

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held April 8, 2025

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The Village of Plymouth convened in Regular session on April 8, 2025 at 7:00PM in person and streamed live on Facebook. The meeting was held at 48 West Broadway, Plymouth, Ohio in the council chambers. Mayor Fryman called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Dwayne Cassidy	Present
Mrs. Amanda Clark	Present	Mr. Richard Hurles	Present
Mr. Jeff Brown	Present	Ms. Susan Broderick	Present

**EMPLOYEES:** *DiAnn Jamerson, Fiscal Officer; Richard Metzger, Fire Chief; Montel Gordon, Police Captian; and James Burton, Administrator.*

**VISITORS** – *Lee Welker, Resident.*

The Pledge of Allegiance was said.

### **Motion to Approve Minutes**

*It was moved by Mrs. Moore and seconded by Ms. Broderick to approve the minutes of March 25, 2025.*

**Motion carries 6-0** **Motion** **1**

### **Motion to Approve Payment of Bills**

*It was moved by Mr. Cassidy and seconded by Mr. Brown to approve the payment of bills through May 15, 2025.*

**Motion carries 6-0** **Motion** **2**

**Petitions, Proclamation and Remonstrances** – None

**Public Input** - Lee Welker, Resident, 149 W. Broadway.

Mr. Welker stated he was here for a couple of reasons. The first was an update on the W. Broadway bridge and second parking on W. Broadway.

Welker stated he served on council several times and thanked all of the current council members and appreciates their time. He also thanked Village employees and offered congratulations to Administrator Burton.

Welker also spoke on several others he served with such as Keith Hebble, Richard Helms, and Joe Runkle and their contributions to the Village. He spoke on milestones or items of importance to the Village.

Welker then stated he and his wife were almost hit by a train on West High Street. He is asking us to work with the railroad to possibly get lights or some type of active signals for the tracks. He does not feel it needs to be gates but would like to see lights or bells.

The next topic Welker spoke on was parking on W. Broadway. He explained that since there is no longer parking on either side of the street, people are coming off Bell St. and going 50 mph in front of his house. He feels parked cars might deter the speedway and asked them to reconsider parking.

Mayor Fryman gave him a bridge update stating we are currently working on getting the easements, getting the design ready to put it out to bid. Construction to begin in 2027.

Welker restated to try and work with the railroad to get some type of active crossing and thanked Mr. Cassidy for returning to council.

### **Committee Reports** –

**Finance:** Mrs. Clark stated nothing to report at this time.

**Service:** Mr. Hurles stated the Administrator's report was passed out. The guys are working on

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various projects.

Mrs. Moore asked when clean up is done at the park, can the guys clean up behind the old garage, there are tires and old picnic tables that need to be thrown out.

**Safety:** Mr. Cassidy reported

**Police Calls for March** – 316 calls and an additional 74 were for the school.

### **Fire/EMS - March**

	MTD	YTD
Squad	16	47
MVA	1	4
Fire	7	10

**Total runs for year 61**

**Rules and Village Admin:** Mrs. Moore stated there are three motions to consider tonight. And she would like to schedule the meeting soon.

**Planning Commission:** Mr. Brown stated nothing to report.

**Pool/Park:** Ms. Broderick stated she is hoping the new signs for the park are completed by Memorial Day. Pool employees are coming along. Three benches are done currently working on one. The post for the basketball court will be reset. She is currently getting a quote on resurfacing the tennis court. The dog park has been started.

Administrator Burton stated the pioneer students will be here April 14, 2025 to paint and clean

**Economic Development:** Mrs. Moore stated nothing to report at this time.

### **Legislation –**

**MAYOR FRYMAN READ A MOTION TO APPROVE A ONE DOLLAR (\$1.00) HOURLY COMPENSATION INCREASE FOR THEO LATTEMAN UPON OBTAINING HIS CLASS II WASTEWATER LICENSE AND BECOMING THE WASTEWATER OPERATOR OF RECORD.**

Discussion: None

**It was moved by Mr. Brown and seconded by Mr. Cassidy to approve a one dollar (\$1.00) hourly compensation increase for Theo Latteman upon obtaining his class II wastewater license and becoming the wastewater operator of record.**

*Votes were Mr. Hurlles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Amanda Clark, Aye; and Mrs. Susan Moore, Aye*

**Motion carries 6-0**

**Motion 3**

**Contracts, Bonds or Bids** – None

**Unfinished Business** – None

**New Business** –

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Mr. Cassidy stated council had been given 2 letters from Katie Veletean of Village Roots for events for May 4<sup>th</sup> Lavender and Lemonade in the Village and June-September for Sunday Market on Main. (Letters below) he would like to approve these requests.

### LAVENDER AND LEMONADE

Date: Sunday, May 4 Time: 11AM-4PM

+ *Lavender & Lemonade* features local vendors, artisans, food trucks and musicians, celebrating the flavors and colors of Spring! Our vision for this event is to bring the community together as a “kickoff” to the outdoor Market season!

+ *What to expect:* Local food vendors will be showcasing their Spring/Summer inspired menus (some including lavender and lemonade themes), Local artisans will feature their handmade/homemade products, fresh lavender bundles will be sold by a local farmer, small carnival style games for kids will be offered, photo opps for family and friends to enjoy, and a local food truck will be on site as well! We are working on hiring a bounce house company as well.

- + 20 vendors - each under their own tent
- + 2 Food Trucks
- + Live Musician
- + Portable bathrooms will be rented

*Our request is that the Triangle be closed off for this specific event - from 6PM on Saturday, May 3 through 7PM Sunday, May 4 (to give time for setup/cleanup). We chose Sunday as our day of the week for this event because other downtown businesses in the triangle are CLOSED, and it would not directly interfere with their daily business operation. However, we would LOVE TO ENCOURAGE OTHER DOWNTOWN BUSINESS to be open and involved in the event! The more positive representation for our community, the better!*

*Further Request:* For Village to provide 5 Picnic Tables and 5 Trash Cans with liners.

### SUNDAY MARKET ON MAIN

*Sunday Market on Main - A monthly Farmer's & Makers Market  
{Hosted by Village Roots}*

First Sunday of every month, June through September Dates: Sunday, June 1  
Sunday, July 6  
Sunday, August 3  
Sunday, September 7  
Time: 12PM-3PM

+ *Market on Main* features local food vendors, farmers and makers. We want to bring fresh, local and area options to our community! This will operate like a traditional Farmer's Market style event - vendors will be setup under a canopy of their own, selling their products and showcasing homegrown/homemade items.

- + 40 vendors - each under their own tent
- + 1-2 Food Trucks
- + Live entertainment by local musician
- + Portable Bathroom will be rented
- + Kids focused activities

*Our request is that the BROADWAY be closed off for this specific event - from 6PM on Saturday the night before, through 5PM Sunday the day of event (to give time for setup/cleanup). Closed to traffic from the stoplight to Wall Street. We chose Sunday as our day of the week because other downtown businesses in the Downtown District are CLOSED, and it would not directly interfere with their daily business operation. However, we would LOVE TO ENCOURAGE OTHER DOWNTOWN BUSINESS to be open and involved in the event! The more positive representation for our community, the better!*

*Further Request:* For Village to provide 5 Picnic Tables and 5 Trash Cans with liners.

**MAYOR FRYMAN READ A MOTION TO APPROVE A MOTION TO APPROVE VILLAGE ROOTS EVENT LAVENDER AND LEMONADE ON SUNDAY MAY 4<sup>TH</sup> AND FOR THE TRIANGLE TO CLOSE FROM 6PM SATURDAY, MAY 3<sup>RD</sup> TO SUNDAY MAY 4<sup>TH</sup> UNTIL 7PM AND ADDITIONALLY, FIVE (5) PICNIC TABLES AND FIVE (5) TRASH CANS BROUGHT TO THE TRIANGLE.**

Discussion: Mrs. Clark asked if we were ok with Picnic tables. The answer was stated yes.

**It was moved by Mr. Cassidy and seconded by Mr. Brown to approve Lavender and Lemonade on May 4, 2025**

*Votes were Mr. Hurler, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Amanda Clark, Aye; and Mrs. Susan Moore, Abstained*

*Motion carries 5 yea – 0 nay – 1 abstention*

*Motion 4*

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MAYOR FRYMAN READ A MOTION TO APPROVE THE FIRST SUNDAY OF EVERY MONTH JUNE THROUGH SEPTEMBER FOR VILLAGE ROOTS MARKET ON MAIN REQUEST FOR WEST BROADWAY TO BE CLOSED FROM THE STOPLIGHT TO WALL STREET, AND ADDITIONALLY, FIVE (5) PICNIC TABLES AND FIVE (5) TRASH CANS BROUGHT TO THE STREET.

Discussion: None

**It was moved by Mr. Cassidy and seconded by Mrs. Clark to approve Market on Main event June through September.**

*Votes were Mr. Hurlles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Amanda Clark, Aye; and Mrs. Susan Moore, Abstained*  
**5 yea – 0 nay – 1 abstention** **Motion 5**

**Announcements:** Next Council meeting will be May 13, 2025. Committees to meet as needed.

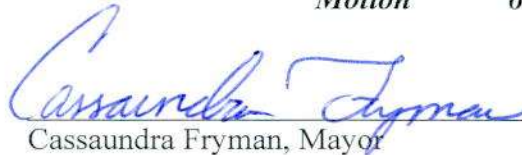
### Motion to Adjourn

*It was moved by Mr. Hurlles and seconded by Ms. Broderick to adjourn at 7:29pm.*

**Motion carries 6-0**

**Motion 6**

  
DiAnn Jamerson, MMC, Fiscal Officer

  
Cassandra Fryman, Mayor

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO APPROVE A ONE DOLLAR (\$1.00) HOURLY COMPENSATION INCREASE FOR THEO LATTEMAN UPON OBTAINING HIS CLASS II WASTEWATER LICENSE AND BECOMING THE WASTEWATER OPERATOR OF RECORD.

WHEREAS, Council has approved increases of hourly compensation upon obtaining his class II wastewater license and performing the duties as the Wastewater operator of record.

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

THAT effective March 30, 2025, the hourly compensation paid Theo Latteman shall increase by one dollar (\$1.00) for obtaining class II wastewater license and operator of record.

At the regular Council meeting of April 8, 2025 Mr. Brown moved for adoption of the foregoing Motion, seconded by Mr. Cassidy, and upon roll call the vote was 6 yea, 0 nay.

Cassandra Fryman  
Cassandra Fryman, Mayor

ATTEST: DiAnn Jamerson  
DiAnn Jamerson, Village Fiscal Officer

April 8, 2025  
Date

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO APPROVE THE FIRST SUNDAY OF EVERY MONTH JUNE THROUGH SEPTEMBER FOR VILLAGE ROOTS MARKET ON MAIN REQUEST FOR WEST BROADWAY TO BE CLOSED FROM THE STOPLIGHT TO WALL STREET, AND ADDITIONALLY, FIVE (5) PICNIC TABLES AND FIVE (5) TRASH CANS BROUGHT TO THE STREET.

WHEREAS, Council has approved the event Market on Main hosted by Village Roots for the first Sunday of each month June through September.

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

THAT effective the first Sunday of each month June through September, West Broadway be closed from the stoplight to Wall Street.

At the regular Council meeting of April 8, 2025 Mr. Cassidy moved for adoption of the foregoing Motion, seconded by Mrs. Clark, and upon roll call the vote was 5 yea, 0 nay 1 abstention (Moore).

  
Cassandra Fryman, Mayor

ATTEST:   
DiAnn Jamerson, Village Fiscal Officer

4/8/2025  
Date

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO APPROVE VILLAGE ROOTS EVENT LAVENDER AND LEMONADE ON SUNDAY MAY 4<sup>TH</sup> AND FOR THE TRIANGLE TO CLOSE FROM 6PM SATURDAY, MAY 3<sup>RD</sup> TO SUNDAY MAY 4<sup>TH</sup> UNTIL 7PM AND ADDITIONALLY, FIVE (5) PICNIC TABLES AND FIVE (5) TRASH CANS BROUGHT TO THE TRIANGLE.

WHEREAS, Council has approved the event hosted by Village Roots for May 4, 2025

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

THAT effective Saturday May 3, 2025 at 6pm to Sunday May 4, 2024 until 7pm that the triangle be closed.

At the regular Council meeting of April 8, 2025 Mr. Cassidy moved for adoption of the foregoing Motion, seconded by Mr. Brown, and upon roll call the vote was 5 yea, 0 nay 1 abstention (Moore).

  
Cassandra Fryman, Mayor

ATTEST:   
DiAnn Jamerson, Village Fiscal Officer

4/8/2025  
Date