

**RECORD OF PROCEEDINGS  
VILLAGE OF PLYMOUTH  
Service Committee Meeting**

Held December 8, 2021

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The Village of Plymouth convened in Service committee meeting on December 8, 2021 at 48 West Broadway Plymouth, Ohio 44865, at 11:00am. Members and visitors present:

Mr. Matthew Patrick	Present	DiAnn Jamerson, Fiscal Officer	Present
Ms. Susan Broderick	Present	James Burton, Asst. Admn	Present
Mrs. Elaine Root	Present	Rich Metzger, Fire Chief	Present
		Rebekah Fearing, Admin Asst	Present

***VISITORS:*** None

Reconnect fee

Discussion took place on raising the reconnect fee anywhere from \$50.00 to \$150.00. The \$150.00 fee discussion was largely based on having to call people in after hours or the weekends.

Discussion took place on calling in someone in after hours to reconnect a service. It was decided they must wait until the next business day. Shut offs are not done on Friday's, they usually happen on Tuesday or Wednesday.

It was discussed and decided that on shut off day the utility workers or one designated will work until 5pm or so and will come in later the next day to offset any overtime due to reconnection. They also decided to raise the reconnect fee from \$25.00 to \$50.00.

New service connection fee

This was brought back to committee, the legislation prepared showed three different connections. Residential, Commercial and Industrial. This is being done because we currently do not charge a fee for a new connection in electric. It is done in water and sewer as a tap fee. It was felt it should also been done for electric since the is a cost associated with us putting in the new line.

Discussion took place on changing the three categories to two, single phase and three phase connections.

This would amend the Plymouth Codified ordinance section 51.03.

Discussion took place on a flat fee charge, charge per foot, or a combination of both. It was decided to do a combination of both. And it is as follows:

The connection fee or fees shall be paid at the time of filing the application to make the service connection or connections.

<u>Service Connection</u>	<u>Connection Fee</u>
Single Phase	\$600.00 up to 200 feet plus \$4.50 per additional foot
Three Phase	\$1,200.00 up to 400 feet plus \$8.50 per additional foot

All connection fees shall be paid to the Village Electric Fund.

Sale of obsolete or unneeded equipment

Discussion took place on selling various equipment no longer being used. The items discussed were as follows:

- 2 dump trucks
- Red Hummer
- Plow
- 79 Ford pick up
- Unused printer cartridges

Jamie to get the minimum amounts on the items and talking with Police Chief regarding the red Hummer.

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Plymouth Locomotive

Mr. Patrick gave an update on the Locomotive company. He stated they have purchased all new doors and are starting on the wiring inside the building. They are still working out the issues with connecting to the railway.

Pool

Ms. Broderick stated the controlling board met November 22 at ODNR. Everything is good to go. We are waiting on the mailed contracts. They were mailed on Monday and we should be receiving them any time.

Everything was submitted to raindrop. We are the first on the list in the Spring.

Safe Route to School

Jamie will be attending a meeting with the school on December 10, 2021 with the school. It is to go over the Safe routes to school grant.

Discussion took place on the the pick-up/drop off areas in town. It was stated there are 12 of them.

Also discussed were any permits for the sidewalks. It was felt that the grant should have included money for permits and other items.

It is thought the grant was awarded to the school, but it is unclear as to where they are in the process. It was discussed that the railroad tracks may be one of the bigger problems in this project, only because everything needs to go through the railroad.

Cemetery Mowing

Discussion took place on the contact for mowing. It was discussed to either put it out for bid or get mulching mowers and hire summer help to mow the cemetery.

Jamie state he looked into a chemical from Mid-wood that would stunt the growth of the grass around the headstones. This is to help cut down on the weed eating around them.

Jamie was asked to look into the best option.

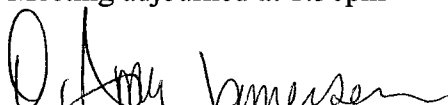
Miscellaneous

Theo Lattemann passed his water class one test. He will become the water operator of record on January 1, 2022.

Also discussed was making Theo the Assistant Administrator. What it would take to get this done. It was also stated they preferred not to do the dollar per hour when he is acting as Administrator and to just create the range and pay him per that based on qualifications.

Jamie also stated he would like to send Jacob to school for electric. He spoke with Jacob about it and he is willing to do so and also sign a contract regarding his schooling. It was stated that we need to make sure the contract is in place and shows the stages of raises per the training. Jamie would like him to be able to eventually work on secondary.

Meeting adjourned at 1:30pm

  
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DiAnn Jamerson, MMC, Fiscal Officer

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.