

**RECORD OF PROCEEDINGS**  
**VILLAGE OF PLYMOUTH**  
**Committee Meeting before Council**

Held July 27, 2021

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The Village of Plymouth convened in committee meeting on July 27, 2021 at 48 West Broadway Plymouth, Ohio 44865, at 6:30pm. Members and visitors present:

Mrs. Susan Moore	Present	Mr. Matthew Patrick	Present
Mrs. Joan Felver	Present	Ms. Susan Broderick	Present
Mr. Dwayne Cassidy	Present	Mrs. Elaine Root	Present

**EMPLOYEES:** Cassaundra Fryman, Mayor; Rebekah Fearing, Administrative Clerk; Tom Hintz, Police Chief; James Burton, Assistant Village Administrator

**VISITORS:** None

Mrs. Root went over the following legislation:

Motion: Amend Bereavement Policy

This change will affect how many days (3) an employee receives paid leave in the instance of an aunt or uncle passing away. As it stands now, the employee receives no bereavement time in this circumstance. Mrs. Root stated this has been discussed at length in both Finance and Rules Committee, with both agreeing to take it before Council.

Motion: Appoint Water Technician

Tom Rusynyk's leaving put the Village in a bind to find someone with a valid water distribution license. The City of Willard has been able to help us out for the last couple of weeks; however, their contracted time is coming to an end.

Mayor Fryman stated that she, Councilman Patrick and Assistant Administrator Burton had been in contact with a prior Village employee, Connor McVey, about his coming back to be our Operator of Record for Water Distribution. Connor has agreed to come back on a short-term basis. He will work the required 1.5 hours per week spread out over three days. It was agreed to pay him \$24 an hour.

Motion: Allow PIC concert at the Park

This motion is to allow the Plymouth Improvement Committee to have a beer garden at the Escape concert they are hosting on August 5<sup>th</sup> in the park. Mrs. Felver wanted to know if the Village would be held liable for anything that may happen. It was stated that PIC has its own blanket insurance policy along with an additional event rider specifically for the sale of alcohol.

PIC has already applied and been approved for a temporary liquor license from the County. Mr. Patrick asked if there will be police officers present. Mayor Fryman stated that was included in the application for the permit- police presence is required.

Discussion continued about logistics including gating, showing identification, and busing.

Motion: Accept Village Administrator Job Description

This motion is to accept the minor revisions made to the Administrator's job description. Mayor Fryman stated it was made to be more concise and less wordy. This is simply an addition to what is listed in the Ohio Revised Code.

Ordinance: Amend Sick Leave, Holidays, Vacation and Longevity

This motion is to amend PCO 34.06- Sick Leave, 34.07- Holidays, 34.08- Vacations, and 34.12 Longevity. These policy changes are necessary to improve the moral of existing employees and to improve the likelihood of retention. It is also to entice future new hires.

Ms. Broderick asked why this is being done as an emergency. Mrs. Root stated these proposed changes have gone through both Finance and Rules Committee.

Mrs. Felver asked if Mayor Fryman would explain the reasons why these changes are being made during the Council meeting before voting.

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Resolution: Amend Part-time Police holidays and compensation

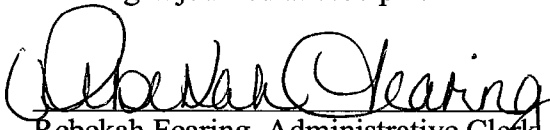
This resolution has also been discussed in Finance and Rules. The hope is that part-time police officers will be more inclined to pick up holidays with this proposed increase in pay.

Other

Mayor Fryman wanted to discuss the mowing contract with Optimax. After receiving a letter served by Asst. Administrator Burton, Optimax responded with a letter stating they had been doing us a favor for the last couple of years, and their charges were going to increase from \$590 a week, up to \$1,200 a week. Discussion took place.

It was decided to end the contract with Optimax and find another way to maintain the cemetery.

Meeting adjourned at 7:06 pm.

  
Rebekah Fearing, Administrative Clerk

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.