

# RECORD OF PROCEEDINGS

## VILLAGE OF PLYMOUTH Safety Committee Minutes

October 5, 2020

Safety Committee met on Monday, October 5, 2020 at 11:00am. Attendance was part in person and part via WebEx. The following were present:

Councilwoman, Susan Moore  
Councilman, Dwayne Cassidy, Chair  
Councilman, Matt Patrick  
Councilwoman, Joan Felver

Administrator, Tom Rusynyk  
Mayor, Cassandra Fryman  
Fire Chief, Rich Metzger  
Fiscal Officer, DiAnn Jamerson  
Administrative Clerk, Rebekah Fearing

Councilman Cassidy went over the Ohio Public Health Advisory System.

Level 1 – (yellow) – active exposure and spread

- Follow all current health orders

Level 2 – (orange) – Increased exposure and spread

- Exercise high degree of caution. Follow all current health orders.

Level 3 – (red) – Very high exposure and spread

- Limit activities as much as possible. Follow all current health orders.

Level 4 –(purple) - Severe exposure and spread

- Only leave home for supplies and services. Follow all current health orders.

He stated the issue is purple, at that point the Governor can enact a stay at home order. He felt a rational plan needed to be in place in case that happens. Discussion took place.

Some of the items discussed were as follows:

1. No mask, you cannot enter the building.
2. Wear masks when in close proximity of co-workers.
3. Maintain social distancing
4. It was suggested to lock the building doors if level increases to purple, and make an appointment if necessary.
5. Also suggested was to move the tax office to the other end of the hall.
6. Do not send employees home if the county goes purple.
7. It was also felt the bathrooms should be closed.
8. Building should be cleaned daily.

Additional discussion took place on moving offices. It was stated that ultimately it was the Administrator's decision if there is to be a move.

The action plan is as follows:

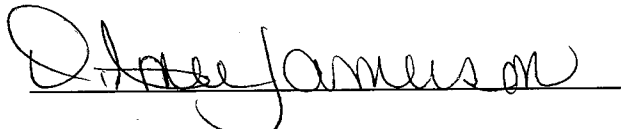
1. No mask, No service. Mask is required.
2. Close the bathrooms to the public.
3. Separate DiAnn and Rebekah.
4. More cleaning everyday.
5. One person in the Office at a time.

Chief Metzger suggested we lock the building if the level goes to purple. Discussion took place.

For now they will keep an eye on the status and number of cases in our zip code and re-evaluate if necessary.

Next meeting was not stated.

Respectfully submitted,



DiAnn Jamerson, Fiscal Officer