

RECORD OF PROCEEDINGS
VILLAGE OF PLYMOUTH
Committee Meeting before Council

Held April 27, 2021

Page 1 of 2

The Village of Plymouth convened in committee meeting on April 27, 2021 at 48 West Broadway Plymouth, Ohio 44865, at 6:35pm. Members and visitors present:

Mrs. Susan Moore	Present	Mr. Matthew Patrick	Present
Mrs. Joan Felver	Present	Ms. Susan Broderick	Absent
Mr. Dwayne Cassidy	Present	Mrs. Elaine Root	Present

EMPLOYEES: Cassaundra Fryman, Mayor; DiAnn Jamerson, Fiscal Officer; Rebekah Fearing, Administrative Assistant; and Rich Metzger, Fire Chief.

VISITORS: None

We will be going over the legislation that will be presented tonight and then if there is time to go over other matters

Ordinance: Ordinance giving approval and granting consent to ODOT

The Ordinance is was provided by Ohio Department of Transportation. They stated the Ohio revised code allows for Villages to pass consent ordinances requesting that ODOT apply standard longitudinal pavement markings and erect regulatory and warning signs on state highways within the Village limits. It also allows the possibility of entering into agreements with ODOT to perform additional maintenance work that is not part of ODOT's statutory duties, such as snow and ice control. In addition to the consent ordinance for maintenance work described above, separate legislation would be needed for specific construction or reconstruction projects on state routes within the Village.

The most recent consent ordinance on record is from 2019, Ordinance 7-2019. Since then ODOT has revised ne ordinance language to include the designation of a Village Official identified by position rather than name to enter into agreements with ODOT for non-statutory duties.

If the Village would like ODOT to continue to perform pavement markings and signing on the state routes within the Village, and to allow for possibility of entering into agreements for snow and ice control we will need to enact this legislation.

It does not have the emergency clause so it would become effective 30 days following the passage. Council can suspend the rules for three separate readings. This is a procedural housekeeping matter.

Mrs. Felver asked about the signs we received from New Haven Township. Discussion took place.

Mrs. Root we can not move the signs provided by the State or we risk ODOT not taking care of the State highway signs.

Mr. Patrick asked if we have heard anything about the light at the Hound Dog Hop. Administrator Rusnyk stated no we have not.

Ordinance: To Retain James M. Suhanic as the Village consulting forester.

This Ordinance is to retain James Suhanic as the consulting forester for the Village and to advertise for the sale of cut timber on Village property. The legislations is authorizing the Mayor and Fiscal Officer to sign the sale administration contract and authorizing and directing the Administrator to advertise for the sale of approximately 262 cut timber trees.

Mr. Suhanic was here approximately 15 years ago and worked with Mayor Hebble on developing a forestry program for the trees out behind the sewer plant. This was talked about last year and at that time the money from the sale of timber was to go to the street paving fund.

RECORD OF PROCEEDINGS
VILLAGE OF PLYMOUTH
Committee Meeting before Council

Held April 27, 2021

Page 2 of 2

It was stated that James selects the trees for an appropriate amount so that we will still have a nice wooded area. He has marked 262 trees total. The types marked are various such as Beech, Basswood, Oak, Walnut, Tulip, Elm, Maple, Hackberry, Sycamore, Locust, Hickory and Cottonwood. It was stated these woods have two to three more good cuttings. Late time we cut 570 trees. The minimum bid starts at \$ 121,775.

Other Business

Discussion took place the Street/sewer project.

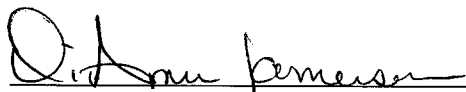
Administrator Rusnyk stated all surveys are done. He is meeting with Jotika Shetty tomorrow to review them. He said he had 153 surveys completed and 103 are low to moderate income.

Mayor Fryman asked if everyone understood the project. It is for sewer and road repair.

Discussion took place on the project. It was stated it is approximately a \$900,000 project. We are applying for a CDBG grant in the amount of \$ 500,000.00.

Mayor Fryman and Mr. Patrick Thanked the Utility workers for their hard work on the park, sewer issue and the income survey.

Meeting adjourned at 6:55 pm.



DiAnn Jamerson, Fiscal Officer, MMC

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH REGULAR SESSION

Held May 11, 2021

Page 1 of 3

The Village of Plymouth convened in regular session on May 11, 2021 at 7:00 pm via hybrid Teleconference(WEBEX) and in person and streamed live on facebook. Mayor Fryman called the meeting to order with the following members and visitors present:

Mrs. Susan Moore	Present	Mr. Matthew Patrick	Present
Mrs. Joan Felver	Present	Ms. Susan Broderick	Present
Mr. Dwayne Cassidy	Present	Mrs. Elaine Root	Present

EMPLOYEES: DiAnn Jamerson, Fiscal Officer; and Rebekah Fearing, Administrative Clerk; Tom Rusynyk, Village Administrator; Richard Metzger, Fire Chief; and Solicitor Burton.

Visitors – None

Pledge Of Allegiance was said.

Motion to approve minutes.

It was moved by Mrs. Moore and seconded by Mr. Cassidy to approve the minutes of April 27, 2021.

Motion carries 6-0

Motion 1

Motion to approve payment of bills

It was moved by Mr. Cassidy and seconded by Ms. Broderick to approve the payment of bills and acceptance of April Financial statement.

Motion carries 6-0

Motion 2

Public Input - None

Petitions, Proclamation and Remonstrances – None

Committee Report

Finance

Mrs. Felver stated she had nothing at this time. The audit will start tomorrow.

Service

The Administrator's report was as follows:

Electric

Two trees that posed a threat to power lines were taken down in the Village. One near the end of Maple St. and another near Rt 61 near the south end of town. A residence on Mill St. saw their service line replaced as it had numerous bare spots and was showing signs of failure. Another place on Mill St. had the house knob replaced after a fallen limb ripped it off the house. I am still waiting on the quotes for the new transformer that will be installed on Donnenwirth Ave.

Wastewater

Issues with SBR #2 continue to be a problem; we drained the tank and washed out all of the grit, rags, etc. However, the fact that there were rags in the SBR is symptomatic of problems at the filter house, which are being looked into now. An OSU professor and one of his doctoral students visited our plant last week and talked with Dave and I about conducting a study on nutrient removal via root uptake at our lagoon. This study will not affect our operation in any way, but could advance the field of "green" nutrient removal. A ditch was dug along the south side of Donnenwirth Ave that will house a new storm line to help drain the area.

Water

Several water meters were replaced throughout the Village. This will be an ongoing process for the foreseeable future. The 2021 Consumer Confidence Report is near completion and should be ready soon. April's monthly report was submitted to the OEPA.

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH REGULAR SESSION

Held May 11, 2021

Page 2 of 3

Other

There were two graves opened and closed over the last two weeks. Mowing continues around town. We are still using the old lawnmowers, but the new ones are slated to be delivered this week. Foundation orders for the cemetery were submitted to CNS Restorations. The filters at the pool, of which there are five, have leak issues. Unfortunately, the company that makes the filters no longer exists, so finding parts is problematic. We are attempting to make our own gaskets to correct the leaks.

Administrator Rusynyk stated we need to start looking for summer help. It was stated we received two applications looking for summer jobs. They are Walker Elliot who has been hired as summer help in previous years and Jacob Adams.

Motion to approve summer part-time employees and pool staff.

It was moved by Mrs. Moore and seconded by Ms. Broderick to approve the hiring of summer part time employees and to hire pool staff.

Motion carries 6-0

Motion 3

Ms. Broderick asked if an address needed mowed does someone have to call and complain. It was stated no. It was stated we usually send out notices and give them a specific amount of time to get it mowed. Discussion took place on junk around houses.

Safety – Mr. Cassidy read the Fire/EMS/Police report for April. They were as follows:

	MTD	YTD
Squad	17	68
MVA	0	3
Fire	6	19

Total year to date calls are 90 for Fire/Ems.

The Police department had 287 calls for the month of April.

We also have to take into consideration the Fire department has some issues with gutters/roof repair, computer is bad and furnace went out.

Chief Metzger stated the computer had a hard drive going out. It has been taken care of. The new computer is \$1,300.00. Perry was supposed to be monitoring the computer but it somehow got missed. We are doing a computer replacement instead of a repair because of the age of the computer.

The gutters when originally installed the lap was not sealed properly and is causing issues with the new concrete that was installed. We clean the gutters regularly but after someone almost fell off the roof, the fire department will not be cleaning them anymore due to safety. Also the gutters up front need to be extended because there is not enough coverage and is causing problems with the wall, and it is part of the structure. Since there is currently no plan to replace the current building we have to make due with what we have somehow. This has been discussed since Mr. Hudson was here. It is at the point where it needs to be addressed. Cost is approximately \$10,000. The third furnace quit and it is a hazard to employees and some of the equipment. The heat exchanger is cracked. Mr. Patrick stated there is usually a warranty if the heat exchanger cracks. Chief Metzger stated he would call Adams to check into that.

Ms. Broderick asked where the funding was coming from to pay for this. The computer is coming out of the fire department. The rest will have to come from the general fund.

Mayor Fryman stated she is hoping the ARPA funds can be used to repair some of the infrastructure issues there.

Mayor Fryman stated we got a letter regarding the funds. The Mayor asked the Fiscal Officer what we were waiting on to appropriate the money.

RECORD OF PROCEEDINGS

VILLAGE OF PLYMOUTH REGULAR SESSION

Held May 11, 2021

Page 3 of 3

The Fiscal Officer stated we will receive half the funding this year and half of it next year. We are waiting on the exact amount since we are in two counties. We are also waiting on the guidance to be released as to how it is allowed to be spent. Just today, 154 pages were released as to how the APRA funds can be used. It is not easy to read so we are waiting on the highlights or the specific bullet points to come out.

We should receive it by the end of the month, hopefully. We need to watch how we spend this and make sure we follow the guidelines.

Discussion took place on the fixing the items at the firehouse. We need to set aside money for a new furnace in 2022. It was stated to try to get a couple more quotes for the gutters/roof.

Mrs. Moore stated we need to start a strategic planning session on the projects that are needed.

There will be a finance committee meeting to figure out how to pay for the repairs. It was decided to have the Finance meeting on Tuesday April 18, 2021 at 5:30pm.

Rules and Village Administration – Mrs. Root stated there is no legislation to consider tonight.

Planning Commission – Nothing at this time.

Ordinances and Resolutions - None

Contracts, Bonds or Bids - None

Old Business – None

New Business – None

Announcements:

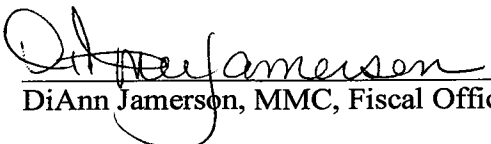
Next Council meeting will be held May 25, 2021 at 7:00 pm. Committees to meet as necessary. Bid opening for the Dump truck will be May 14, 2021 at 4:00pm. Timber sale bid opening on May 20, 2021 at 1pm.

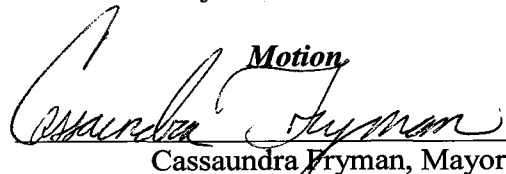
There was an economic development committee meeting today. It went really well and lot of exciting things coming this summer.

Motion to adjourn

It was moved by Mr. Cassidy and seconded by Mr. Patrick to adjourn at 7:28PM.

Motion carries 6-0


DiAnn Jamerson, MMC, Fiscal Officer

Motion 4

Cassandra Fryman, Mayor

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.