

**RECORD OF PROCEEDINGS
VILLAGE OF PLYMOUTH
Committee Meeting before Council**

Held September 28, 2021

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The Village of Plymouth convened in committee meeting on September 28, 2021 at 48 West Broadway Plymouth, Ohio 44865, at 6:00pm. Members and visitors present:

Mrs. Susan Moore	Present	Mr. Matthew Patrick	Present
Mrs. Joan Felver	Present	Ms. Susan Broderick	Present
Mr. Dwayne Cassidy	Present	Mrs. Elaine Root	Present

EMPLOYEES: Cassaundra Fryman, Mayor; DiAnn Jamerson, Fiscal Officer; Rebekah Fearing, Administrative Clerk; Tom Hintz, Police Chief; James Burton, Assistant Village Administrator.

VISITORS: None

Motion: to Authorize Mayor to execute tax certificates

This motion authorizes the Mayor to execute the tax certificates for the prairie state and Fremont energy center – J. Arnon gas supply contract.

Because we are a member of AMP, Ohio and the Village has a power sales contract with Amp, we need to execute the tax certificates stating that we own and operate our own electric system. And have entered into a power sales contract with Amp and other Amp participants, for the purchase our electric. We have participated in the Prairie State and Fremont energy projects and agreed to pay for our share of electric power and energy from the two.

Motion: Authorize Addendum to Rumpke 2022 contract

This motion is to extend the original contract from December 2011 to provide for once a week solid waste collection for all residential and commercial hand service customer units. This provides unlimited number of standard sized cans not to exceed 34-gallon capacity. Large bulky items have a set fee schedule. This also provides an annual spring cleanup at no additional charge.

Discussion took place as to which dumpster they were referring to.

Motion: To amend annual evaluation

This motion amends the original motion from October 23, 2018 by adding (f) the Fire Chief or his designee shall prepare evaluations for all part-time Fire/Ems employees and ranking officers.

It was asked to also make a change to have the Police Chief evaluate the Captain.

Discussion also took place regarding the Assistant Administrator evaluating the Administrative Assistant. This will be looked at and something will be figured out.

Motion: Confirm full time Utility Worker

Motion confirms and sets the hourly rate for Jacob Fidler as a full time Utility Worker upon successful drug test and physical.

Discussion took place on the date the new utility workers would need to have their CDL license. The new employees would have until January 1, 2022 to obtain their CDL license. The current employees have until December 1, 2021.

Motion: to Authorize the execution of the Estoppel certificate and memorandum of lease

This motion is for the following:

Madison Energy needs to record their interest in the property via the MoE, and also the easement area legal description has changed a bit resulting from the final title commitment they got lined up. The estoppel is needed for the benefit of our lender. Some additional details are as follows:

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- (i) **Memorandum of Easement for the Village of Plymouth**, records Madison Energy's interest in the property and also amends the legal description of the premises to match the title commitment. This will require Madison Energy and the Village to sign, notarize and the most record the original wet signature pages with the MOE in the recording office of Huron County, OH. Madison should send the original signature pages to us so we can record once final.
- (ii) **Grantor Estoppel and Dating Acknowledgement** this needs to be signed by the Village of Plymouth since they are amending the Easement in the MOE. These will need to be executed by the Village of Plymouth. This will just require the Village to have all required signatories sign on Page 1 (the Dating Acknowledgement) and Page 6 (the Estoppel) and to **leave the date of the Estoppel Certificate on Page 2 blank.**

Resolution: to increase monthly cost for trash pickup for 2022

This resolution is to increase the monthly cost for trash pick-up. Rumpke has increased the cost to the Village which currently exceeds the amount we are charging resident.

It was asked to have Deb put this information on the next couple utility bills. It was then clarified to do so until residents are billed the increase.

Resolution: authorizing purchase of safety shirts and boots annually

This resolution is authorizing the purchase of 5 safety shirts and a pair of work boots per utility worker annually.

It was stated the in the body of the resolution it states the Fiscal Officer will supply the PO prior to the employee charging the shirts or the boots. If the cost of the boots purchased is over \$150.00 the employee will need to pay the additional at time of purchase.

Resolution: Directing the Fiscal Officer to transfer \$1,250.00 monthly

This Resolution directs the FO to transfer \$1,250.00 per month from the general fund to the Park fund for Pool operations.

Ordinance: To Amend Permanent appropriations

To amend the permanent appropriations in the General fund, park fund, and the American recovery plan act fund. This is normal housekeeping business.

Discussion took place on the ARPA funds. It was stated we will receive half now and half next year. The amount received was \$ 94,328.33. Finance will meet to discuss what it can be spent on. Current there are four areas in which funds can be spent they are as follows:

- To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses and non-profits, or aid to impacted industries such as tourism, travel, and hospitality;
- To provide premium pay to essential employees or grants to provide premium pay (premium pay cannot exceed \$13 per hour or \$25,000.00 per worker and cannot exceed certain local averages, unless specifically justified);
- To provide government services affected by a revenue reduction due to public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- To make necessary investments in water, sewer, or broadband structure.

Other

The Fiscal Officer also stated we received our Proclamation for the 2020 Census. The population of the Village of Plymouth in 2020 was 1707.

Mr. Patrick stated he called about the new truck. There is still no word on when it will arrive. It is currently looking like it could be 18-24 weeks. Ford is having issues producing parts and getting the chips.

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He asked if there is anything we could purchase in the mean time because both of the trucks we currently use are having mechanical problems. The dipstick has rusted off and it had to be taken to a shop for repair. It was also noted it was down 3 1/2 quarts of oil.

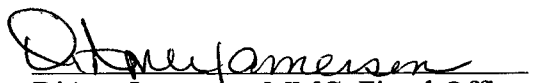
He stated there is an F350 at Sharpnack.

Discussion took place on leaf collection. It was suggested to split the town in two. Do Huron county side two days a week and then Richland two other days of the week. It would be good to have a set schedule so the residents would know when to have them out and would know when they would be picked to lessen the confusion. Once the days and times are determined it should be put on the utility bills, Facebook and the Village website.

Mayor Fryman stated an Eagle Scout might be here to speak during public input.

It was stated the Cemetery looks really good. The new company has started.

Meeting adjourned at 6:44pm.


DiAnn Jamerson, MMC, Fiscal Officer

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.