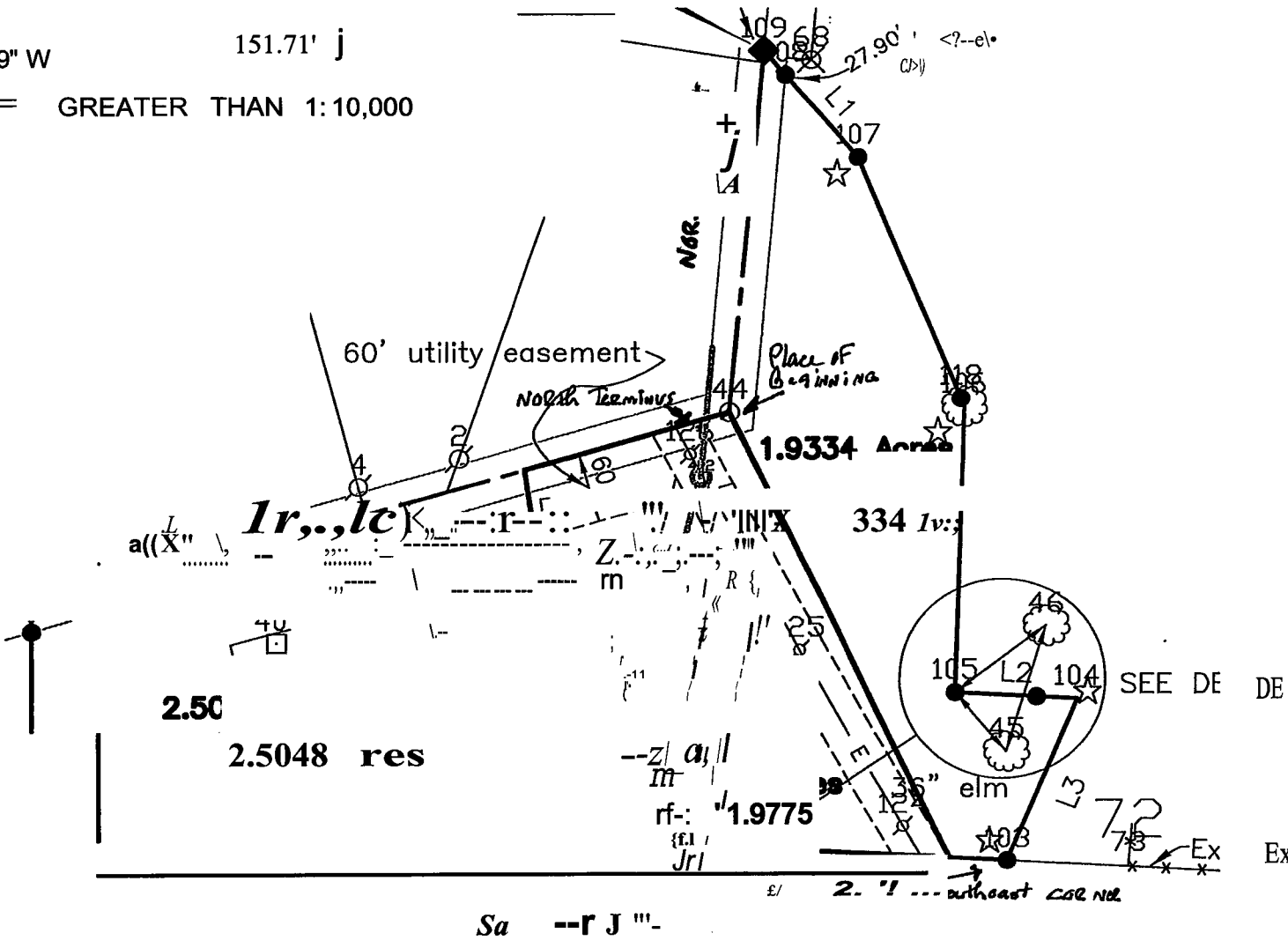


EXHIBIT A.

RANDY A. ADAAS PERMANENT  
 SANITARY SEWER LATERAL  
 EASEMENT TO VILLAGE OF  
 PLYMOUTH, OHIO.

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 151.71' j  
 E = GREATER THAN 1:10,000





BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO ADVERTISE FOR BIDS TO PURCHASE A NEW ONE TON TRUCK FOR THE VILLAGE FIRE DEPARTMENT FOR USE IN BRUSH FIRE FIGHTING AND OTHER GENERAL USES..

WHEREAS, the Village Fire Department has a need for a truck suitable for brush fire fighting, and

WHEREAS, such a truck is not available through the State of Ohio Procurement Plan, and

WHEREAS, the expected cost of such a truck will require public bidding.

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, STATE OF OHIO:

THAT public bids are authorized for the Village's purchase of a new one ton truck for the Fire Department's use in brush fire fighting and other general uses.

At the regular Council meeting of May 26, 2020, Mrs. Moore moved for adoption of the foregoing Motion, seconded by Mr. Patrick, and upon roll call vote the vote was 4 yea, 0 nay.

Cassandra Fryman  
Cassandra Fryman, Mayor

ATTEST: DiAnn Jamerson  
DiAnn Jamerson, Village Fiscal Officer

05-26-20  
Date

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO AUTHORIZE A CONTRACT WITH KNO2 FOR A STANDARD SUBSCRIPTION AND ONE TIME FEES FOR VILLAGE FIRE DEPARTMENT COMMUNICATIONS.

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, STATE OF OHIO:

THAT the Mayor is authorized to enter into a contract with Kno2 for a standard subscription for EMS and hospital integration of \$480.00 and one time fees of \$200.00 for the necessary communications of the Village Fire Department.

At the regular Council meeting of May 26, 2020, Ms. Broderick moved for adoption of the foregoing Motion, seconded by Mrs. Moore, and upon roll call vote the vote was 4 yea, 0 nay.

Cassandra Fryman  
Cassandra Fryman, Mayor

ATTEST: DiAnn Jamerson  
DiAnn Jamerson, Village Fiscal Officer

05-26-20  
Date

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO APPROVE THE MULTI-AGENCY RADIO COMMUNICATION SYSTEM SUBSCRIPTION AGREEMENT.

BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

1. THAT the Mayor and Fiscal Officer are authorized to enter into the Multi-Agency Radio Communication Subscription Agreement with the Ohio Department of Administration Services as reviewed and approved by Council.
2. THAT the Village Fire Chief, Richard G. Metzger is authorized to assume oversight, supervision and compliance with all requirements mandated or will be mandated by the Ohio Department of Administrative Services.

At the regular Council meeting of May 26, 2020, Mrs. Moore moved for adoption of the foregoing Motion, seconded by Mr. Patrick, and upon roll call vote the vote was 4 yea, 0 nay.

Cassandra Fryman  
Cassandra Fryman, Mayor

ATTEST: DiAnn Jamerson  
DiAnn Jamerson, Village Fiscal Officer

05-26-20  
Date