

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH Service Committee Minutes

March 2, 2022

Service Committee on March 2, 2022 at 5:40pm. The following were present:

**Committee Members:** Mayor Fryman, Mr. Patrick, Mr. Brown, Mr. Reno and Mrs. Carter (7:45pm)

**Employees and other Councilmembers:** DiAnn Jamerson, Fiscal Officer; Richard Metzger, Fire Chief; James Burton, Administrator; Rebekah Fearing, Tax/Court Clerk; Wayne Liggett, Zoning Inspector, Ms. Broderick, Councilperson (5:54pm)

**Visitors:** Eli Carter, Resident; Kim Carter, Resident; Morgan Gayheart, Willard Times-Junction

Mr. Patrick and Administrator Burton went over his wish list for 2022. It was as follows:

1. 4" tile on East Main St. – Sewer - \$250.00
  - This tile would be replaced from 307 East Main to 407 East Main.
2. 15" tile 180 feet of double wall – Sewer - \$ 1,624.95
3. 15" tile 420 feet of single wall – Sewer – 3,791.55
  - Discussion took place on using double or single wall, this replacement would be from the laundry mat to the first bridge on East Main St.
  - There was a quote on both double wall and single wall. It was stated since the cost of double wall would be about the same amount as single wall, he would probably go with the double wall.
  - Discussion also took place on the dip in the road near Mack's on 61. We are waiting to get our camera back from being repaired then will run the camera down the line to find out the particular issue.
4. Fix Plymouth East Road - Street - \$3,000.00
  - Would like to repair like they did on West Broadway. In spots where the holes are really deep they will fill with hot patch prior to going over it with the sand mixture.
5. Fix curbs on the square – Street - \$1,500.00
  - Would like to repair/replace curbs in the square.
6. Storm tile on West Broadway – sewer -\$ 24,000.00
  - It would run from West Broadway north to the Walnut extension. The cost would be for materials only. The Village utility department will do the work and possibly do a ditch line in the woods.
    - It was asked how often we would need to clean the ditches.
    - It was stated the storm tile needs replaced before the West Broadway project takes place.
    - Discussion took place on the flooding of basements in that area as well as other areas in town, such as Plymouth Street and Sandusky Street.
    - Discussion took place on the West Broadway project and the fact that there will be only very specific areas where there will be curbs.
    - It is felt there needs to be curbs on West Broadway along with the project.
      - Administrator will talk with the engineer on Monday, March 7, to see if we can change the paving that is to be done from the light to Park Ave. and use those funds to put in curbs from Park to the top of the hill on West Broadway.
7. Road work around town – Street - \$3,000.00
8. Scout Hut – siding, kitchenette, and handicap accessible bathroom- Park/ARPA -\$10,000.00
  - The Administrator would like to see some upgrades and repairs done to the scout hut. Siding on the outside, sink, countertop, cupboards and make the bathroom handicap accessible.
9. Replace a section of force main sewer on West Broadway – sewer - \$3,000.00
  - The line coming from the lift station known as the force main needs replaced. It has broken in several places recently and due to the pressure, it will continue to break if not replaced.
10. Resurface Village parking lots at office building
  - He knows this will probably not happen this year but wanted it mentioned so it can be scheduled in the near future. Would like to get ahead of it before it is in real bad shape.
11. Water meters 25-50- Water – approximately \$200.00 apiece.
12. Look into repairing the concrete on the west side of the Village building above the basement.

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Discussion took place over the removal the trees from the west side of the square. Ms. Broderick stated it was not discussed in Council and she was curious as to why they were taken down and there needed to be a plan in place as to what will be done in the area so it stays looking nice.

The Administrator stated they were cut down because the roots of the trees are starting to tear up the sidewalks.

It was stated we have an ordinance in place but it is not being enforced. The question arose as to who is responsible for the sidewalk when the tree from the tree lawn is causing the issues.

- Mr. Reno and Ms. Broderick are to look into the trees and sidewalk on the square.

Wayne Liggett, Zoning inspector, passed out a potential restructured building permit fee schedule.

Transient merchant fees PCO 110.20 were discussed next. It states a license is required and permit fee would need to be issued.

This led into a lengthy discussion on food trucks, Mobile food vendors, parking on the square and special events.

It was stated that the issue is mobile food units are coming into town, but not getting a food vendor permit or the fire inspection.

This led to more discussion on the food trucks and PIC events, and special events being hosted by area merchants.

Last year fees were set for mobile food vendors per year and that each had to be inspected. And it is not getting done until the day of and should be done sooner.

Discussion also took place as to where the food trucks were supposed to be parking. It was stated that they should be parking across the street from the Village building not on the square.

Mr. Liggett stated the car show has food vendors, and everyone needs to have their license.

It was stated that there needs to be a permanent place set by Ordinance/Resolution were the food trucks should be.

Mr. Liggett is to get clarification on PCO 110.20 all vendors and if that is including food trucks.

Meeting adjourned at 8:05pm.

Respectfully submitted,



DiAnn Jamerson, MMC, Fiscal Officer