

RECORD OF PROCEEDINGS
VILLAGE OF PLYMOUTH
Committee Meeting before Council
Held March 23, 2021 Page 1 of 3

The Village of Plymouth convened in committee meeting on March 23, 2021 at 48 West Broadway Plymouth, Ohio 44865, at 6:05pm. Members and visitors present:

Mrs. Susan Moore	Present	Mr. Matthew Patrick	Present
Mrs. Joan Felver	Present	Ms. Susan Broderick	Present
Mr. Dwayne Cassidy	Present	Mrs. Elaine Root	Present

EMPLOYEES: Cassaundra Fryman, Mayor; DiAnn Jamerson, Fiscal Officer; Rebekah Fearing, Administrative Assistant; and Tom Rusynyk, Administrator; Rich Metzger, Fire Chief; Tom Hintz, Police Chief.

VISITORS: None

We will be going over the legislation that will be presented tonight and then if there is time to go over other matters

Motion: Inspection fees

A motion establishing inspection fees for mobile foods units.

Mrs. Moore had a question on part b. She questioned if it was \$5.00 each time or \$5.00 one time. It was also stated that a. should also be clarified.

It was felt it needed to be clarified to the following:

- a. An annual inspection fee of \$15.00 if the Plymouth Fire Department has to complete the inspection.
or
- b. A \$5.00 review fee for the Plymouth Fire Department to verify proof that a valid annual inspection has been completed.

Resolution: 20 E. Main Street

This is a small piece of property in the back behind the now vacant lot. The Land Reutilization does not want to keep it. It is a small parcel of land. It was discussed to lump it in with the lot the old hotel had been on.

The cost is minimal. \$100.00. Half due upon signing of agreement and balance at closing.

Ordinance: Petition of detachment

This is to detach two vacant parcels of land between St. Rt. 98 and St. Rt. 61 from the Village corporation limits. There sole use is agricultural. There is no municipal utilities and not likely to be developed in the foreseeable future. It does not serve any current municipal purpose or benefit. This is the start of the process.

Ordinance: Provide pay ranges and repealing Ordinance 16-2020

The wage Ordinance is being amending to provide pay for the Zoning Inspector and Part time Fire/Emt employees.

Mayor Fryman requested a flat rate for the Zoning Inspector for now.

After the wage ordinance is passed, she will ask for a motion to appoint Wayne Liggett as Zoning Inspector.

Other items of Discussion

Chris Kelbley brought in the new brush truck for Council to see. Members went outside to see the new vehicle.

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Update on Industrial Park Property

Mayor Fryman gave an update on where she is at with Richland County Land Group and the sale of the Industrial Park Property. She is currently working with Jessica and Jotika. The Richland County Land Group will meet April 25th. As long as we have our part done, it should proceed quickly.

Mayor Fryman stated there needs to be better communication between her and council. Discussion took place on the process of things and getting information to parties involved on the sale of property at the industrial park. She stated they needed to be a more cohesive unit. Mr. Patrick stated there is now a time crunch. The person wanting to purchase the abutting property to ours only has 90 days to finalize purchase.

Mrs. Felver asked if a letter of understanding or intent could be done.

Mrs. Moore stated we need to find out when the 90 days are up.

It was decided to do a letter of intent. The Fiscal Officer is to call the Solicitor regarding the letter.

Rebekah fearing stated she spoke with Shawn and he is very motivated to sell. So, she felt he would not back out.

Mr. Patrick is to find out about the time frame of the 90 days from Mr. Shepherd. Mrs. Moore stated there is a process we must follow regardless.

Mayor Fryman has everything ready to send to the Solicitor to allow the needed legislation to be passed at the next meeting.

Changes made to Inspection Fee

Mrs. Moore asked Chief Metzger about item a. and b of the motion.

Changes were made to the motion as follows:

a. An annual inspection fee of \$15.00 if the Plymouth Fire Department has to complete the inspection.

or

b. A \$5.00 review fee for the Plymouth Fire Department to verify proof that a valid annual inspection has been completed.

Emergency Legislation

Mrs. Felver asked why all the legislation is being done as an emergency.

Mr. Cassidy stated sometimes there is a time sensitive situation. Discussion took place on the emergency clause.

The Fiscal Officer stated went over the difference of emergency legislation and non-emergency Legislation.

The Emergency clause means it becomes effective immediately after the third reading. If you have legislation declaring an emergency and you suspend the rules for the three separate readings, the legislation is effective immediately following. If legislation has the emergency clause but the rules are not suspended and the legislation is read at three separate meeting then it is effective immediately after the third reading at the third meeting.

If legislation is passed without the emergency clause with suspension of the rules it becomes effective in 30 days. If legislation is passed without the emergency clause and it is read at three separate meeting (there is no suspension of the rules), after the third reading at the third meeting it will become effective in 30 days.

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Mr. Cassidy stated there should be a committee meeting to discuss what condition/terms are acceptable for the emergency clause so that the Fiscal Officer knows how to relay the information to the Solicitor.

Chief Hintz stated as a department head if Council didn't do legislation as an emergency for certain things, it would take three months to get housekeeping items passed. It seems like we do a lot of emergencies because basic business is an emergency. Examples given were hiring new employees, purchasing equipment, appropriations. We do very little outside basic business. When we do things like changing rates or changing laws then we do them without the emergency clause. But we do very little of that type of legislation.

Mrs. Moore stated she felt we need to explain what the emergency clause means in the meeting so that the public understands.

Public Input

Mr. Patrick felt the public input should be moved down in the agenda.

Discussion took place on where public input should be moved. It was suggested to move before or after Ordinances and Resolutions. No final decision was made.

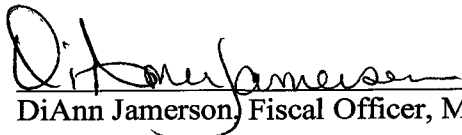
General Fund Levy

Mrs. Moore stated we need to promote the General fund levy. It was discussed to have a town hall, send out a notice, possibly stated under new business, put it on the utility bill. We need to explain why the levy is needed.

Other

Mayor Fryman asked if she should move forward with the inspection fees with the corrections as presented earlier. It was stated she would proceed.

Meeting adjourned at 7:15pm.



DiAnn Jamerson, Fiscal Officer, MMC

All formal actions of the Village of Plymouth concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.