

RECORD OF PROCEEDINGS
VILLAGE OF PLYMOUTH
Committee Meeting before Council
Held December 14, 2021 Page 1 of 3

The Village of Plymouth convened in committee meeting on December 14, 2021 at 48 West Broadway Plymouth, Ohio 44865, at 6:00pm. Members and visitors present:

Mrs. Susan Moore	Present	Mr. Matthew Patrick	Present
Mrs. Joan Felver	Present	Ms. Susan Broderick	Present
Mr. Dwayne Cassidy	Present	Mrs. Elaine Root	Present

EMPLOYEES: *Cassandra Fryman, Mayor; DiAnn Jamerson, Fiscal Officer; James Burton, Acting Administrator, Rebekah Fearing, Tax Clerk; Tom Hintz, Police Chief; and Richard Metzger, Fire Chief.*

VISITORS: *Theresa Shean, Plymouth Police Auxiliary*

Theresa apologized for the absence of Todd Blankenship from Richland County Regional Planning Commission. He has been sick and felt he should not attend. She opened with a recap of the meeting on December 2, 2021. And then stated she would share the bullet points Todd had outlined for the meeting the meeting tonight. The minutes of the December 2, 2021 meeting are as follows:

12-02-2021 Meeting

CROSSWALK ROUTE 61 AT MARY FATE PARK COMMUNITY TRAFFIC SAFETY PROJECT

Attendance:

- Captain Gordon - Plymouth Police Dept.**
- Jamie Burton - Village Administrator**
- Todd Blankenship - Richland County Planning Commission**
- Terrie Shean - Plymouth Police Dept.**

Regarding: **Progress on the Route 61 Road Improvements**

The above listed met at the Plymouth Police Department to discuss the status and progress of the requested roadway improvements to be completed on Route 61 in Plymouth at the Mary Fate Park entrance. A map and an itinerary were provided to each by Todd Blankenship showing the current plans for safety improvements at the crosswalk area. Mr. Blankenship advised that 90% of the funding would be available by MPO (Metropolitan Planning Organization), which is \$177,300. Plymouth matching fund would be \$19,700.

With this proposal, it may be a financial problem for the village to produce the matching fund of \$19,700, and alternatives are going to be provided to get the full amount with the grant. It was suggested that "The Safety Funds" from District 3 (Cichello) be approached, as recent approval for qualification was made for PPD for this funding. Application process for the "Safety Funds" will be explored by Todd Blankenship prior to the next Village Council meeting, in hopes that the \$19,700 may be fully covered by these funds. He will contact Julie Cichello at District 3. It is a possibility, but may be a time-consuming process time vs. approval for the full amount. This could also delay the inception of the roadway safety construction taking place.

Mr. Blankenship advised that he would be available to attend the next village council meeting to explain the current status, process and monies available for this project, which will be held on Tuesday, December 14, 2021 at 6:00 P.M. As of this time, those present at today's meeting (Jamie Burton (Village Administrator), Captain Gordon, Terrie Shean, Todd Blankenship (RCSC) will be attending the 12/14/2021 Village Council Meeting. Mr. Blankenship will be checking into the timely approval for the use of the "Safety Funds" to be used for the matching fund that Plymouth may be responsible for the \$19,700. Goal is to have 100% monies funded for the \$197,000.00 project.

Outline of the Safety Construction to be completed:

- ADA Curb Replacements - with ADA Pushbutton Stations...lighting for crossing
- New Road Crosswalk Markings - Extended
- Relocating Existing Utility Pole to improve site to the approach of the RFBL (Rapid Flashing Beacon Lights)
- 2 - Rapid Flashing Beacon Lights
- Resurface the approach to Mary Fate Park Entrance with Directional Marked Lanes.
- Bicycle Lanes (?)
- Extended New Sidewalks on both east and west sides of Route 61 at the Park Entrance

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The meeting concluded with all parties present. Mr. Blankenship will be checking into the avenues available for full funding for this project, and prepared to answer any questions that may surface at the village council meeting.

Next step: Village Counsel Meeting on Tuesday, December 14, 2021 at 6:00 PM. Full presentation to Council.

T. Shean/ PPD

The Summary of bullet points read by Theresa is as follows:

I apologize I am unable to attend your meeting tonight. I have been extremely sick this week and as we all know showing up to a meeting these days while sick doesn't go over real well.

I will share the "bullet points" that I had planned to share.

ODOT distributed \$392,421 of The Coronavirus Response and Relief Supplemental Appropriations Act 2021 (CRRSAA) to **RCRPC**.

Our Technical Advisory Committee (TAC) determined these funds should be used toward Active Transportation/Pedestrian Safety projects. I have received preliminary approval to fund the intersection improvement at Mary Fate Park Drive at 100%.

We (RCRPC) should be able to officially approve these funds and hopefully begin Design work for the improvement by February. We will assist in coordinating this with ODOT, Village officials and potential design consultants.

The amount of time from Design to Construction will be determined once the work starts. Right of Way issues are usually the "slow down" point of projects like this. Federal Transportation funded projects like this have lots of regulations to follow. Painful for all of us.

I can certainly attend any mtg after the first of the year, we may even know a little more detail then.

Again, I am extremely sorry I got sick and can't make it.

If any questions come up today, feel free to reach out. I am working from home today so email is the easiest way to track me down.

Todd

Committee members thanked Theresa for her heard work.

Summary of Legislation

Amend 51.03

This is for the new connection of electric to homes and businesses. It was changed from residential, commercial and industrial to single phase and three phase.

Temporary Appropriations

This is done annual to allow the Village to proceed with business while finalizing the end of year numbers. Permanent appropriations will need to be passed before April 1, 2022.

Wage Ranges

Changes were made to the following areas: pool, Police, Fire, Village Administrator and Fiscal Officer.

Mr. Cassidy stated they have been set in stone forever and they would like to annually increase the top end by the cost of living.

Discussion took place.

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Amending the Water Utility rate

The second reading is tonight. The rates are being increased do to the EPA mandated Capital Asset plan.

Sale of Village property

Council must approve the sale of property with a value exceeding \$ 1000.00

Amending Assistant Administrator structure

This is to make the title permanent to a specific person.

Appointment of Theo Latteman

To appoint Theo as the Assistant Village Administrator beginning Dec 2, 2021.

Renew Solicitor Contact

This is to renew the contract with Renwick, Welsh and Burton as legal counsel for the Village of Plymouth.

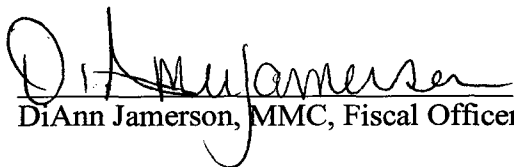
Covid Leave

To extend the covid leave policy thru 2021 due to the on going pandemic. It will need to be revisited in 2022.

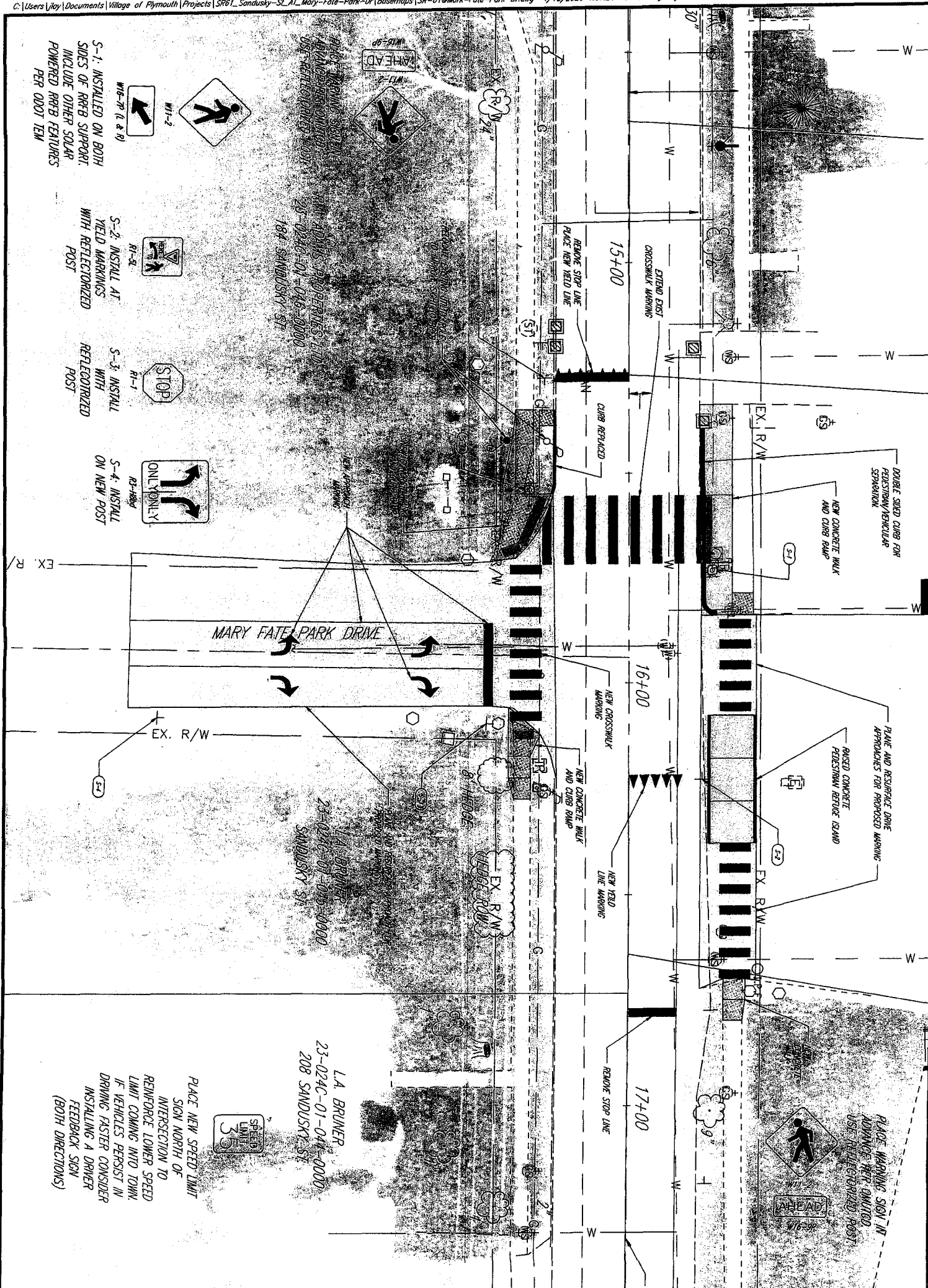
It was moved by Mr. Cassidy and seconded by Mrs. Moore to move to executive session per 121.22G(1) at 6:50pm.

Motion carries 6-0

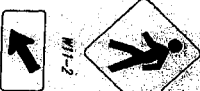
Committee adjourned from executive at 7:10pm


DiAnn Jamerson, MMC, Fiscal Officer

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.



S-1. INSTALLED ON BOTH SIDES OF RRB SUPPORT. INCLUDE OTHER SOLAR POWERED RRB FEATURES PER 0007 TEM



S-2. INSTALL AT YIELD MARKINGS WITH REFLECTORIZED POST



S-3. INSTALL WITH REFLECTORIZED POST



S-4. INSTALL ON NEW POST



PLACE NEW SPEED LIMIT SIGN NORTH OF INTERSECTION TO REINFORCE LOWER SPEED LIMIT COMING INTO TOWN. IF VEHICLES PERSIST IN DRIVING FASTER CONSIDER INSTALLING A DRIVER FEEDBACK SIGN (BOTH DIRECTIONS)



LA BRUNER
23-024C-01-046-0000
208 SANDUSKY ST

PLACE WARNING SIGN IN ADVANCE PER MUTUOUS USE REFLECTORIZED POST