

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held December 26, 2023

Page 1 of 3

The Village of Plymouth convened in Regular session on December 26, 2023 at 7:01PM in person and streamed live on Facebook. Mayor Fryman called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Matthew Patrick	Absent
Mrs. Amanda Clark	Present	Mrs. Hannah Carter	Present
Mr. Jeff Brown	Present	Ms. Susan Broderick	Present

**EMPLOYEES:** *DiAnn Jamerson, Fiscal Officer; and Thomas Hintz, Police Chief.*

**VISITORS:** *Brian VerBurg, Shiloh Village Administrator, 8024 Shiloh Norwalk Rd, Shiloh, Ohio*

The Pledge of Allegiance was said.

### **Motion to excuse**

*It was moved by Mrs. Clark and seconded by Mr. Brown to excuse Councilman Patrick.*

**Motion carries 5-0**

**Motion 1**

### **Motion to Approve Minutes**

*It was moved by Mrs. Moore and seconded by Mr. Brown to approve the minutes of December 12, 2023. Motion carries 5-0*

**Motion 2**

### **Motion to Approve Payment of Bills**

*It was moved by Ms. Broderick and seconded by Mrs. Clark to approve the payment of bills through January 31, 2024.*

**Motion carries 5-0**

**Motion 3**

**Petitions, Proclamation and Remonstrances – None**

**Public Input - None**

**Service –**

### ***Administrator's Report***

#### Water / Sewer

- Got new pump for the sewer plant from Buckeye Pump.
- Got the filter house screen back up and running.
- EPA came in to look at our new generator.

#### Street

- 12/11 was the last day for leaf pick up.
- Put cold patch down on across from Post Office and the following streets: Railroad, West High, Wall, Mills, Mills Ave., Mulberry, North and all of Riggs.
- Pick up the wood chips by the post office.
- Hooked power up for the new bus garage.
- Reading large powers.
- Salted the roads.

#### Pool / Cemetery / Park

- Pick up the wood chips in the cemetery.
- Scout Hut bathroom got remodeled and added a new kitchen.
- Went around the cemetery and gathered trash.

#### Miscellaneous

- Organizing the garage.

### **Legislation**

**Ordinance: To provide pay ranges for 2024 and repeal Ordinance 16-22**

MAYOR FRYMAN GAVE THE SECOND READING ON AN ORDINANCE TO PROVIDE PAY RANGES FOR VILLAGE EMPLOYEE POSITIONS COMMENCING IN 2024 TO REPEAL ORDINANCE 16-2022 AND DECLARING AN EMERGENCY.

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held December 26, 2023

Page 2 of 3

**It was moved by Mrs. Carter and seconded by Mrs. Moore to suspend the rules.**

*Votes were Mrs. Hannah Carter, Aye; Mrs. Susan Moore, Aye; Mr. Matthew Patrick, Absent; Mr. Jeff Brown, Aye; Mrs. Clark; and Ms. Susan Broderick, Aye*

**Motion carries 5-0**

**It was moved by Mrs. Moore and seconded by Mrs. Clark to accept on the third and final reading.**

*Votes were Mrs. Hannah Carter, Aye; Mrs. Susan Moore, Aye; Mr. Matthew Patrick, Absent; Mr. Jeff Brown, Aye; Mrs. Clark; and Ms. Susan Broderick, Aye*

**Motion carries 5-0**

**Ordinance 9 – 2023**

### **Ordinance: To Amend Permanent Appropriation Ordinance 6-2023**

MAYOR FRYMAN READ AN ORDINANCE TO AMEND ORDINANCE NO 6-2023 PERTAINING TO THE ANNUAL APPROPRIATIONS FOR 2023; AND DECLARING AN EMERGENCY.

**It was moved by Ms. Broderick and seconded by Mrs. Clark to suspend the rules.**

*Votes were Mrs. Hannah Carter, Aye; Mrs. Susan Moore, Aye; Mr. Matthew Patrick, Absent; Mr. Jeff Brown, Aye; Mrs. Clark, Aye; and Ms. Susan Broderick, Aye*

**Motion carries 5-0**

**It was moved by Mrs. Clark and seconded by Mrs. Moore to accept on the third and final reading.**

*Votes were Mrs. Hannah Carter, Aye; Mrs. Susan Moore, Aye; Mr. Matthew Patrick, Absent; Mr. Jeff Brown, Aye; Mrs. Clark, Aye; and Ms. Susan Broderick, Aye*

**Motion carries 5-0**

**Ordinance 10 – 2023**

### **Ordinance: To Approve 2024 temporary appropriations**

MAYOR FRYMAN READ AN ORDINANCE PROVIDING FOR THE 2024 TEMPORARY APPROPRIATIONS FOR THE VILLAGE OF PLYMOUTH, OHIO TO MEET THE ORDINARY EXPENSES OF SAID VILLAGE UNDER AUTHORITY OF OHIO REVISED CODE SECTION 5705.38; AND DECLARING AN EMERGENCY.

**It was moved by Mrs. Moore and seconded by Ms. Broderick to suspend the rules.**

*Votes were Mrs. Hannah Carter, Aye; Mrs. Susan Moore, Aye; Mr. Matthew Patrick, Absent; Mr. Jeff Brown, Aye; Mrs. Clark, Aye; and Ms. Susan Broderick, Aye*

**Motion carries 5-0**

**It was moved by Mrs. Carter and seconded by Mrs. Clark to accept on the third and final reading.**

*Votes were Mrs. Hannah Carter, Aye; Mrs. Susan Moore, Aye; Mr. Matthew Patrick, Absent; Mr. Jeff Brown, Aye; Mrs. Clark, Aye; and Ms. Susan Broderick, Aye*

**Motion carries 5-0**

**Ordinance 11 – 2023**

### **Resolution: To Approve contract with Renwick, Welsh and Burton**

MAYOR FRYMAN READ A RESOLUTION FOR THE EMPLOYMENT OF RENWICK, WELSH & BURTON, LLC AS THE VILLAGE'S LEGAL COUNSEL FROM JANUARY 1, 2024 TO DECEMBER 31, 2024, AND DECLARING AN EMERGENCY.

**It was moved by Ms. Broderick and seconded by Mrs. Clark to suspend the rules.**

*Votes were Mrs. Hannah Carter, Aye; Mrs. Susan Moore, Aye; Mr. Matthew Patrick, Absent; Mr. Jeff Brown, Aye; Mrs. Clark, Aye; and Ms. Susan Broderick, Aye*

**Motion carries 5-0**

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH REGULAR SESSION

Held December 26, 2023

Page 3 of 3

**It was moved by Mrs. Moore and seconded by Mrs. Carter to accept on the third and final reading.**

*Votes were Mrs. Hannah Carter, Aye; Mrs. Susan Moore, Aye; Mr. Matthew Patrick, Absent; Mr. Jeff Brown, Aye; Mrs. Clark, Aye; and Ms. Susan Broderick, Aye*

**Motion carries 5-0**

**Resolution 37 – 2023**

**Motion: Approve KEM additional inspection hours**

MAYOR RFRYMAN ASKED FOR A MOTION TO APPROVE ADDITIONAL INSPECTION FEES OF \$10,972.50 INCURRED BY K.E. McCARTNEY & ASSOCIATES, INC. DURING THE LEAD LINE REPLACEMENT AND ASSOCIATED ADDITIONAL ASPHALT WORK.

Mayor Fryman explained the lead line replacement was not in the original bid. The lead lines were uncovered while doing the asphalt work and it was thought it better to replace now instead of finishing this project and having to replace them in the near future due to EPA mandates

It was moved by Mrs. Moore and seconded by Mrs. Carter to approve additional inspection fees of \$10,972.50 incurred by K.E. McCartney & Associates, Inc. during the lead line replacement and associated additional asphalt work.

**Motion carries 5-0**

**Motion 4**

**Motion: Approve 2024 wages**

MAYOR RFRYMAN ASKED FOR A MOTION TO AMEND THE 2024 COMPENSATION FOR THE VILLAGE EMPLOYEES IN ACCORDANCE WITH THE PAY RANGES OF ORDINANCE 9-2023.

It was moved by Mrs. Carter and seconded by Mrs. Clark to amend the 2024 compensation for the Village employees in accordance with the pay ranges of Ordinance 9-2023.

**Motion carries 5-0**

**Motion 5**

**Unfinished Business – None**

**New – None**

**Announcements:** Next Council meeting will be January 9, 2024.  
Committees to meet as needed.

**Motion to Adjourn**

*It was moved by Mrs. Clark and seconded by Mrs. Broderick to adjourn at 7:15PM.*

**Motion carries 5-0**

**Motion 6**

January 9, 2024  
Date

  
Cassandra Fryman, Mayor

  
DiAnn Jamerson, MMC, Fiscal Officer

January 9, 2024  
Date

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO APPROVE ADDITIONAL INSPECTION FEES OF \$10,972.50 INCURRED BY K.E. McCARTNEY & ASSOCIATES, INC. DURING THE LEAD LINE REPLACEMENT AND ASSOCIATED ADDITIONAL ASPHALT WORK.

BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

THAT the request of K.E. McCartney & Associates, Inc. for additional inspection fees arising from the lead line replacement project in the amount of \$10,972.50 is approved.

At the regular Council meeting of December 26, 2023, Mrs. Moore moved for adoption of the foregoing Motion, seconded by Mrs. Carter, and upon roll call vote the vote was 5 yea, 0 nay.

Cassandra Fryman  
Cassandra Fryman, Mayor

ATTEST: DiAnn Jamerson  
DiAnn Jamerson, Village Fiscal Officer

December 26, 2023  
Date

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO AMEND THE 2024 COMPENSATION FOR THE VILLAGE EMPLOYEES IN ACCORDANCE WITH THE PAY RANGES OF ORDINANCE 9-2023.

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, STATE OF OHIO:

THAT each of the below Maintenance/Utility Village, employees shall be paid their corresponding wage commencing December 24, 2023:

- Jamie Burton \$ 65,205.14
- David Hicks \$ 28.66
- Jimmy Wagers \$ 18.72
- Brentan Ryman \$ 20.14
- Theo Latteman \$ 23.61
- Gretchen Fullard \$ 18.00
- Michael Follett \$ 13.16

THAT each of the below Clerical/Fiscal and Village, employees shall be paid their corresponding wage commencing December 24, 2023

- DiAnn Jamerson \$ 67,378.74/per year
- Rebekah Fearing \$ 21.35
- Tammy Powers \$ 18.09
- Amanda Frisch \$ 13.78

THAT each of the below Police Village, employees shall be paid their corresponding wage commencing December 24, 2023:

- Thomas G. Hintz \$ 71,725.68/per year
- Montel Gordon \$ 32.24
- Arielle Brown \$ 24.96
- Brian Miller \$ 19.75
- Traven Rowe \$ 19.75
- Wendi Postema (SRO) \$ 20.25
- Katie Shafer \$ 22.88
- Christopher Andres \$ 22.88
- Ken Blackburn \$ 19.75
- Marc Rodriguez \$ 20.25
- Monica Mendez \$ 19.75

THAT each of the below Fire Village, employees shall be paid his corresponding salary commencing December 24, 2022:

- Fire Chief \$10,000.32 per year+runs, meetings and training
- Assistant Chief \$1,476.96 per year+runs, meetings and training
- Captain (2) \$ 713.88 per year+runs, meetings and training
- Lieutenant (3) \$ 358.44 per year+runs, meetings and training
- Part Time FF/EMT/EMR: Minimum Vol. FF and EMT/EMR \$13.70
- Part Time FF/AEMT: Minimum Vol. FF and AEMT \$14.70
- Part Time FF/Medic or Officer: Minimum Vol. FF and Medic or Officer \$15.70

THAT each of the below Volunteer Fire/EMS/EMR Village, employees shall be paid his corresponding salary commencing January 1, 2024:

- Grade I: EMT/EMR; Volunteer Firefighter (Vol. FF) \$10.45
- Grade II: AEMT; Firefighter (FF) 1; Vol. FF/EMT/EMR \$10.70
- Grade III: Paramedic; FF 1 & 2; Vol. FF/AEMT; FF1/EMT/EMR \$10.95
- Grade IV: Vol. FF/Paramedic; FF1/AEMT; FF 1 & 2/EMT/EMR \$11.20

- Grade V: FF1/Paramedic; FF 1 & 2/AEMT (must be both) \$11.45
- Grade VI: FF 1 & 2/Paramedic (must be both) \$11.70
- On Call Duty Pay \$ 3.00

THAT each of the below Pool Village, employees shall be paid his corresponding wage commencing December 24, 2023:

- Pool Manager: \$13.25 - \$16.31 per hour
- Assistant Pool Manager: \$12.50 - \$14.67 per hour
- Pool Guards: \$11.00 - \$13.00 per hour

At the Regular Council meeting of December 26, 2023, Mrs. Carter moved for adoption of the foregoing Motion, seconded by Mrs. Clark, and upon roll call vote the vote was 5 yea, 0 nay.

Cassandra Fryman  
Cassandra Fryman, Mayor

ATTEST: DiAnn Jamerson  
DiAnn Jamerson, Village Fiscal Officer

December 26, 2023  
Date