

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH Rules Committee Minutes

October 8, 2020

Rules Committee met on Thursday, October 8, 2020 at 1:00pm. The following were present:

Councilwoman, Joan Felver  
Councilwoman, Susan Moore  
Councilwoman, Elaine Root  
Councilman, Matt Patrick

Administrator, Tom Rusynyk  
Police Chief, Thomas Hintz  
Fiscal Officer, DiAnn Jamerson  
Fire Chief, Richard Metzger  
Rebekah Fearing, Administrative Assistant

Mrs. Root called this meeting to discuss a policy regarding COVID-19 illness. Items discussed were as follows:

1. Exposure of employee
2. Time off
3. Refund of test if not covered by insurance
4. Best way to handle and provide a safe environment for staff and public.

It was stated that the State of Ohio has guidelines on their web site as well as the CDC has employment specific guidelines.

The outcome of the discussion was as follows:

1. Follow State and CDC guidelines
2. Continue to self-monitor
3. Temperature checks before coming to work
4. Pay for time off if scheduled to work
5. Reimburse for testing if not covered by insurance

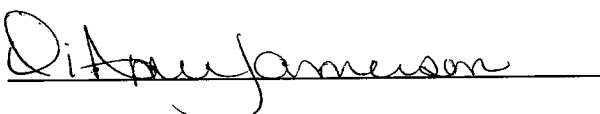
The Administrator also wanted to bring up that he felt Rebekah should be under the Fiscal Officer since her main job is Income tax.

Discussion took place.

The outcome was to look into job descriptions and possibly a part-time Administrative Assistant.

Meeting adjourned at 2:09pm. No additional meetings were set.

Respectfully submitted,



DiAnn Jamerson, Fiscal Officer, MMC