

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH REGULAR SESSION

Held January 28, 2025

Page 1 of 5

The Village of Plymouth convened in Regular session on January 28, 2025 at 7:00PM in person and streamed live on Facebook. The meeting was held at 48 West Broadway, Plymouth, Ohio in the council chambers. Mayor Fryman called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Dwayne Cassidy	Present
Mrs. Amanda Clark	Present	Mr. Richard Hurles	Present
Mr. Jeff Brown	Present	Ms. Susan Broderick	Present

EMPLOYEES: DiAnn Jamerson, Fiscal Officer; James Burton, Administrator; Rebekah Fearing, Tax/Mayor's Court Clerk; Richard Metzger, Fire Chief; and Tom Hintz, Police Chief.

VISITORS – None

The Pledge of Allegiance was said.

Motion to Approve Minutes

It was moved by Mr. Brown and seconded by Mr. Cassidy to approve the minutes of January 14, 2025.

Motion carries 6-0 **Motion** **1**

Motion to Approve Payment of Bills

It was moved by Mrs. Moore and seconded by Mr. Brown to approve the payment of bills through February 28, 2025, and acceptance of December financial statement.

Motion carries 6-0 **Motion** **2**

Petitions, Proclamation and Remonstrances – None

Public Input - None

Committee Reports –

Finance

Mrs. Clark stated she had nothing to report at this time.

Service

Mr. Hurles reported the Administrator's report was handed out.

The Administrator's report was as follows:

Water / Sewer

- Did 15 locates for Columbia Gas.
- Had three house service water leaks.

Electric

- Read meters including large powers.

Street

- Salt/plow roads several times.

Pool / Cemetery /Park

- Had one full grave.

Miscellaneous

- Did oil change on the bucket truck and the derrick truck.
- Working on the freightliner dump truck.
- Washing trucks.
- Changed oil on the backhoe.
- Change the oil on the jet truck.
- New toilets installed in the boy's bathroom at the office building.

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH REGULAR SESSION

Held January 28, 2025

Page 2 of 5

Mr. Hurles stated he was excited to see the restrooms getting redone.

Safety: Mr. Cassidy stated there will be a committee meeting on February 12, 2025, at 4pm.

Rules and Village Admin:

Mrs. Moore stated there is one ordinance, four resolutions and two motions to consider tonight.

Moore also stated the committee met on the 22nd. The items discussed were as follows:

- Return check fee –
- Fraud training policy for employees
- Ground cover ordinance
- Handbook revisions

Next meeting will be February 27, 2025, at 4:30pm.

Planning Commission: Mr. Brown stated he had nothing to report.

Pool/Park:

Ms. Broderick reported a meeting was held on January 22, 2025. She reported the following:

Pool

- Went over year end totals for pool
- Pool needs for 2025
- Repair the lift chair
- Add gravel to parking lot

Park

- Paint floors and inside walls of scout hut
- Heat and air conditioner unit
- Benches and trash can by basketball court

Broderick also stated they discussed the dog park behind the Police station. They agreed to proceed unless anyone on council has an issue.

No issues were heard.

Economic Development:

Mrs. Moore reported Sarah Ross will be at the Council meeting on February 25, 2025. She will be talking about the Huron County Growth Partnership and what they do.

Legislation –

MAYOR FRYMAN READ AN ORDINANCE TO ADOPT SECTION 95.201 OF THE PLYMOUTH CODIFIED ORDINANCES, GRASS, GROUND COVER AND MAINTENANCE, AND DECLARING AN EMERGENCY.

It was moved by Mrs. Moore and seconded by Ms. Broderick to suspend the rules.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Amanda Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 6-0

Discussion: Mayor Fryman stated this was present to Rules. This will help enforce zoning.

It was moved by Mrs. Moore and seconded by Mr. Brown to accept on the third and final reading.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 6-0

Ordinance 1-2025

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH REGULAR SESSION

Held January 28, 2025

Page 3 of 5

MAYOR FRYMAN READ A RESOLUTION TO ENTER INTO THE PLYMOUTH EAST ROAD REHABILITATION AND MAINTENANCE AGREEMENT WITH NEW HAVEN TOWNSHIP, AND DECLARING AN EMERGENCY.

It was moved by Mr. Cassidy and seconded by Mr. Hurles to suspend the rules.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Amanda Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 6-0

Discussion: Moore asked if we had an agreement. Mayor Fryman stated yes.

It was moved by Mrs. Clark and seconded by Mr. Cassidy to accept the third and final reading.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 6-0

Resolution 3-2025

MAYOR FRYMAN READ A RESOLUTION TO CONFIRM AND AUTHORIZE THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED; AND DECLARING AN EMERGENCY.

It was moved by Mr. Hurles and seconded by Ms. Broderick to suspend the rules.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Amanda Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 6-0

Discussion: Moore asked how much the grant was for. Mayor Fryman stated \$500,000 and would cover the project. Plymouth and New Haven will split any overage.

It was moved by Mrs. Moore and seconded by Mr. Hurles to accept the third and final reading.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 6-0

Resolution 4-2025

MAYOR FRYMAN READ A RESOLUTION TO AUTHORIZE COMPENSATION TO K.E. MCCARTNEY & ASSOCIATES FOR ADDITIONAL SERVICES REQUIRED FOR ADDITIONAL RIGHT OF WAY PLAN DEVELOPMENT AND ACQUISITION SERVICES, AND DECLARING AN EMERGENCY.

It was moved by Mr. Cassidy and seconded by Mrs. Moore to suspend the rules.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Amanda Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 6-0

Discussion: Mayor Fryman stated this was for Safe routes to school and additional rights-of-way.

It was moved by Ms. Broderick and seconded by Mrs. Clark to accept the third and final reading.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 6-0

Resolution 5-2025

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH REGULAR SESSION

Held January 28, 2025

Page 4 of 5

MAYOR FRYMAN READ A RESOLUTION TO AUTHORIZE THE VILLAGE ADMINISTRATOR TO ENTER INTO A PRELIMINARY ENGINEERING AGREEMENT WITH WHEELING & LAKE ERIE RAILWAY COMPANY FOR THE DEVELOPMENT OF PLANS FOR SIDEWALK IMPROVEMENTS OVER THE RAILROAD'S CAREY SUBDIVISION TRACKS AT MILE POST N-0093.67 AND DECLARING AN EMERGENCY.

It was moved by Mr. Hurles and seconded by Mr. Cassidy to suspend the rules.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Amanda Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 6-0

Discussion: Mr. Cassidy asked if these are the tracks on Trux Street and if this was also for safe routes to school. Mayor Fryman stated yes.

It was moved by Mrs. Moore and seconded by Mr. Brown to accept the third and final reading.

Votes were Mr. Hurles, Aye; Ms. Susan Broderick, Aye; Mr. Dwayne Cassidy, Aye; Mr. Jeff Brown, Aye; Mrs. Clark, Aye; and Mrs. Susan Moore, Aye

Motion carries 6-0

Resolution 6-2025

MAYOR FRYMAN ASKED FOR A MOTION TO AUTHORIZE THE FISCAL OFFICER TO PAY GUENTHER MECHANICAL INC. FOR EMERGENCY REPAIR ON THE VILLAGE BOILER SYSTEM.

It was moved by Mr. Hurles and seconded by Mr. Cassidy to authorize the Fiscal Officer to pay Guenther Mechanical for repair to the boiler system.

Motion carries 6-0

Motion 3

MAYOR FRYMAN ASKED FOR A MOTION TO DESIGNATE AND AUTHORIZE THE PRESIDENT PRO-TEM, SUSAN MOORE AS AN ADDITIONAL SIGNATORY FOR APPROVED FINANCIAL ACCOUNTS FOR THE 2025 CALENDAR YEAR.

It was moved by Mr. Cassidy and seconded by Mr. Hurles to designate and authorize Susan Moore as an additional signatory for financial accounts.

Motion carries 6-0

Motion 4

Contracts, Bonds or Bids – None

Unfinished Business – None

New Business –

Mayor Fryman announced she was recently appointed to the Richland County Regional Planning board as a voting member.

Announcements: Next Council meeting will be February 11, 2025. Safety to meet on February 12, 2025, at 4pm. Rules and Village Administration to meet on February 27, 2025, at 4:30pm. Other committees to meet as needed. The Local government officials conference will be held March 27 and 28th.

Mayor Fryman stated she would be attending the National League of Cities conference in Washington DC, March 10-14.

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH REGULAR SESSION

Held January 28, 2025

Page 5 of 5

Motion to Adjourn

It was moved by Ms. Broderick and seconded by Mr. Cassidy to adjourn at 7:26pm.

Motion carries 6-0

Motion 5


DiAnn Jamerson, MMC, Fiscal Officer


Cassandra Fryman, Mayor

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO AUTHORIZE THE FISCAL OFFICER TO PAY
GUENTHER MECHANICAL INC. FOR EMERGENCY REPAIR ON
THE VILLAGE BOILER SYSTEM.

WHEREAS, an invoice has now been received for expenditures made without the issuance
of prior purchase orders, and

WHEREAS, the expenditures require Council approval.

NOW, THEREFORE, BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF
PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

THAT the Village Fiscal Officer is authorized and directed to make payment on the attached
invoice to Guenther Mechanical Inc. for a total amount of \$3,443.29 for emergency Village
boiler system repair without issuance of prior purchase order.

At the regular Council meeting of January 28, 2025, Mr. Hurles
moved for adoption of the foregoing Motion, seconded by Mr. Cassidy, and
upon roll call vote the vote was 6 yea, 0 nay.

Cassandra Fryman
Cassandra Fryman, Mayor

ATTEST: DiAnn Jamerson
DiAnn Jamerson, Village Fiscal Officer

January 28, 2025
Date

BEFORE THE COUNCIL OF THE VILLAGE OF PLYMOUTH, OHIO

A MOTION TO DESIGNATE AND AUTHORIZE THE PRESIDENT PRO-TEM, SUSAN MOORE AS AN ADDITIONAL SIGNATORY FOR APPROVED FINANCIAL ACCOUNTS FOR THE 2025 CALENDAR YEAR.

BE IT MOVED BY THE COUNCIL OF THE VILLAGE OF PLYMOUTH, COUNTY OF RICHLAND/HURON, STATE OF OHIO:

THAT the President Pro-Tem, Susan Moore is designated and authorized as an additional signatory for approved financial accounts for the 2025 calendar year.

THAT the prior President Pro-Tem, Susan Broderick who was added in 2022 be removed as an authorized signatory for approved financial accounts.

THAT the effective date shall be January 28, 2025.

At the regular Council meeting of January 28, 2025, Mr. Cassidy
moved for adoption of the foregoing Motion, seconded by
Mr. Hurles, and upon roll call vote the vote was 6 yea,
0 nay.

Cassandra Fryman
Cassandra Fryman, Mayor

ATTEST: DiAnn Jamerson
DiAnn Jamerson, Village Fiscal Officer

January 28, 2025
Date