

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH Service Committee Minutes

December 6, 2023

Service Committee met on December 6, 2023, at 7:00pm.

The following were present:

Committee Members: Mayor Fryman, Mrs. Carter, Mrs. Clark and Ms. Broderick.

Employees and other Councilmembers: DiAnn Jamerson, Fiscal Officer; James Burton, Administrator; Tom Hintz, Police Chief; Rebekah Fearing, Tax/Court Clerk.

Visitors: None

Mrs. Carter began asking the Administrator for an update on West Broadway St.

Burton stated the following:

- Contacting to verify contractors will be filling in the right-of-way in the spring.
- Storm pipe completion by Whittington's property should be done by December 7 and the yard will be seeded in the spring.
- Parking on Broadway to be reviewed due to the curbs making the road narrower.
 - Chief Hintz stated there are road width requirements to allow parking on the street.
 - This is to be reviewed and most likely result in no parking signs from the top of the hill down.

Discussion took place on parking if there is no other access or driveway to park. It was asked if that is the Village or homeowners' responsibility.

Fryman stated it is the responsibility of homeowner.

Fryman stated she spoke with Travis Clark regarding the no parking on Plymouth St. in front of his house. He will possibly come to the next service meeting to discuss this further.

Chief Hintz stated the whole area where he lives is a hazard. There are other alternatives for parking. Examples given were further up the street or directly across the street.

Mrs. Carter asked about the marks on the curb on West Broadway by the farming field.

Burton stated the farmer had blocked the entire road with equipment, there were at least 15 vehicles waiting. The Police were called but by the time they arrived he had moved the equipment. Burton went on to say, he has a driveway plus ten feet to allow him to enter the field without going over the curb. He additionally has other ways to enter the field as well.

Carter stated we should make the Solicitor aware of the situation and he could possibly write him a letter.

Mrs. Carter then went into discussion on the basketball court. She felt whether we bid it or not there should be specifications for the court. Examples were passed around on two other projects with spec sheets.

Carter will pull out just the spec sheets for the Fiscal Officer to email for members to review and see what information is needed.

Also plan sheets were passed around as an example, and feels no matter who does the project all contractors should be given the same spec sheets so the comparisons will all be the same. This would allow all quotes to use the same standard.

Fryman asked the next steps.

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Carter stated she could put something very basic together, send it to the Solicitor to review, then have the Fiscal Officer send it out.

It was stated the project needs to be completed by mid-June but the Village could write and ask for an extension.

Mayor Fryman updated everyone on the Plymouth East grant. She stated it was declined. She met with Pat, the engineer and Jotika, from Richland County Regional Planning, and was steered toward the small government grant fund and put together another application. It was submitted last week.

There is also funding available for small municipalities for water improvements. They want shovel ready projects. Fryman is working with K.E.M. on the plans prepared by Poggemeyer Design. Poggemeyer has closed the business. K.E.M. will update and we will submit them for consideration.

Carter briefly touched on the old football field in the park. She spoke with Matt Blankenship on his vision for the flag football league. A few items discussed were concession stand, storage areas and seating.

She will look into seeing what can be done. Burton stated the Village has some old benches that could be placed down there as well as help clean up the building. Carter stated Blankenship would like to attend a service committee meeting to go over the ideas.

Mayor Fryman gave an update on the bridge stating the quit claim deed has been recorded for the bridge. Richland County has passed their Resolution and we are waiting for the Resolution from Huron County.

Ms. Broderick asked the status on the house that was scheduled to be torn down. It looks like they started then stopped.

Mayor Fryman stated they stopped due to some buildings in Willard.

Discussion then took place on the house immediately next to the Village building. It has been condemned but is owned by a property management company.

Meeting adjourned at 7:50pm.

Respectfully submitted,



DiAnn Jamerson, MMC, Fiscal Officer