

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held March 11, 2025

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The Village of Plymouth convened in Regular session on March 11, 2025 at 7:00PM in person and streamed live on Facebook. The meeting was held at 48 West Broadway, Plymouth, Ohio in the council chambers. President Pro-Tem Moore called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Dwayne Cassidy	Present
Mrs. Amanda Clark	Present	Mr. Richard Hurles	Present
Mr. Jeff Brown	Present	Ms. Susan Broderick	Present

**EMPLOYEES:** *DiAnn Jamerson, Fiscal Officer; Richard Metzger, Fire Chief; and James Burton, Administrator.*

**VISITORS – None**

The Pledge of Allegiance was said.

### **Motion to Approve Minutes**

*It was moved by Mr. Hurles and seconded by Mr. Cassidy to approve the minutes of February 25, 2025.*

**Motion carries 6-0**

**Motion 1**

### **Motion to Approve Payment of Bills**

*It was moved by Ms. Broderick and seconded by Mr. Brown to approve the payment of bills through April 15, 2025 and February Financial Statement.*

**Motion carries 6-0**

**Motion 2**

**Petitions, Proclamation and Remonstrances – None**

**Public Input - None**

**Committee Reports –**

**Finance:** Mrs. Clark stated nothing to report at this time.

**Service:** Mr. Hurles stated everyone has Administrator Burton's report. We will also be confirming 2 new hires tonight.

### Water / Sewer

- Did a sewer line repair on Donnenwirth lift station and getting quotes on redoing it.
- Help Shiloh jet out a sewer line.
- Clean catch basin out on St. Rt. 61.
- Replace 6 new water meters.
- There was a water main leak on East Main Street.

### Street

- Did 11 locates for Columbia gas.
- Did some cold patch.

### Pool / Cemetery / Park

- Got the new split unit in the scout hut and now we are replacing the breaker box.
- Filled in some graves.

### Miscellaneous

- Clean out the jet truck.
- Put new brakes on the dodge.
- Replace some lights in the gym.
- Put a new rim on the backhoe.
- Put up a urinal divider in the men's bathroom.

**Safety:** Mr. Cassidy read the Police and Fire/Ems report for February. It was as follows:

**Police Calls for February –** 199 calls of that 62 were for the school.

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### Fire/EMS - February

	MTD	YTD
Squad	9	31
MVA	1	3
Fire	1	3

### Total runs for year 37

**Rules and Village Admin:** Mrs. Moore stated there is one motion and one resolution to consider tonight.

**Planning Commission:** Mr. Brown stated nothing to report.

**Pool/Park:** Ms. Broderick stated the prior year employees are responding well. There will be 5 coming back. Cassidy asked if we would be advertising. Broderick stated we would just be taking more flyers to the school.

Broderick stated she would like to schedule a meeting soon.

**Economic Development:** Mrs. Moore stated nothing to report at this time.

### Legislation –

PRESIDENT PRO-TEM MOORE ASKED FOR A MOTION TO APPROVE PAY RATE AND CONFIRM ADMINISTRATOR'S APPOINTMENT OF JACOB FIDLER AND NORMAN ROBBINS TO THE POSITION OF UTILITY WORKER AND TO SET HOURLY COMPENSATION.

Discussion: Broderick stated Fidler was a prior employee.

**It was moved by Mr. Cassidy and seconded by Mrs. Clark to approve pay rate and confirm administrator's appointment of Jacob Fidler and Norman Robbins to the position of Utility Worker and to set hourly compensation.**

*Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Amanda Clark, Aye; and Mrs. Susan Moore, Aye*

**Motion carries 6-0**

PRESIDENT PRO-TEM MOORE READ A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO THE NECESSARY COOPERATION AND CONTRACT DOCUMENTS WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE DEVELOPMENT AND CONSTRUCTION OF THE SAFE ROUTES TO SCHOOL PROJECT, AND DECLARING AN EMERGENCY.

**It was moved by Mr. Brown and seconded by Mr. Cassidy to suspend the rules.**

*Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Amanda Clark, Aye; and Mrs. Susan Moore, Aye*

**Motion carries 6-0**

Discussion: Brown asked if we are required to fund any of the cost. Moore stated ODOT is picking up the cost.

**It was moved by Mr. Hurles and seconded by Mr. Brown to accept the third and final reading.**

*Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Clark, Aye; and Mrs. Susan Moore, Aye*

**Motion carries 6-0**

**Resolution 10-2025**

**Contracts, Bonds or Bids – None**

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**Unfinished Business** – None

**New Business** – Annual spring clean-up is May 17, 2025. Have items out the night before.

**Announcements:** Next Council meeting will be March 25, 2025. Committees to meet as needed.

### Motion to Adjourn

*It was moved by Ms. Broderick and seconded by Mr. Cassidy to adjourn at 7:13pm.*

*Motion carries 6-0*

*Motion 6*

  
DiAnn Jamerson, MMC, Fiscal Officer

  
Susan Moore, President Pro-Tem

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO APPROVE PAY RATE AND CONFIRM ADMINISTRATOR'S APPOINTMENT OF JACOB FIDLER AND NORMAN ROBBINS JR. TO THE POSITION OF UTILITY WORKER AND TO SET HOURLY COMPENSATION.

WHEREAS, there is an immediate need to fill the position of utility worker.

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

1. THAT the hiring of Jacob Fidler for the position of Utility Worker is confirmed and hourly wage is \$20.65.
2. THAT the hiring of Norman Robbins for the position of Utility Worker is confirmed and the hourly wage is \$18.15.
3. THAT there hiring is approved with satisfactory background check, physical and drug/alcohol tests.

At the Council meeting of March 11, 2025, Mr. Cassidy moved for adoption of the foregoing Motion, seconded by Mrs. Clark, and upon roll call vote the vote was 6 yea, 0 nay.

Susan Moore  
Susan Moore, President Pro-Tem

ATTEST: DiAnn Jamerson  
DiAnn Jamerson, Village Fiscal Officer

March 11, 2025  
Date