

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH REGULAR SESSION

Held December 14, 2021,

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The Village of Plymouth convened in regular session on December 14, 2021 at 7:18 PM in person and streamed live on Facebook. Mayor Fryman called the meeting to order with the following members and visitors present:

| | | | |
|--------------------|---------|---------------------|---------|
| Mrs. Susan Moore | Present | Mr. Matthew Patrick | Present |
| Mrs. Joan Felver | Present | Ms. Susan Broderick | Present |
| Mr. Dwayne Cassidy | Present | Mrs. Elaine Root | Present |

EMPLOYEES: DiAnn Jamerson, MMC, Fiscal Officer; Tom Hintz, Police Chief; James Burton, Administrator; and Rebekah Fearing, Tax/Court Clerk..

Visitors: none

The Pledge of Allegiance was said.

Motion to approve minutes.

It was moved by Mrs. Root and seconded by Mrs. Felver to approve the minutes of November 23, 2021.

Motion carries 6-0

Motion 1

Motion to approve payment of bills

It was moved by Mr. Cassidy and seconded by Ms. Broderick to approve the payment of bills through January 15, 2022, and acceptance of November financial statement.

Motion carries 6-0

Motion 2

Public Input – None

Petitions, Proclamation and Remonstrances – None

Committee Report

Finance – Mrs. Felver stated there was a meeting on Monday regarding the Pay ranges and Pay for 2022.

Service – Mr. Patrick stated there was a service meeting, went over various items that needed to be addressed. He stated everyone has Jamie's report. It was as follows:

Water / Sewer

- EPA was in to inspect the sewer plant.
- Had to move shed closer to the SBR tanks for the alum line.
- Purchased a 500-gallon tank.
- Put the fence back up at the sewer plant.
- Theo passed his water test.

Electric

- Ordered 20 streetlights
- Power outage on West Broadway.
- Power outage on the north side of town due to high winds

Streets

- Got Christmas tree up and downtown decorations.
- Picking leaves up
- Got 2 ton of cold patch
- Picked up new salt spreader.
- Removing lights from the old dump trucks.
- Cleaning catch basins out on 61.

Pool / Cemetery / Park

- Two graves.

Misc.

- Attended meeting about Mary Fate Park Drive Pedestrian Safety Improvements.
- Removing safety lights from dump trucks that we are going to sell.
- Attended meeting with Richland County planning over west Broadway project.
- Cleaning and organizing the garage.
- Had a meeting with the Board of Education over Safe Route to School Grant.

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Mr. Patrick stated everyone did a good job.

Ms. Broderick gave an update on the pool grant. She stated we have received two signed copies of the contract. ODNR also sent 2 plaques to be displayed at the pool and the Park. The benefactor will be sending his contractor over to look at the Pool building and the restrooms to see what needs to be done. Ms. Broderick is going to bring in a "Thank you" card for Council to sign.

Mr. Patrick stated the signs that Bill Fetzer's company made several years ago have been installed and the Administrator will be adding lights to them.

Safety –Mr. Cassidy stated the fire department had the following report for October activity:

| | MTD | YTD |
|-------|-----|-----|
| Squad | 10 | 186 |
| MVA | 3 | 17 |
| Fire | 4 | 48 |

Total year to date calls for Fire/EMS is 251.

The Police department had 244 calls in November.

Rules and Village Administration – Mrs. Root stated there are two motions, four Resolutions and four Ordinances to consider tonight.

Planning Commission – Ms. Broderick stated nothing new to report.

Ordinances and Resolutions –

Ordinance: to set new electric connection fees

This Ordinance is to amend section 51.03 of the codified ordinances. It adds item B for the connection fees for new electrical service.

MAYOR FRYMAN READ AN ORDINANCE TO AMEND SECTION 51.03 OF THE PLYMOUTH CODIFIED ORDINANCE BY DESIGNATING THE ORIGINAL SECTION 51.03 AS SECTION 51.03(A) AND ADOPTING AND ADDING SECTION 51.03(B) TO PROVIDE FOR ELECTRIC SERVICE CONNECTION FEES.

It was moved by Mr. Cassidy and seconded by Mrs. Moore to suspend the rules.

Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye

Motion carries 6-0

It was moved by Mrs. Felver and seconded by Mr. Patrick to accept on the third and final reading.

Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye

Motion carries 6-0

Ordinance 25 – 2021

Ordinance: Set temporary appropriations for 2022

This Ordinance is to set the temporary appropriations for 2022. This allows us to operate while finalizing 2021.

MAYOR FRYMAN READ AN ORDINANCE PROVIDING FOR TEMPORARY APPROPRIATIONS FOR THE VILLAGE OF PLYMOUTH, OHIO TO MEET THE ORDINARY EXPENSES OF SAID VILLAGE UNDER AUTHORITY OF OHIO REVISED CODE SECTION 5705.38; AND DECLARING AN EMERGENCY.

It was moved by Mrs. Root and seconded by Mrs. Moore to suspend the rules.

Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye

Motion carries 6-0

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It was moved by Mrs. Felver and seconded by Mr. Cassidy to accept on the third and final reading.

Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye

Motion carries 6-0

Ordinance 26 – 2021

Ordinance: Set 2022 wage range

This Ordinance is to set the wage ranges for 2022.

MAYOR FRYMAN READ AN ORDINANCE TO PROVIDE PAY RANGES FOR VILLAGE EMPLOYEE POSITIONS COMMENCING IN 2022 TO REPEAL ORDINANCE 19-2021 AND DECLARING AN EMERGENCY

It was moved by Mrs. Moore and seconded by Ms. Broderick to suspend the rules.

Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Abstain; Mrs. Elaine Root, Aye

Motion carries 5 yea, 0 nay, and 1 abstain

It was moved by Mrs. Felver and seconded by Mrs. Moore to accept on the third and final reading.

Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Abstain; Mrs. Elaine Root, Aye

Motion carries 5 yea, 0 nay, and 1 abstain

Ordinance 27 – 2021

Ordinance: Amend Section 54.05 Water rates

MAYOR FRYMAN GAVE THE SECOND READING ON AN ORDINANCE TO AMEND SECTION 54.05 (A) OF THE MUNICIPAL CODE OF ORDINANCES TO INCREASE THE MUNICIPAL WATER RATES FOR WATER SERVICE RATES EFFECTIVE FOR THE FEBRUARY 2022 BILLING AND TO PROVIDE FOR AN AUTOMATIC ANNUAL INCREASE OF THREE PERCENT (3%) FOR WATER RATES THEREAFTER.

Mayor Fryman stated we must increase our water rates in order to be compliant with the EPA Capital Improvement plan and recommended by RCAP.

Third and final reading on December 28, 2021

Resolution: To repeal the designee under ORC 109.43

MAYOR FRYMAN READ A RESOLUTION FINDING THE VILLAGE HAS CERTAIN PERSONAL PROPERTY HAVING AN ESTIMATED VALUE GREATER THAN ONE THOUSAND DOLLARS (\$1,000.00) AND AUTHORIZING THEIR SALE BY THE VILLAGE'S ACCOUNT ON GOVDEALS, AND DECLARING AN EMERGENCY.

Mayor Fryman stated this resolution authorizes the Mayor to sell Village personal property exceeding \$1,000.00 which is no longer needed for Village purposes.

It was moved by Mr. Cassidy and seconded by Mrs. Root to suspend the rules.

Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye

Motion carries 6-0

It was moved by Mrs. Root and seconded by Mrs. Felver to accept on the third and final reading.

Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye

Motion carries 6-0

Resolution 26 – 2021

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Resolution: Creating the position of Assistant Village Administrator

MAYOR FRYMAN READ A RESOLUTION CREATING THE POSITION OF ASSISTANT VILLAGE ADMINISTRATOR AND REPEALING RESOLUTION 26-2020 AND DECLARING AN EMERGENCY.

Mayor Fryman stated this resolution is changing the position of Assistant Village Administrator. It is making it a permanent job title.

It was moved by Mrs. Moore and seconded by Ms. Broderick to suspend the rules.
Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye
Motion carries 6-0

It was moved by Mrs. Root and seconded by Mr. Cassidy to accept on the third and final reading.

Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye
Motion carries 6-0

Resolution 27– 2021

Resolution: Appointing Theo Latteman to the position of Assistant Village Administrator

MAYOR FRYMAN READ A RESOLUTION CREATING THE POSITION OF ASSISTANT VILLAGE ADMINISTRATOR AND REPEALING RESOLUTION 26-2020 AND DECLARING AN EMERGENCY.

Mayor Fryman stated this resolution is to appoint Theo Latteman to the position of Assistant Village title.

It was moved by Mrs. Root and seconded by Ms. Broderick to suspend the rules.
Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye
Motion carries 6-0

It was moved by Mrs. Moore and seconded by Mr. Cassidy to accept on the third and final reading.

Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye
Motion carries 6-0

Resolution 28– 2021

Resolution: to employ Renwick, Welsh and Burton, LLC as Village legal counsel

MAYOR FRYMAN READ A RESOLUTION FOR THE EMPLOYMENT OF RENWICK, WELSH & BURTON, LLC AS THE VILLAGE'S LEGAL COUNSEL FROM JANUARY 1, 2022 TO DECEMBER 31, 2022, AND DECLARING AN EMERGENCY.

Mayor Fryman stated this resolution is to retain the current legal counsel for the Village.

It was moved by Mrs. Felver and seconded by Mr. Cassidy to suspend the rules.
Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye
Motion carries 6-0

It was moved by Mrs. Root and seconded by Mrs. Moore to accept on the third and final reading.

Votes were Mrs. Joan Felver, Aye; Mrs. Susan Moore, Aye; Ms. Susan Broderick, Aye; Mr. Matthew Patrick, Aye; Mr. Dwayne Cassidy, Aye; Mrs. Elaine Root, Aye
Motion carries 6-0

Resolution 29– 2021

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Motion: to continue the Village's Covid sick leave policy

Motion

It was moved by Mrs. Root and seconded by Mr. Cassidy finding that for 2021 the Covid pandemic continued from 2020 and that it was necessary to continue the Village's Covid sick leave policy.

Motion carries 6-0

Motion 3

Motion: amend 2022 compensation for Village employees

Motion

It was moved by Mrs. Felver and seconded by Mrs. Moore to amend the 2022 compensation for the Village employees in accordance with the pay ranges of Ordinance 27-2021.

Motion carries 5 yeas, 0 nays, 1 abstain

Motion 4

Contracts, Bonds or Bids – None

Old Business – Mrs. Moore stated that on behalf of Plymouth Improvement Committee she would like to thank all the Village departments for their hard work in helping make Christmas in the Village a success.

New Business – None

Announcements:

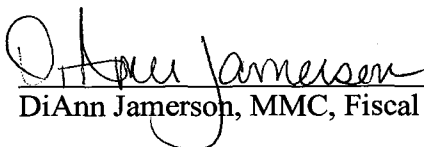
Next Council meeting will be December 28, 2021, at 7:00 pm. Committees to meet as needed.

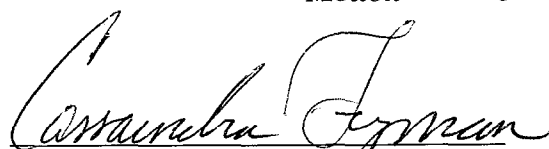
Motion to adjourn

It was moved by Mr. Cassidy and seconded by Mrs. Moore to adjourn at 7:45PM.

Motion carries 6-0

Motion 5


DiAnn Jamerson, MMC, Fiscal Officer


Cassandra Fryman, Mayor

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO AMEND THE 2022 COMPENSATION FOR THE VILLAGE EMPLOYEES IN ACCORDANCE WITH THE PAY RANGES OF ORDINANCE 27-2021.

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, STATE OF OHIO:

THAT each of the below Maintenance/Utility Village, employees shall be paid their corresponding wage commencing December 26, 2021:

- Jamie Burton \$ 55,000.00/year
- David Hicks \$ 25.35
- Van Felver \$ 17.75
- Jacob Fidler \$ 16.50
- Brentan Ryman \$ 16.50
- Theo Latteman \$ 20.00
- Bruce Bistline \$ 11.25
- Gretchen Fullard \$ 13.50
- Tammy Powers \$ 12.50

THAT each of the below Clerical/Fiscal and Village, employees shall be paid their corresponding wage commencing December 26, 2021

- DiAnn Jamerson \$ 62,000.00/year
- Debra Cassidy \$ 19.50
- Rebekah Fearing \$ 18.50

THAT each of the below Police Village, employees shall be paid their corresponding wage commencing December 26, 2021:

- Thomas G. Hintz \$ 66,000/year
- Montel Gordon \$ 28.50
- Arielle Brown \$ 22.00
- Justin Hoffman \$ 22.00
- Larry G. Brown \$ 17.00
- Brian Miller \$ 17.00
- Traven Rowe \$ 17.00
- Terry Botdorf \$ 17.00
- Wendi Plaster (SRO) \$ 17.50
- Katie Shafer (SRO) \$ 17.50
- Christopher Andres \$ 17.00
- Ken Blackburn \$ 17.00
- Justin Gray \$ 17.00

THAT each of the below Fire Village, employees shall be paid his corresponding salary commencing December 26, 2021:

- Fire Chief \$9,600 per year+runs, meetings and training
- Assistant Chief \$1,434.00 per year+runs, meetings and training
- Captain (1 - Fire and 1 – EMT) \$ 693.00 per year+runs, meetings and training
- Lieutenant (1 - Fire and 1 – EMT) \$ 348.00 per year+runs, meetings and training
- Part Time FF/EMT/EMR: Minimum Vol. FF and EMT/EMR \$13.00
- Part Time FF/AEMT: Minimum Vol. FF and AEMT \$14.00
- Part Time FF/Medic or Officer: Minimum Vol. FF and Medic or Officer \$15.00

THAT each of the below Volunteer Fire/EMS/EMR Village, employees shall be paid his corresponding salary commencing January 1, 2022:

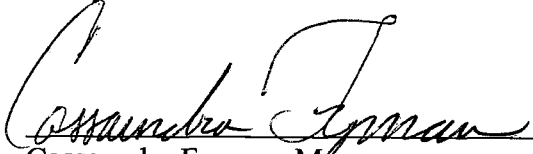
- Grade I: EMT/EMR; Volunteer Firefighter (Vol. FF) \$10.00

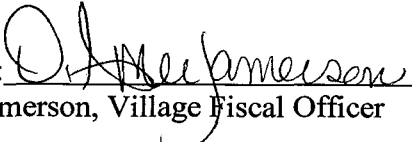
- Grade II: AEMT; Firefighter (FF) 1; Vol. FF/EMT/EMR \$10.25
- Grade III: Paramedic; FF 1 & 2; Vol. FF/AEMT; FF1/EMT/EMR \$10.50
- Grade IV: Vol. FF/Paramedic; FF1/AEMT; FF 1 & 2/EMT/EMR \$10.75
- Grade V: FF1/Paramedic; FF 1 & 2/AEMT (must be both) \$11.00
- Grade VI: FF 1 & 2/Paramedic (must be both) \$11.25
- On Call Duty Pay \$ 3.00

THAT each of the below Pool Village, employees shall be paid his corresponding wage commencing December 26, 2021:

- Pool Manager: \$12.50 - \$15.00 per hour
- Assistant Pool Manager: \$11.50 - \$13.50 per hour
- Pool Guards: \$10.25 - \$11.25 per hour

At the Regular Council meeting of December 14, 2021, Mrs. Felver moved for adoption of the foregoing Motion, seconded by Mrs. Moore, and upon roll call vote the vote was 5 yeas, 0 nays, 1 abstain.


Cassandra Fryman, Mayor

ATTEST: 
DiAnn Jamerson, Village Fiscal Officer

December 14, 2021
Date

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION FINDING THAT FOR 2021 THE COVID PANDEMIC CONTINUED FROM 2020 AND THAT IT WAS NECESSARY TO CONTINUE THE VILLAGE'S COVID SICK LEAVE POLICY.

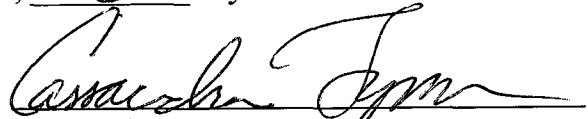
WHEREAS, Village employees continue to be directly affected by the COVID illness or indirectly by covering the work of those employees who are ill, and

WHEREAS, this condition which commenced in 2020 has continued throughout 2021.

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

THAT the Village's COVID sick leave policy and practice that commenced in 2020 shall be applied and followed for all Village employees for the entirety of 2021.

At the regular Council meeting of December 14, 2021, Mrs. Root
moved for adoption of the foregoing Motion, seconded by Mr. Cassidy,
and upon roll call vote the vote was 6 yea, 0 nay.


Cassandra Fryman, Mayor

ATTEST: DiAnn Jamerson
DiAnn Jamerson, Village Fiscal Officer

December 14, 2021
Date