

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH REGULAR SESSION

Held February 11, 2025

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The Village of Plymouth convened in Regular session on February 11, 2025 at 7:00PM in person and streamed live on Facebook. The meeting was held at 48 West Broadway, Plymouth, Ohio in the council chambers. Mayor Fryman called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Dwayne Cassidy	Present
Mrs. Amanda Clark	Present	Mr. Richard Hurles	Absent
Mr. Jeff Brown	Present	Ms. Susan Broderick	Present

EMPLOYEES: DiAnn Jamerson, Fiscal Officer; James Burton, Administrator; Rebekah Fearing; Tax/Mayor's Court Clerk; Richard Metzger, Fire Chief; and Tom Hintz, Police Chief.

VISITORS – Elizabeth Donaldson, Director at MRCPL, Plymouth Branch

The Pledge of Allegiance was said.

Motion to Excuse

It was moved by Mr. Cassidy and seconded by Ms. Broderick to excuse Councilman Hurles.

Motion carries 5-0

Motion 1

Motion to Approve Minutes

It was moved by Mrs. Moore and seconded by Mr. Cassidy to approve the minutes of January 28, 2025.

Motion carries 5-0

Motion 2

Motion to Approve Payment of Bills

It was moved by Mr. Brown and seconded by Ms. Broderick to approve the payment of bills through March 15, 2025.

Motion carries 5-0

Motion 3

Petitions, Proclamation and Remonstrances – None

Public Input -

Elizabeth Donaldson, Director at MRCPL, Plymouth Branch

Elizabeth introduced herself and stated she would be coming to meetings quarterly to inform us of the services they provide.

Tonight she touched on two items.

The first item was First Call 2-1-1. They are non-emergency assistance. They assist with finding help if needed for food pantries, community meals, housing/shelters, financial and utility assistance information, transportation options, state and local government offices, consumer protection/education, seasonal assistance, abuse reporting, food/nutrition information, immunization/ health care and screenings.

The second item was a memory lab. It is a do it yourself space to digitize and preserve a variety of audio and video media formats. Customers will have access to knowledgeable staff who will explain how to digitize material. The goal is to provide users with the tools needed for the conversion of their digital projects so that they can proceed independently. Formats that can be preserved are as follows: VHS Cassettes, VHS-C Cassettes, Betamax, Hi8 / Digital 8, 8mm Cassettes, Mini DV Cassettes, DVD / Mini DVD, 8 mm / Super 8 Film Reels, Audio Cassette, Micro Cassette, Vinyl Records, 50 mm Slides, Color & B/W Negatives.

In closing, Donaldson stated she would be back in May with additional updates.

Committee Reports –

Finance: Mrs. Clark stated nothing at this time.

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Service: Administrator Burton stated his report was passed out and if anyone has any questions, he will answer them.

The Administrator's report was as follows:

Water / Sewer

Had a watermain break on the corner of Riggs Street and State Route 61.

Replaced a valve at the sewer plant.

Locating curb boxes and valve boxes for mapping.

Electric

Doing rereads for electric and water.

Hooked up a new electric service on Trux Street.

Replaced a cut out on Plymouth Street for a power outage.

Replaced two streetlights on Trux Street.

Street

Put some cold patch down throughout the town.

Taking decorations and the tree down from the square.

Pool / Cemetery /Park

Cleaned up around gravesites.

Miscellaneous

Cleaning the garage up and working on vehicles.

Safety: Mr. Cassidy read the Police and Fire/Ems report. It was as follows:

Police Calls for January – 246 calls of that 36 were for the school

Fire/EMS - January

	MTD	YTD
Squad	22	22
MVA	2	2
Fire	2	2

Total runs for year 26

Mr. Cassidy stated there will be a committee meeting on February 12, 2025, at 4pm.

Rules and Village Admin: Mrs. Moore stated there are two motions to consider tonight. The next meeting will be February 27, 2025, at 4:30pm.

Planning Commission: Mr. Brown stated he had nothing to report.

Pool/Park: Ms. Broderick stated they are working on fixing the handicap lift and also repairing the diving board.

Economic Development: Mrs. Moore stated Sarah Ross will be here on the 25th to talk about the Huron County Growth Partnership.

Legislation –

MAYOR FRYMAN ASKED FOR A MOTION TO AMEND SECTION 3.10(G), VACATION ACCUMULATION OF THE VILLAGE'S PERSONNEL POLICIES AND PROCEDURES MANUAL.

It was moved by Mr. Cassidy and seconded by Mrs. Moore to amend section 3.10(G), vacation accumulation of the Village personnel policies and procedures manual.

Motion carries 5-0

Motion 4

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MAYOR FRYMAN ASKED FOR A MOTION TO AMEND SECTION 4.18 COMMERCIAL DRIVER'S LICENSE (CDL) OF THE VILLAGE'S PERSONNEL POLICIES AND PROCEDURES MANUAL.

It was moved by Mrs. Moore and seconded by Mr. Brown to amend section 4.18 CDL of the Village personnel policies and procedures manual.

Motion carries 5-0

Motion 5

Contracts, Bonds or Bids – None

Unfinished Business – None

New Business – None

Announcements: Next Council meeting will be February 11, 2025. Safety to meet on February 12, 2025, at 4pm. Rules and Village Administration to meet on February 27, 2025, at 4:30pm. Other committees meet as needed.

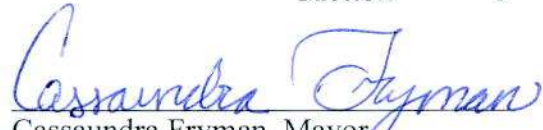
Motion to Adjourn

It was moved by Ms. Broderick and seconded by Mr. Brown to adjourn at 7:12pm.

Motion carries 5-0

Motion 6


DiAnn Jamerson, MMC, Fiscal Officer


Cassandra Fryman, Mayor

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO AMEND SECTION 3.10(G), VACATION ACCUMULATION OF THE VILLAGE'S PERSONNEL POLICIES AND PROCEDURES MANUAL.

BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

THAT Section 3.10(G): Vacation, Accumulation is hereby amended and shall read as follows:

Accumulation: Vacation leave shall be taken by an employee between the year in which it was accrued and the next anniversary date of employment. An employee shall forfeit his/her right to take or to be paid for any vacation leave to his/her credit which is not taken. Such excess leave shall be eliminated from the employee's leave balance.

THAT the original and any subsequent amendments of Section 3.10(G) are repealed.

At the regular Council meeting of February 11, 2025, Mrs. Moore moved for adoption of the foregoing Motion, seconded by Mr. Brown, and upon roll call vote the vote was 5 yea, 0 nay.

Cassandra Fryman
Cassandra Fryman, Mayor

ATTEST: DiAnn Jamerson
DiAnn Jamerson, MMC, Village Fiscal Officer

February 11, 2025
Date

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO AMEND SECTION 4.18 COMMERCIAL DRIVER'S LICENSE (CDL) OF THE VILLAGE'S PERSONNEL POLICIES AND PROCEDURES MANUAL.

BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

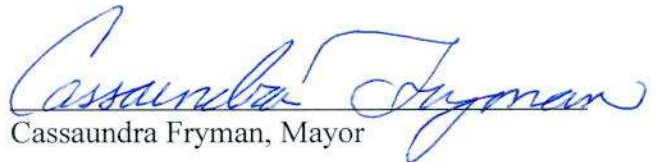
THAT Section 4.18: Commercial Driver's License (CDL) is hereby amended and shall read as follows:


As a condition of new employment, Utility employees may be required to drive vehicles that require a Commercial Driver's License (CDL) and obtain a Commercial Driver's License (Class B with tanker endorsement).

The employee is responsible for bearing the cost of CDL training. The employee shall also give copy to the Fiscal Officer a copy of his/her currently valid CDL.

THAT the original and any subsequent amendments of Section 4.18 are repealed.

At the regular Council meeting of February 11, 2025, Mr. Cassidy moved for adoption of the foregoing Motion, seconded by Mrs. Moore, and upon roll call vote the vote was 5 yea, 0 nay.


Cassandra Fryman, Mayor

ATTEST: 
DiAnn Jamerson, MMC, Village Fiscal Officer

February 11, 2025
Date