

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held February 11, 2020

Page 1 of 3

The Village of Plymouth convened in regular session on February 11, 2020 at 7:03pm at 48 West Broadway Plymouth, Ohio 44865. Mayor Fryman called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Matthew Patrick	Present
Mrs. Joan Felver	Present	Ms. Susan Broderick	Present
Mr. Jason Trine	Present	Mrs. Elaine Root	Present

**EMPLOYEES:** Thomas Hintz, Police Chief; Tom Rusnyk, Administrator; Rebekah Fearing, Administrative Clerk; James Burton, Equipment Operator; Jon Burton, Solicitor.

**VISITORS:** None.

Mayor Fryman lead the Pledge of Allegiance.

**Motion to approve minutes of January 28, 2020 and February 3, 2020.**

*It was moved by Ms. Broderick and seconded by Mrs. Moore to approve the minutes of January 28, 2020 and February 3, 2020.*

**Motion carries 6-0**

**Motion 1**

**Motion to approve payment of bills through March 15, 2020.**

*It was moved by Mrs. Moore and seconded by Mr. Trine to approve the payment of bills through March 15, 2020.*

**Motion carries 6-0**

**Motion 2**

**Public Input** – None

**Petitions, Proclamations or Remonstrance's** – None

**Finance Report**

Mrs. Felver updated Council on a problem the Fiscal Officer is having with UAN. There has been a problem with the backups, resulting in all data being lost back to December 18, 2019. Everything must be put back in to once again be current.

**Service Report** – Administrator Rusnyk had the following to report:

**Water-**

The Village of Shiloh had a water main break last week with which they needed assistance. Plymouth provided assistance to the tune of approximately 21 man-hours. Shiloh will be billed for the hourly rate of those who helped plus benefits. The EPA has reached out to let me know that all violations from our last sanitary survey have been resolved. There is still the issue of developing a 3-5 year and 5-20 year capital improvement plan for our Asset Mgmt. program. In the next few weeks, I will be working with DiAnn to implement these plans.

**Wastewater**

There was some maintenance done at the filter house, specifically on the bar screens. This unit has been running 24 hrs./day since installation (approx. 12 years). It has performed well since the beginning, but all things mechanical are built to fail eventually. This is a job which we as a crew are not equipped to deal with. Through preventive maintenance we can minimize the cost of repairs/replacement of chains, cogs, and other components of the system. Special microbes meant to digest oil and grease were ordered to add to our SBR's at the plant in anticipation of next month's sample, which is required quarterly.

**Electric**

Because of the tree trimming done this past fall, we have had no issues with outages due to tree limbs and the like. This is where pre-planning pays for itself. Other than readings and shut-offs, the only reportable work done in the electric dept. has been the ongoing replacement of broken street lights. There has also been routine maintenance work done on the bucket and line truck. Soon we will be testing the trucks and rubber goods for safety.

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held February 11, 2020

Page 2 of 3

### Street

For the purpose of this report, anything that doesn't fall under the three above mentioned categories will be listed in this paragraph. There were a couple times in the last two weeks where the streets needed plowed and/or salted. So far we are doing great on salt, due to the mild winter. Patching of pot holes has also been done around town. Today we got 2 ½ tons of cold-patch asphalt so that this work can continue. Several fallen limbs at the park and cemetery were cut and hauled away. The bleachers at the old football field have been dismantled and partially taken away. The remainder will be removed as soon as the ground is firm enough to handle vehicle traffic.

### Safety Report

Mr Trine had the following to report on behalf of the Police Department:

The Police Department responded to 258 calls the month of January 2020.

Mrs. Moore had the following to report on behalf of the Fire Department:

The Fire Department responded to 23 Squad calls and 2 MVA for the month of January 2020.

Also, the Fire Department's Volunteer Fire Assistance grant proposal has been selected for funding by the ODNR Division of Forestry. This funding will be used for a slip-in unit for the brush truck. The estimated total project cost is \$14,126, with a maximum reimbursement of \$7,463.

### Rules and Village Administration Report

Mrs. Root stated there is one Ordinance, one Resolution, and one Motion to consider tonight.

Planning Commission Report – Ms. Broderick stated there was nothing to report at this time.

### Ordinances and Resolutions –

#### *Ordinance re: Animals*

**MAYOR FRYMAN GAVE THE THIRD FINAL READING ON AN ORDINANCE TO REPEAL ORDINANCE 11-2016 AND ADOPT SECTION 90.38 OF THE PLYMOUTH CODE OF ORDINANCES, KEEPING OF ANIMALS.**

*It was moved by Mrs. Root and seconded by Ms. Broderick to accept on the third and final reading.*

*Votes were Mrs. Joan Felver, Aye; Mr. Jason Trine, Aye; Mrs. Susan Moore, Aye; Mr. Patrick, Aye;*

*Ms. Broderick, Aye; Mrs. Elaine Root, Aye.*

**Motion carries 6-0**

*Ordinance*

*1 – 2020*

#### **Resolution re: Contract with MESA/Circuit Rider**

**MAYOR FRYMAN READ A RESOLUTION TO CONTRACT WITH THE MUNICIPAL ENERGY SERVICES AGENCY FOR CIRCUIT RIDER SERVICES AND DECLARING AN EMERGENCY.**

*It was moved by Mrs. Root and second by Mr. Trine to suspend the rules.*

*Votes were Mrs. Joan Felver, Aye; Mr. Jason Trine, Aye; Mrs. Susan Moore, Aye;*

*Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mrs. Elaine Root, Aye*

**Motion carries 6-0**

*It was moved by Mrs. Felver and seconded by Mrs. Moore to accept on the third and final reading.*

*Votes were Mrs. Joan Felver, Aye; Mr. Jason Trine, Aye; Mrs. Susan Moore, Aye; Mr. Patrick, Aye;*

*Ms. Broderick, Aye; Mrs. Elaine Root, Aye.*

**Motion carries 6-0**

*Resolution*

*3 – 2020*

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held February 11, 2020

Page 3 of 3

**Motion to amend clerical error on February 3, 2020 wage motion.**

*It was moved by Mrs. Root and seconded by Ms. Broderick to amend 2020 compensation.*

*Votes were Mrs. Joan Felver, Aye; Mr. Jason Trine, Aye; Mrs. Susan Moore, Aye; Mr. Patrick, Aye; Ms. Broderick, Aye; Mrs. Elaine Root, Aye.*

**Motion carries 6-0**

*Motion* 3

**Contracts, Bonds or Bids** – None

**Old Business** – None

**New Business** – Mayor Fryman asked if Council felt the need to hold a hearing for the issuance of a liquor permit for the newly re-opened Ice Box Drive-Thru. Council did not feel a need for a public hearing; Fiscal Officer asked to sign and return paperwork reflecting their decision.

**Announcements:**

Next Council meeting will be February 25, 2020. Rules and Finance to meet on February 20, 2020 at 1pm. Safety and Service to meet February 12, 2020 at 4pm. Next PIC meeting will be February 20, 2020 at 6pm at the VOP building.

**Motion to move to Executive Session per 121.22G(3) Pending or Imminent Court Action**

*It was moved by Mrs. Moore and seconded by Mrs. Root to move to Executive Session per 121.22G(3) Pending or Imminent Court Action at 7:18pm.*

**Motion carries 6-0**

*Motion* 4

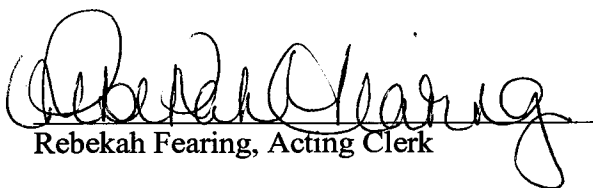
Council returned from executive session at 7:33 pm.

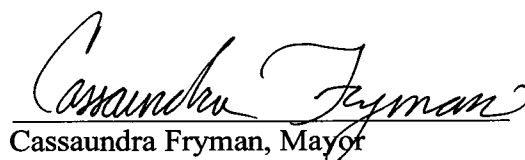
**Motion to adjourn**

*It was moved by Mrs. Root and seconded by Mrs. Moore to adjourn at 7:34PM.*

**Motion carries 6-0**

*Motion* 5

  
Rebekah Fearing, Acting Clerk

  
Cassandra Fryman, Mayor

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO AMEND THE 2020 COMPENSATION FOR THE VILLAGE EMPLOYEES IN ACCORDANCE WITH THE PAY RANGES OF ORDINANCE 20-2019.

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, STATE OF OHIO:

THAT each of the below Maintenance/Utility Village employees shall be paid their corresponding wage commencing January 26, 2020:

1.	Thomas Rusynyk	56,500.00/year
2.	Jamie Burton	\$ 22.53
3.	Conner McVey	\$ 20.25
4.	Darren Elliot	\$ 20.30
5.	David Hicks	\$ 24.38
6.	Jarred Hintz	\$ 18.00
7.	Van Felver	\$ 15.50
8.	Teara Osborne	\$ 12.25
9.	Theo Latteman	\$ 17.00
10.	Bruce Bistline	\$ 11.00

THAT each of the below Clerical/Fiscal and Village, employees shall be paid their corresponding wage commencing January 26, 2020:

11.	DiAnn Jamerson	\$ 56,500.00/year
12.	Debra Cassidy	\$ 16.00
13.	Rebekah Fearing	\$ 16.50

THAT each of the below Police Village, employees shall be paid their corresponding wage commencing January 26, 2020:

14.	Thomas G. Hintz	\$ 58,000/year
15.	Montel Gordon	\$ 24.00
16.	Arielle Brown	\$ 17.75
17.	Justin Hoffman	\$ 17.75
18.	Larry G. Brown	\$ 14.00
19.	Joe Durbin	\$ 14.00
20.	Brian Miller	\$ 14.00
21.	Traven Rowe	\$ 14.00
22.	Terry Botdorf	\$ 14.00
23.	Wendi Plaster	\$ 14.00
24.	Katie Shafer	\$ 14.00
25.	Richard Greene	\$ 14.00
26.	Ken Blackburn	\$ 14.00
27.	Justin Gray	\$ 14.00

THAT each of the below Fire Village, employees shall be paid his corresponding salary commencing January 1, 2020:

29.	Fire Chief	\$7,980.00 per year + runs, meetings and training
30.	Assistant Chief	\$1,365.00 per year + runs, meetings and training
31.	Captain (1 – Fire and 1 - EMS)	\$ 660.00 per year + runs, meetings and training
32.	Lieutenant (1 – Fire and 1 - EMS)	\$ 330.00 per year + runs, meetings and training
33.	Grade I: EMT; Volunteer Firefighter (Vol. FF)	\$9.80
34.	Grade II: AEMT; Firefighter (FF) 1; Vol. FF/EMT	\$10.05
35.	Grade III: Paramedic; FF 1 & 2; Vol. FF/AEMT; FF1/EMT	\$10.30
36.	Grade IV: Vol. FF/Paramedic; FF1/AEMT; FF 1 & 2/EMT	\$10.55
37.	Grade V: FF1/Paramedic; FF 1 & 2/AEMT (must be both)	\$10.80
38.	Grade VI: FF 1 & 2/Paramedic (must be both)	\$11.05

39. On Call Duty Pay \$3.00

THAT each of the below Pool Village, employees shall be paid his corresponding wage commencing January 26, 2020:

- 40. Pool Manager: \$11.00 to \$13.50 per hour
- 41. Assistant Pool Manager: \$10.00 to \$12.50 per hour
- 42. Pool Guards:
  - Years of Village Service:
  - 1<sup>st</sup> Year: Minimum wage
  - 2<sup>nd</sup> Year: Minimum wage + \$0.20
  - 3<sup>rd</sup> Year: Minimum wage + \$0.40
  - 4<sup>th</sup> Year: Minimum wage + \$0.60
  - 5<sup>th</sup> Year: Minimum wage + \$0.80
  - 6<sup>th</sup> Year & thereafter: Minimum wage + \$1.00

At the Special Council meeting of February 11, 2020, Mrs. Root moved for adoption of the foregoing Motion, seconded by Ms. Broderick, and upon roll call vote the vote was 10 yea, 0 nay.

Cassandra Fryman  
Cassandra Fryman, Mayor

ATTEST: Rebekah Fearing  
~~DiAnn Jamerson, Village Fiscal Officer~~  
Rebekah Fearing, Acting Clerk

February 11, 2020  
Date